

#### CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, January 13<sup>th</sup>, 2024** in the Council Chambers of Coleraine City Hall.

#### WORK SESSION

**3:30 p.m.**

The work session was used for formal introductions and to review council procedures with some discussion on designations and appointments for 2025.

At 4:00 p.m. Mayor Michael Antonovich and Councilperson Jace Swanson each took the oath of office and were sworn in by Clerk-Treasurer Anderson.

#### REGULAR MEETING

**4:05 p.m.**

The regular meeting was called to order by Mayor Antonovich at 4:05 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk-Treasurer Anderson. **Members present: Councilpersons Swanson, Giving, Sobotzak, and Mayor Antonovich. David Wilson was on his way.** Paul Shaffer, City Attorney, was also present.

Mayor Antonovich stated that he would move for a short recess for David Wilson to be sworn in upon his arrival.

**Moved** by Councilperson Sobotzak, supported by Giving, **to approve the consent agenda which included minutes of 12.9.24 and 12.30.24, correspondence, Public Utility December claims sent of \$21,387.56 and January claims sent of \$19,918.39, December claims sent on 12.30.24 of \$39,273.52, regular claims of \$128,885.24, and approval of the transfer of \$28,013.34 from 600 Public Utilities Fund to 301 Debt Service Fund to pay Coleraine's annual portion of USDA-RD loan.** Roll Call: Ayes: Councilpersons Sobotzak, Giving, Swanson, and Mayor Antonovich. Nays: none. Motion carried.

**Moved** by Councilperson Giving with support of Sobotzak, **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

#### PUBLIC COMMENTS:

There were no public comments.

#### DEPARTMENT HEADS

##### Police

Interim Chief Kaanta was not available.

##### Public Works

Public Works Supervisor Rogich went over his written report that was included in Council packets.

## ATTORNEY

New City Attorney Paul Shaffer introduced himself and provided a summary of his background. He stated that in addition to serving as both a civil and criminal attorney for Coleraine that he is contracted with the City of Grand Rapids, Taconite, and LaPrairie.

Mayor Antonovich, supported by Councilperson Sobotzak, **motioned to recess the meeting at 4:20pm**. Ayes: all. Nays: none. Motion carried.

Councilperson David Wilson took the oath of office and was sworn in by Clerk-Treasurer Anderson.

**Motion to return to the regular meeting** made by Mayor Antonovich at **4:22pm** with the support of Councilperson Swanson. Ayes: all. Nays: none.

## MAYOR'S 2025 APPOINTMENTS

There was additional discussion of the 2025 appointments as the list was gone through. The 2025 appointments are:

- Depository – First National Bank of Coleraine
- Official Newspaper – Scenic Range News Forum
- City Attorney (criminal and civil) – Paul Shaffer
- Engineer – S.E.H., Inc.
- Mayor Pro-Tem – Jeremy Sobotzak
- Custodian of bank accounts – Briana Anderson, Sheila Jensen
- Authority Responsible for Data Processing/Compliance – Briana Anderson, Sheila Jensen
- Public Utilities Commission/CBT reps – Rick Rogich, Randy Savich, Jen Giving
- Trout Lake Fire Department Board – Mike Antonovich, Jace Swanson
- Library Board – Katie Sertich, Lori Kangas-Olson, Kathy LaFond, Gail Orhn, vacancy
- Advisory Member between Council & Library Board – **Vacant**
- Planning & Zoning Commission -- Lloyd Anderson-Zoning Officer, Alex Guyer, Gordy Skaar, Harry Smith, Bill Casey, Trika Smith
- Advisory Member between Council & Planning Commission – Jeremy Sobotzak
- Eagle Ridge Golf Course – Jeremy Sobotzak
- Cotton Park Beach – David Wilson
- Greenway Joint Recreation Board – George Delich
- Outdoor Skating Rink – Mike Antonovich
- Mt. Itasca-Itasca Ski & Outing Club – Jenny Giving
- Liaison between all departments but office and Council – Jace Swanson
- Liaison between Clerk's Office and Council – David Wilson
- Range Gateway 169 Coalition – Jace Swanson
- Western Mesabi Mine Planning Board (WMMPB) – Mike Antonovich, David Wilson
- Lakeview Cemetery Association – vacant
- Range Association of Municipalities & Schools (RAMS) – Jace Swanson, Mike Antonovich
- Iron Range Brownfields Coalition – Jeremy Sobotzak

Other (non-appointments):

- Parks, Trails, & Landscaping Committee – Cavour Johnson, Mary Troumbly
- City Hall Committee – Cavour Johnson, David Wilson, Mike Antonovich, Dan Dezelske, Rick Rogich, Mark White, Tom Sloan, Briana Anderson

Infrastructure Committee – Rick Rogich, Tom Olson (SEH), Jeff Kinkel, Briana Anderson, Jeremy Soltzak, Jen Giving

**Motion** by Mayor Antonovich, with support from Councilperson Wilson, **to approve the 2025 appointments as submitted and listed above.** Roll Call: Ayes: Mayor Antonovich, Councilpersons Wilson, Giving, Swanson, and Soltzak. Nays: none. Motion carried.

**NEW BUSINESS:**

**Trevor Guyer** – Trevor Guyer, the new Fire Chief, introduced himself to the Council. Jordan Schaefer was introduced as the Assistant Fire Chief and will retain his duties of the Fire Relief Association.

**Engagement of Services for 2024 Audit—Sterle & Co., Ltd--\$10,825** – **Motion** by Councilperson Soltzak with the support of Swanson **to approve the Engagement of Services for 2024 audit at a cost of \$10,825.** Roll Call: Ayes: Councilperson Soltzak, Swanson, Wilson, Giving, and Mayor Antonovich. Nays: none. Motion carried.

**Advertisement for the GHS Blast Yearbook** – **Motion** by Councilperson Giving, supported by Soltzak, **to purchase a ¼ page ad in the GHS Blast for \$80.** Ayes: all. Nays: none. Motion carried.

**Proposed Ordinance Change for Model Floodplain Ordinance as required by FEMA** – Zoning Officer Anderson explained why this was required and what the process is. Once DNR approves then a public hearing can be held. Formal adoption will happen after the public hearing. **Motion** by Councilperson Soltzak with support from **Giving to approve the draft and send off to the DNR for their approval.** Ayes: all. Nays: none. Motion carried.

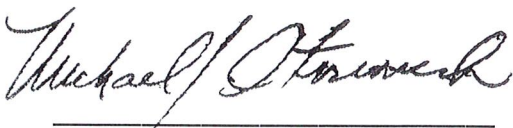
**UNFINISHED BUSINESS:**

None

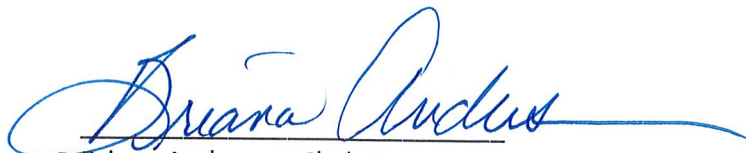
**COUNCIL CONCERNS:**

**Soltzak:** None  
**Giving:** None  
**Swanson:** None  
**Wilson:** None  
**Antonovich:** None

Councilperson Soltzak, supported by Giving, made a **motion to adjourn the meeting at 4:55pm.** Ayes: all. Nays: none. Motion carried, meeting adjourned.



Mike Antonovich, Mayor



Briana Anderson, Clerk-Treasurer