

#### CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:04 p.m., ~~September 9<sup>th</sup>~~, 2024 in the Council Chambers of Coleraine City Hall.

*October 15<sup>th</sup>*

#### WORK SESSION

3:30 p.m.

The work session was used to review packet materials and a brief discussion on 2025 budgets, changes, assumptions.

#### REGULAR MEETING

4:04 p.m.

The regular meeting was called to order by Mayor Nielsen at 4:04 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk-Treasurer Anderson. **Members present: Councilpersons Sobotzak, T. Troumbly, and Mayor Nielsen. Councilpersons Sertich and Giving were absent with notice. Attorney Dimich was also present.**

**Moved** by Mayor Nielsen, supported by Councilperson Sobotzak, **to approve the consent agenda which included minutes of 9.23.24, special meeting minutes of 9.25.24, correspondence, PU claims sent of \$22,064.39, and claims of \$67,248.77; minus Resolution No. 2024-10.15—Memorial Bench and Resolution No. 2024-10.15—ribbon cutting scissors which have to be moved to the next agenda (10.28.24) due to lack of a super majority.** Roll Call to approve the consent agenda as revised: Ayes: Mayor Nielsen, Councilpersons Sobotzak and T. Troumbly. Nays: none. Motion carried.

**Moved** by Mayor Nielsen, seconded by Councilperson Sobotzak, **to approve the meeting agenda adding “Loader tires” under new business and adding a closed session after unfinished business for personnel discussion pursuant to MN Stat. § 13-D-01, sub 3.** Ayes: All. Nays: None. Motion carried.

#### PUBLIC COMMENTS:

There were not public comments.

#### DEPARTMENT HEADS

##### Police

Interim Police Chief Kaanta was not available.

##### Public Works

Public Works Supervisor Rogich went over the written report included in Council packets. He detailed that the work at Four Seasons Market is almost complete, the Street Lighting project is almost complete, more sediment to clean out at the Stormwater Structures (perk filters) than what was anticipated, and explained correspondence received regarding lead and copper samples.

## ATTORNEY

Nothing to add at this time.

## NEW BUSINESS:

**Pay App #3 – Granite Ledge-Street Lighting Project-\$101,199.56 – Motion** by Councilperson Sobtzak, supported by T. Troumbly **to approve pay application #3.** Roll Call: Ayes: Councilpersons Sobtzak, T. Troumbly, and Mayor Nielsen. Nays: none. Motion carried.

**Voting Operations Funding Agreement Between the City and Itasca County – Motion** by Mayor Nielsen with support from Councilperson T. Troumbly **to approve the funding agreement.** Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly, and Sobtzak. Nays: none. Motion carried.

**Sewer Cleaning 2024** – Public Works Supervisor Rogich provided a quote from Nelson Sanitation & Rental for various work explaining that Rapids Rooter has sold their equipment and no longer could provide services needed. Rogich wishes to go with the ‘Jet only’ of the second addition (no televising), and cleaning of the lift stations. The approximate cost would be around \$21,000. **Motion** by Mayor Nielsen, supported by Councilperson Sobtzak, **to approve the work of Nelson Sanitation up to \$21,000 to come out of the 600 Public Utilities Fund.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sobtzak and T. Troumbly. Nays: none. Motion carried.

**Loader Tires** – Public Works Supervisor explained the need for snow tires on the loader and that the approximate cost would be around \$11,000. He has gone through his budget and numbers with Clerk-Treasurer Anderson. Anderson explained a portion would come out of this year’s street department budget and the remainder could come out of the 200 Special Projects Fund, but could not say exactly how much and would like discretion to split the payment between the two funds. She also provided the balance in the special projects fund, why it was set up, what had funded it, and that funds are only spent out of that fund with Council approval. **Motion** by Mayor Nielsen supported by T. Troumbly **to approve the expenditure for loader tires with Rogich and Anderson to determine how much will come out of the general fund (100) budget and how much will come out of the special projects fund (200).** Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly and Sobtzak. Nays: none. Motion carried.

## UNFINISHED BUSINESS:

**Proclamation – ‘Ken Smith Day’** – Official proclamation will be made and presented at the October 28<sup>th</sup> Council meeting.

At **4:36pm** a **motion** was made by Mayor Nielsen with support from Councilperson Sobtzak **to clear the gallery and go into closed session pursuant to MN Statute § 13-D-01, sub 3 to discuss personnel.** Ayes: all. Nays: none. Motion carried.

At **4:38pm** Mayor Nielsen **motioned to open the closed session;** seconded by Councilperson T. Troumbly. Ayes: all. Nays: none. Motion carried.

At **4:54pm** Mayor Nielsen **motioned to go out of closed session and return to the regular meeting;** seconded by Councilperson Sobtzak. Ayes: all. Nays: none. Motion carried.

**Motioned** by Mayor Nielsen, with support from Councilperson Sobotzak, **to repost the Police Chief position to potentially create a larger pool of applicants.** Ayes: all. Nays: none. Motion carried.

**COUNCIL CONCERNS:**

**Sobotzak:** None

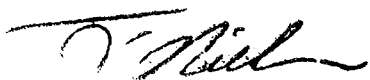
**T Troumbly:** Shane Troumbly of the Trout Lake Fire Department has concerns regarding the rural district having split driveways with only one Fire Number. This creates a challenge for the fire department as they do not know which one to go to. It was suggested this be referred to the Zoning Officer and Itasca County.

**Sertich:** Absent

**Giving:** Absent

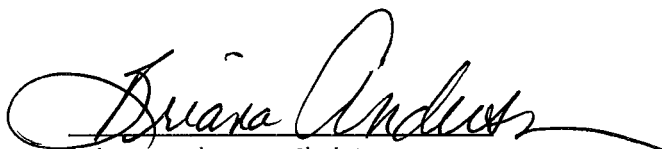
**Nielsen:** Wanted council to know that he has started to work on clearing the peninsula on Trout Lake as was approved by Council last spring.

**Motion to adjourn the meeting at 5:02 p.m.** by Mayor Nielsen with support from Councilperson Sobotzak. Ayes: all. Nays: none. Motion carried, meeting adjourned.



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Thomas Nielsen, Mayor



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Briana Anderson, Clerk-Treasurer