

#### **CITY COUNCIL MEETING**

A work session of the City Council was held at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, July 28<sup>th</sup>, 2025**, in the Council Chambers of Coleraine City Hall.

#### **WORK SESSION**

**3:30 p.m.**

County Commissioner John Johnson and Councilperson Swanson used the work session to talk about the committee on housing development's progress and what they were working on. Basically they will be looking at three different very rough layouts with housing options – single family homes, town homes, apartment building. On the agenda is approval for the City Engineer to come up with three rough layouts. The committee has been talking to various funding agencies and suggests that the city have presentations from them as well. Johnson will get Clerk-Treasurer Anderson contact info to start setting things up.

#### **REGULAR MEETING**

**4:04 p.m.**

The regular meeting was called to order by Mayor Antonovich at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk-Treasurer Anderson. **Members present: Councilpersons Swanson, Wilson, Sobtzak, and Mayor Antonovich. Councilperson Giving was absent with notice.**

**Moved** by Councilperson Sobtzak, supported by Swanson, **to approve the consent agenda which included minutes of 7.14.25, correspondence, a Library Services Agreement with ISD#316 for the 2025-2026 school year, and claims of \$56,554.05.** Roll Call: Ayes: Councilpersons Sobtzak, Swanson, Wilson, and Mayor Antonovich. Nays: none. Motion carried.

**Moved** by Councilperson Sobtzak with support from Swanson, **to approve the meeting agenda as presented.** Ayes: All. Nays: none. Motion carried.

#### **PUBLIC COMMENTS:**

None.

#### **DEPARTMENT HEADS**

##### **Library:**

Monthly reports from March through July were included in council packets.

##### **Clerk's Report**

Clerk-Treasurer Anderson went over her written report included in Council packets. The most notable on the report that she spoke to was the reduction in Small Cities Assistance that the city would receive, a tiny bit on financing for the water meter project, upcoming mandatory paid leave, and provided information on the most recent conversations regarding the purchase of the Tanker Tender for the Fire Department indicating a joint meeting will need to be set up to hammer out a few things.

A **motion** was made by Councilperson Sobtzak, with support from Wilson, **to reduce the 2025 revenue budget for Small Cities Assistance from \$49,118 to \$24,540.** Roll Call: Ayes: Councilpersons Sobtzak, Wilson, Swanson, and Mayor Antonovich. Nays: none. Motion carried.

#### **Committee/Commission/Other**

##### **Public Utilities Commission & CBT**

Minutes had been provided at the last Council meeting. Public Works Supervisor Tabaka stated he was getting updated quotes for meters and their installation.

##### **Trout Lake Fire Department**

Minutes of the last board meeting were included in council packets.

##### **Eagle Ridge Golf Course**

No one was available to report.

##### **Zoning & Planning Commission**

Minutes from their last meeting were included in Council packets as well as a letter stating their position on the condemnation of a property and their desire to have it boarded up until that time. He also reported that they are no longer considering a Chicken Ordinance, and the Commission recommended refunding a resident for their variance application fee.

##### **Greenway Joint Recreation Board**

Minutes were included in Council packets. George Delich indicated that he was planning to step down as a Coleraine representative on this board and a potential replacement may be Mark Gibeau.

##### **Mt. Itasca Ski Hill**

Nothing to report.

##### **Infrastructure Committee**

Minutes were included in council packets. The date of the next meeting was incorrect. The minutes should have stated the next meeting is August 20<sup>th</sup>.

##### **Range Association of Municipalities and Schools (RAMS)**

Nothing to report.

#### **NEW BUSINESS:**

**Approve Holly Senger appointment to Library Board – Motion** by Councilperson Swanson, with support from Mayor Antonovich **to approve the appointment.** Ayes: all. Nays: none. Motion carried.

**Refund of \$250 variance application fee for resident-Z & P recommendation –** Additional discussion ensued. No action taken.

**Resolution No. 2025-7.280TIF 2 Decertification – Motion** by Councilperson Swanson, supported by Sobotzak to approve **Resolution No. 2025-7.28—TIF 2 Decertification effective 12.31.2025.** Roll Call: Ayes: Councilpersons Swanson, Sobotzak, Wilson, and Mayor Antonovich. Nays: none. Motion carried.

**Building Maintenance & Occupancy Code (Rental Ordinance) and revised fee structure-set public hearing –** a redlined copy of the changes to the ordinance, rental inspection sheet, and rental application/renewal forms with new fees was gone over. **Motion** by Councilperson Sobotzak, with support from Wilson, **to set a date for the public hearing.** Ayes: all. Nays: none. Motion carried.

**Financing Agreement with Community Leasing Partners for TLFD Tanker purchase – Motion** by Councilperson Swanson, supported by Wilson, **to approve the Financing Agreement as presented.** Roll Call: Ayes: Councilpersons Swanson, Wilson, Sobotzak, and Mayor Antonovich. Nays: none. Motion carried.

**Public Utility Billing Procedure changes –** a red-lined copy of the PU billing procedure changes was gone over by Public Works Supervisor Tabaka. The changes will tighten the timeline for shut-off notices and reduces administrative costs. **Motion** by Councilperson Sobotzak, with support from Swanson, **to approve the suggested changes to start in October.** Roll Call: Ayes: Councilpersons Sobotzak, Swanson, Wilson, and Mayor Antonovich. Nays: none. Motion carried.

**Potential Autumn Lane Housing Project-City Engineer do 3 layout exhibits for approximately \$1000 each –** a brief synopsis of what Commissioner Johnson gave in the work session was given. **Motion** by Councilperson Swanson, supported by Wilson, **to approve the City Engineer to do three (3) very rough layout exhibits for approximately \$1000 each for a potential Autumn Lane Housing Project.** Roll Call: Ayes: Councilpersons Swanson, Wilson, Sobotzak, and Mayor Antonovich. Nays: none. Motion carried.

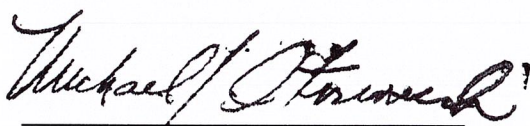
#### UNFINISHED BUSINESS:

None.

#### COUNCIL CONCERNS:

**Sobotzak:** None  
**Giving:** Absent  
**Swanson:** None  
**Wilson:** None  
**Antonovich:** None

**Motion to adjourn the meeting at 5:05 p.m.** by Mayor Antonovich with support from Councilperson Sobotzak. Ayes: all. Nays: none. Motion carried, meeting adjourned.

  
Mike Antonovich, Mayor

  
Briana Anderson, Clerk-Treasurer