

CITY COUNCIL MEETING

A work session of the City Council was held at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, March 23, 2026**, in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

Clerk-Treasurer Anderson and Chief Beach explained a table of contents given during the work session for a revised Coleraine Police Department Policy Manual. Chief Beach had color coded the list explaining what was existing, updated, new due to a requirement or updated to outline department's standards and preference for conducting business, and what should be reviewed for input by the employer. It was noted that these are presented for employer input and not for public input. This will be presented at the next Council meeting for approval as a whole. Council was asked to reach out should they want the updated manual emailed to them.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Antonovich at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk-Treasurer Anderson. **Members present: Councilpersons Swanson, Giving, Wilson, Sobtzak, and Mayor Antonovich.** Attorney Shaffer was also present.

Moved by Councilperson Sobtzak, supported by Giving, **to approve the consent agenda which included minutes of 3.9.26, 3.17.26 special joint council meeting minutes, correspondence, PU claims sent of \$35,833.16, and claims of \$7,085.16**, Roll Call: Ayes: Councilpersons Sobtzak, Giving, Swanson, Wilson, and Mayor Antonovich. Nays: none. Motion carried.

Moved by Councilperson Sobtzak with support from Giving, **to approve the meeting agenda with the addition of "Agreement for the Division of Maintenance Responsibilities for East Rangeline Road and Baich Road"**. Ayes: All. Nays: none. Motion carried.

PUBLIC COMMENTS:

Jake Langeslag spent three minutes commenting on Zoom, Service dogs, Chief Beach, Clerk-Treasurer Anderson, bodycam footage, digitizing policies, haphazardly doing stuff, attorney late, wants to keep everybody fair and honest, wants pickle ball people fair and honest, coming to learn, wants to work on blight properties, wants to know what's being worked out between Bovey and Coleraine regarding Tanker and upset closed meetings were held, and stated he attending the Ski Hill meeting among other things.

DEPARTMENT HEADS

Library:

A report was not available.

Clerk's Report

Clerk-Treasurer Anderson went over her written report most notable was that the County was asking for an emergency backup plan for elections and an alternative place for them to be held, just in case. She asked for alternative locations to check out. Various places were suggested: Arena, Golf Course, Ski Hill, Church. She will reach out and develop a plan.

Committee/Commission/Other

Public Utilities Commission & CBT

Minutes of both meetings were provided in Council packets. It was noted that the individual who was offered the position as Brist's replacement has turned it down and a new posting will have to go up. Options for a temporary replacement were presented.

Trout Lake Fire Department

Minutes of the last Board meeting were included in council packets. It was pointed out that five more individuals have been hired.

Eagle Ridge Golf Course

Minutes from the March 11 management group board meeting were included in council packets.

Zoning & Planning Commission

Zoning Officer Lloyd Anderson handed out minutes from the last meeting. He also asked Attorney Shaffer what it will take to get a landlord to comply with property on Mitchell. Shaffer will reach out again with a deadline of June 1st. Anderson also requested that the city advertise for a Zoning Officer.

Greenway Joint Recreation Board

Minutes were provided in Council packets.

Mt. Itasca Ski Hill

Minutes were provided in Council packets.

Infrastructure Committee

Minutes were not provided. Public Works Supervisor stated that two bids had been received for the Water Meter Project. Accepting the low bid is on the agenda for approval.

Range Association of Municipalities and Schools (RAMS)

The meeting scheduled for the 26th has been cancelled. No other information available at this time.

Lakeview Cemetery

Nothing to report.

NEW BUSINESS:

Plowing of Private Drive – Discussion surrounded fire hydrants and their maintenance and rules about city road standards. **Motion** by Councilperson Giving, with support from Swanson, **to keep this as a private drive; the city will not maintain or plow it.** Ayes: all. Nays: none. Motion carried.

Award bid for Water Meter Project – **Motion** by Councilperson Sobtzak, supported by Swanson **to award the bid to Dakota Supply Group, the low bidder.** Roll Call: Ayes: Councilpersons Sobtzak, Swanson, Giving, Wilson, and Mayor Antonovich. Nays: none. Motion carried.

Agreement for the Division of Maintenance Responsibilities for East Rangeline Road and Baich Road – Clerk Anderson mentioned that this was a standard contract and no changes were made. **Motion** by Councilperson Sobtzak, with the support of Swanson, **to approve the agreement.** Roll Call: Ayes: Councilpersons Sobtzak, Swanson, Giving, Wilson, and Mayor Antonovich. Nays: none. Motion carried.

UNFINISHED BUSINESS:

None.

COUNCIL CONCERNS:

Sobtzak: Inquired on status of selecting party to conduct a Comprehensive Plan/Strategic Plan for the City. After some discussion, a work session will begin at 3:00 p.m. prior to the next Council meeting on April 13th for the Council to discuss.

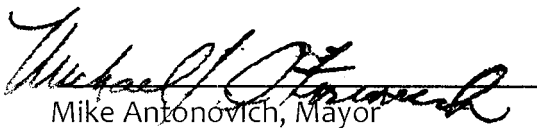
Giving: Wondering when the public hearing will be scheduled for the ordinance change for alternate parking year round on Mitchell Street. Clerk-Treasurer Anderson will work on.

Swanson: None

Wilson: None

Antonovich: None

Motion to adjourn the meeting at 5:42 p.m. by Councilperson Sobtzak with support from Giving. Ayes: all. Nays: none. Motion carried, meeting adjourned.


Mike Antonovich, Mayor


Briana Anderson, Clerk-Treasurer