

CITY COUNCIL MEETING

A work session of the City Council was held at 3:00 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, June 22nd, 2026**, in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:00 p.m.

Bonnie Sterle, of Sterle & Co., presented and went over in detail the 2025 audit and financials. She explained the different funds, funds that are restricted and why, debt service funds, enterprise funds, and where the city position is. She stated the audit went well and that the city has done well controlling costs within the budget. She also indicated that she understood the time constraints of administrative staff but made recommendations on a couple things that needed to be done timelier and strongly suggested the creation of a financial policy manual. Questions of council were asked and answered. The work session concluded at 3:55pm.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Antonovich at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk-Treasurer Anderson. **Members present: Councilpersons Swanson, Giving, Wilson, Sobtzak, and Mayor Antonovich.**

Moved by Councilperson Sobtzak, supported by Giving, **to approve the consent agenda which included minutes of 6.8.26, correspondence, PU Claims sent of \$25,477.81 and claims of \$18,450.05.** Roll Call: Ayes: Councilpersons Sobtzak, Councilpersons Giving, Swanson, Wilson, and Mayor Antonovich. Nays: none. Motion carried.

Moved by Councilperson Sobtzak with support from Giving, **to approve the meeting agenda adding “Historical Society contribution” under new business.** Ayes: All. Nays: none. Motion carried.

DEPARTMENT HEADS

Library:

Reports for May and June were provided in Council packets. Request from Councilperson Giving to ask the Library Director to have Christmas decorations removed from outside the building.

Clerk’s Report

Clerk-Treasurer Anderson gave a brief verbal report. She stated that water meter project is taking more administrative time than anticipated. Informed Council that she will be leaving for Rochester tomorrow at noon to attend the League of MN Cities conference and will have limited access to email. If something is needed, call or text her personal cell phone.

NEW BUSINESS:

Approve 2025 Audit and Financials – Motion by Councilperson Swanson, with support from Sobtzak, **to approve the 2025 Audit and Financials.** Roll Call: Ayes: Councilpersons Swanson, Sobtzak, Wilson, Giving, and Mayor Antonovich. Nays: none. Motion carried.

Comprehensive Plan-Strategic Plan – there was some discussion. **Table** for now until Council independently reviews proposals.

At **4:15pm** Councilperson Sobtzak, supported by Swanson, **moved to go into recess and start the public hearing on adding “A” to Section 3.04 Establishing Homeowner Responsibility for Sewer Service Lines to the Chapter 3 Ordinance (Municipal and Public Utilities).** Ayes: all. Nays: none. Motion carried.

Public Hearing -- Discussion on shut-off valves and where sewer lines are and how they connect to the main. An individual stated that insurance companies do offer insurance for these kinds of things and that the insurance cost is minimal. Councilperson Wilson concerned about the cost to a homeowner when there isn't a straight line to the main and questioned the resident's responsibility to repair the sidewalks and the road.

It was suggested that a c) be added under III. Responsibility that states “c) *special circumstances can be brought to City Council for review and consideration to determine financial responsibility on a case-by-case basis.*”

There was no public in attendance to comment.

At **4:45pm** Councilperson Sobtzak, with support from Swanson, **moved to close the public hearing and return from recess.** Ayes: all. Nays: none. Motion carried.

At **4:46pm** Councilperson Sobtzak, supported by Swanson, **moved to approve the addition of “A” to Section 3.04 Establishing Homeowner Responsibility for Sewer Services Lines to the Chapter 3 Ordinance (Municipal and Public Utilities) as presented with the addition of a c) to III. Responsibility which reads “c) special circumstances can be brought to City Council for review and consideration to determine financial responsibility on a case-by-case basis.”** Roll call: Ayes: Councilpersons Sobtzak, Swanson, Giving, Wilson, and Mayor Antonovich. Nays: none. Motion carried.

At **4:47pm** Councilperson Sobtzak, supported by Swanson, **moved to go into recess and start the public hearing on adding Section 3.31—Utility Meter Access and Establishing a Non-Compliance Surcharge to the Chapter 3 Ordinance (Municipal and Public Utilities).** Ayes: all. Nays: none. Motion carried.

Public Hearing – There was brief discussion on why the ordinance was necessary. City Clerk-Treasurer Anderson indicated that she had heard from one constituent that they thought the amount was punitive. It was indicated by Council that this was the intent and that every residence needs to have a meter for proper billing.

There was no public in attendance to comment.

At 4:52pm Councilperson Sobotzak, with support from Swanson, **moved to close the public hearing and return from recess.** Ayes: all. Nays: none. Motion carried

At 4:53pm Councilperson Sobotzak, with support from Giving, **moved to approve the addition of Section 3.31—Utility Meter Access and Establishing a Non-compliance Surcharge to the Chapter 3 Ordinance (Municipal and Public Utilities) as written and presented.** Roll Call: Ayes: Councilpersons Sobotzak, Giving, Swanson, Wilson, and Mayor Antonovich. Nays: none. Motion carried.

Continuing with NEW BUSINESS:

Mt. Itasca—well and water lines – A building permit was presented requesting the addition of a well, 3 water lines, and 4 hydrants (public land alteration) to reduce the need for long hoses. **Motion** by Councilperson Swanson, with support from Giving **to approve the requested land alteration on City owned property.** Roll Call: Ayes: Councilpersons Swanson, Giving, Wilson, Sobotzak, and Mayor Antonovich. Nays: none. Motion carried.

Historical Society contribution – **Motion** by Councilperson Swanson, supported by Giving, **to support the Itasca County Historical Society with a \$250 contribution as allowed by law.** Roll Call: Ayes: Councilpersons Swanson, Giving, Swanson, Wilson, and Mayor Antonovich. Nays: none. Motion carried.

Committee/Commission/Other

Public Utilities Commission & CBT

Minutes of the PUC meeting were provided in Council packets; CBT minutes not received.

Trout Lake Fire Department

Minutes of the last Board meeting were included in council packets.

Eagle Ridge Golf Course

Board meeting minutes and financials were included in council packets. It was mentioned that there would be a 30th Anniversary Golf Tournament this weekend with music on Saturday on the deck.

Zoning & Planning Commission

Zoning Officer Lloyd Anderson stated he was dealing with wetland violations and restorations on Trout Lake and Prairie River flood plains within the City's taxing district.

Greenway Joint Recreation Board

Minutes were provided in Council packets. Further information was provided that there is summer ice right now with the condenser limping along in this weather. Baseball is up and running.

Cotton Beach & Mt. Itasca Ski Hill

It was stated that Mt. Itasca is dealing with a large increase in insurance costs. They are doing well but will need to fix budget issues. It was noted that neither the City of Grand Rapids nor Itasca County contribute anything to the operating budget. They have a music event fundraiser planned for Saturday, July 13th from 3 to 8pm sponsored by Hawkinson Construction.

Infrastructure Committee

The meeting was not held.

Lakeview Cemetery

A meeting was not held.

Range Association of Municipalities and Schools (RAMS)

Nothing to report.

UNFINISHED BUSINESS:

New blight procedure – will be reviewed and discussed on July 13th work session.

COUNCIL CONCERNS:

Sobtzak: None

Giving: None

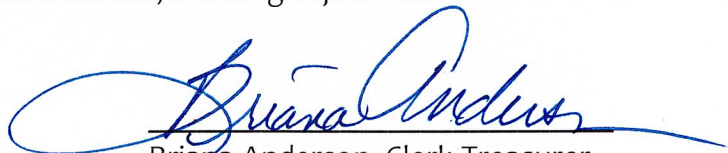
Swanson: Inquired if Clerk had heard anything on a potential housing development. She had not.

Wilson: None

Antonovich: None

Motion to adjourn the meeting at 5:18 p.m. by Councilperson Sobtzak with support from Mayor Antonovich. Ayes: all. Nays: none. Motion carried, meeting adjourned.


Michael Antonovich, Mayor


Briana Anderson, Clerk-Treasurer