

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:06 p.m., **Monday, February 24th, 2025** in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

The work session was used for Clerk Anderson to do a mini cyber security training session consisting of explaining phishing attempts along with recent examples. She explained the importance of communicating only from City issued devices and city emails, when to report a happening and to be vigilant on checking the validity of anything received.

County Commissioner John Johnson was present and provided a short synopsis of what he has been working on for the City of Coleraine. He stated that there are other things that he is meeting with Clerk Anderson on that are not ready for public consumption at this time, but there will be other things coming down the road.

REGULAR MEETING

4:06 p.m.

The regular meeting was called to order by Mayor Antonovich at 4:06 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk-Treasurer Anderson. **Members present: Councilpersons Swanson, Giving, Wilson, Sobotzak, and Mayor Antonovich.** Also present was Attorney Shaffer.

Moved by Councilperson Sobotzak, supported by Giving, **to approve the consent agenda which included minutes of 2.10.25, correspondence, PU claims sent of \$22,066.85, and claims of \$9,813.79.** Roll Call: Ayes: Councilpersons Sobotzak, Giving, Swanson, Wilson, and Mayor Antonovich. Nays: none. Motion carried.

Moved by Councilperson Sobotzak with support from Swanson, **to approve the meeting agenda as presented.** Ayes: All. Nays: none. Motion carried.

PUBLIC COMMENTS:

There were no public comments.

DEPARTMENT HEADS

Library:

Reports were not available, but will be at the next scheduled meeting.

Clerk's Report

Clerk-Treasurer Anderson provided a verbal report stating that the majority of her time in the last month has been attributed to Human Resource activities and that the myriad of required reports due by January 31st were submitted on time.

**Committee/Commission/Other
Public Utilities Commission & CBT**

Minutes from the last PUC and CBT meeting were provided in Council packets.

Trout Lake Fire Department

Minutes were included in council packets. Mayor Antonovich explained the reason for the special meeting that has been called for Wednesday, February 26th at 5:00 pm – to review a potential job description for a Treasurer or Bookkeeper for the department along with the changes necessary to the Joint Powers Agreement for the department. Clerk Anderson provided some additional information as to why this was necessary.

Eagle Ridge Golf Course

Minutes from their last board meeting were not available. Gary Gustason provided information explaining the purchase of the Baich Building for the golf course maintenance building by the Management Group. \$169,000 down payment was made and there will be four (4) more annual installments. A portion of the building will be rented back to Dr. Baich for the next 5 years. A lift has been purchased for the building. Gordy Skaar is retiring; they will be hiring an Assistant Pro to take over. A rough mower is needed.

Planning & Zoning Commission

Zoning Officer Lloyd Anderson informed Council of two changes that the Commission is recommending be made to Ordinance 12—Land Use Controls. Clerk-Treasurer Anderson will set up the public hearings.

Greenway Joint Recreation Board

Minutes were included in Council packets. George Delich stated that the Audit was complete and they had a few recommendations to work on.

Cotton Beach & Mt. Itasca Ski Hill

Nothing to report.

Infrastructure Committee

Minutes of the meeting were included in Council packets. There was no actual meeting as there was not a quorum.

NEW BUSINESS:

Proposed Amendment to Joint Powers and Agency Agreement-CBT – the proposed amendment addressed a minor change in appointed representatives from each city. **Motion** by Councilperson Sobtzak with support from Giving **to approve the amendment as presented**. Ayes: all. Nays: none. Motion carried.

UNFINISHED BUSINESS:

None.

COUNCIL CONCERNS:

Sobtzak: None
Giving: None
Swanson: None
Wilson: None
Antonovich: None

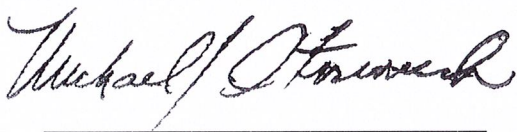
At **5:18 a motion** was made by Councilperson Sobtzak **to recess the meeting to clear the gallery and go into closed session pursuant to MN Stat. § 13D.03 to discuss Employment related issues that contains privigleged and confidential information.**

At **5:30pm** the **closed session was opened** by Mayor Antonovich. All Councilmembers, Attorney Shaffer, and City Clerk-Treasurer Anderson were in attendance.

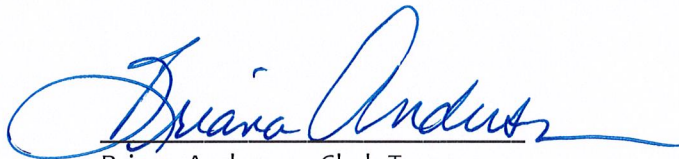
A **motion to end the closed session and return to the regular meeting** was made at **6:46pm** by Mayor Antonovich with support from Councilperson Wilson. Ayes: all. Nays: none. Closed session ended.

At **6:46pm** councilperson Sobtzak, supported by Giving, **motioned to withdraw the conditional offer of employment to the applicant for Police Chief.** Roll Call: Ayes: Councilpersons Sobtzak, Giving, Wilson, Swanson, and Mayor Antonovich. Nays: none. Motion carried. Attorney Shaffer will send Clerk-Treasurer Anderson a recommended letter to be sent.

Motion to adjourn the meeting at 6:48 p.m. by Mayor Antonovich with support from Councilperson Swanson. Ayes: all. Nays: none. Motion carried, meeting adjourned.



Mike Antonovich, Mayor



Briana Anderson, Clerk-Treasurer