

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, April 14th, 2025**, in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

Clerk-Treasurer Anderson used this time to explain the need for a form, policy, and fee structure for public information/data requests for both the City in general and for the police department. Interim Police Chief Beach stated that an Impound policy and fee schedule also needs to be created.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Antonovich at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk-Treasurer Anderson. **Members present: Councilpersons Swanson, Giving, Sobotzak, and Mayor Antonovich. Councilperson Wilson arrived at 4:19 p.m.** Attorney Paul Shaffer was absent with notice.

Moved by Councilperson Sobotzak, supported by Giving, **to approve the consent agenda which included minutes of 3.24.25, correspondence, Public Utility claims sent of \$44,900.85, claims of \$32,356.21 and Resolution No. 2025-04.14—Police Equipment authorizing the application to and acceptance of funds from the Greenway Area Community Foundation for the purchase of a duty rifle.** Roll Call: Ayes: Councilpersons Sobotzak, Giving, Swanson, and Mayor Antonovich. Nays: none. Motion carried.

Moved by Councilperson Swanson with support pf Sobotzak, **to approve the meeting agenda with the addition of a closed session pursuant to MN Statute § 13D.03 to discuss the Police Chief position and discuss development of a labor-negotiation proposal.** Ayes: All. Nays: None. Motion carried.

PUBLIC COMMENTS:

Grand Rapids resident Mary Drewes directed her comment to Mayor Antonovich. She stated she wished that the mayor would not allow the public to speak during the meeting unless it was the Public Comment period where public comments are appropriate. She apologized for breaking this rule in the past. Mayor Antonovich thanked her for her input.

DEPARTMENT HEADS

Police

Interim Chief Beach stated that the PD Body Worn Camera Policy is in the final stages of implementation. A needed duty rifle has been ordered and received. He is working on developing a Field Training Officer (FTO) program. He stated the days of new officers doing 'ride a longs' for two or three days for training are over and not enough.

Public Works

Interim Public Works Supervisor Campbell went over his written report that was included in Council packets.

ATTORNEY

Attorney Shaffer was not present.

NEW BUSINESS:

PD—Body Worn Camera Policy – Clerk Anderson noted that the policy could be approved but not implemented until the public has an opportunity to comment. A notice will go out on Facebook and the paper regarding receiving comments at the April 28th Council meeting. **Motion** by Councilperson Sobotzak, with the support of Swanson, **to approve the PD—Body Worn Camera Policy as presented with implementation to occur after the public comment period.** Roll Call: Ayes: Councilpersons Sobotzak, Swanson, Giving, and Mayor Antonovich. Nays: none. Motion carried.

Coop. Construction Agreement—MnDOT contract 1057486—State Project 3104-61 -- This project is the one on Hwy 2 with the city's portion of the project that changes the Jess Harry Road entrance on to Hwy 2 and street lighting in that area. **Motion** by Councilperson Giving, supported by Swanson **to approve the Cooperative Construction Agreement—MnDOT contract 1057486—State Project 3104-61.** Roll Call: Ayes: Councilpersons Giving, Swanson, Sobotzak, and Mayor Antonovich. Nays: none. Motion carried.

Request to move Axon payment of \$12,254 from 100-42100- to 200-42100 for purchase of body cameras and equipment not covered by reimbursement grant – **Motion** by Councilperson Giving, with the support of Swanson, **to approve said request moving the funds.** Roll Call: Ayes: Councilpersons Giving, Swanson, Wilson, Sobotzak, and Mayor Antonovich. Nays: none. Motion carried.

RC Seal Coating quote for asphalt replacement on Powell by ISD 316 – **Motion** by Councilperson Swanson, supported by Sobotzak, **to approve the quote of \$4,700 (with a 10% discount if the city tears out and hauls away the asphalt after contractor saw cuts asphalt) for the asphalt patching on Powell.** Roll Call: Ayes: Councilpersons Swanson, Sobotzak, Giving, Wilson, and Mayor Antonovich. Nays: none. Motion carried.

Public Works Supervisor – Councilperson Wilson provided the recommendation from the personnel interview team. After some discussion, Councilperson Sobotzak, with the support of Wilson **motioned to extend a conditional offer of employment to applicant #1 with the normal contingencies of passing a background check, drug test, and occupational physical and with three (3) additional conditions: 1) to obtain the Class D water license by the 1st test offered after meeting the one year experience requirement and continuing to work towards obtaining a Class C water license, 2) to obtain a class B commercial driver's license within 6 months of employment that the city will pay for on the condition that the applicant remains a Coleraine employee for a minimum of three years or the city will require reimbursement, and 3) substantial progress towards obtaining a Class SD wastewater license within two (2) years of acceptance.** Roll Call: Ayes: Councilpersons Sobotzak, Wilson, Giving, Swanson, and Mayor Antonovich. Nays: none. Motion carried.

UNFINISHED BUSINESS:

None.

COUNCIL CONCERNS:

Sobotzak: None

Giving: Inquired about whether a new squad was needed for Police Department.
Swanson: None
Wilson: Inquired of Zoning Officer L. Anderson on getting together to review ordinances and zoning as it relates to mining.
Antonovich: None

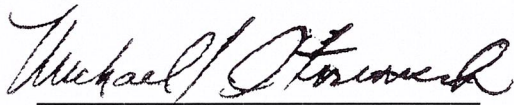
At **4:39 p.m.** Councilperson Sobotzak, supported by Giving, **motioned to go into recess to clear the gallery and go into closed session pursuant to MN Statute § 13D.03 to discuss the position of Police Chief and discuss development of labor-negotiation proposals.** Ayes: all. Nays: none. Meeting recessed.


At **4:46 p.m.** Councilperson Sobotzak, with support from Swanson, **motioned to return from recess and go into closed session.** Ayes: all. Nays: none. Closed session.

Motion at 6:13 p.m. by Councilperson Sobotzak, supported by Giving, **to end closed session and return to the regular meeting.** Ayes: all. Nays: none. Returned to regular meeting.

Motion by Councilperson Sobotzak, with support from Giving, **to appoint Jacob Beach as Coleraine Police Chief after meeting standard conditions of passing a new psychological exam, an investigative background check, and approval of a Memorandum of Understanding (MOU) with the Teamsters Union regarding employment conditions.** Roll Call: Ayes: Councilpersons Sobotzak, Giving, Wilson, Swanson, and Mayor Antonovich. Nays: none. Motion carried.

Mayor Antonovich, with the support of Councilperson Sobotzak, made a **motion to adjourn the meeting at 6:14 p.m.** Ayes: all. Nays: none. Motion carried, meeting adjourned.


Mike Antonovich, Mayor


Briana Anderson, Clerk-Treasurer