

CITY COUNCIL MEETING

A work session of the City Council was held at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, August 24th, 2026**, in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

There were no presentations. Clerk Treasurer Anderson provided Council with a tentative timeline for the completion of a comprehensive plan. Official paperwork will follow at the September 14th Council meeting.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Pro Tem Sobtzak at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk-Treasurer Anderson. **Members present: Councilpersons Swanson, Wilson, and Mayor Pro Tem Sobtzak.** Mayor Antonovich and Councilperson Giving were absent with notice.

Moved by Mayor Pro Tem Sobtzak, supported by Swanson, **to approve the consent agenda which included minutes of 8.11.26, correspondence and PU claims of \$35,755.91 and claims of \$21,411.85 minus Res. 2026-8.10 Library—accept donation.** Roll Call: Ayes: Mayor Pro Tem Sobtzak, Councilpersons Swanson and Wilson. Nays: none. Motion carried.

Moved by Mayor Pro Tem Sobtzak with support from Swanson, **to approve the meeting agenda with the addition of “Library Handrails” under new business.** Ayes: All. Nays: none. Motion carried.

DEPARTMENT HEADS

Library:

A report for August and notes from the board meeting were included in Council packets.

Clerk’s Report

A report was included in Council packets. Clerk-Treasurer Anderson pointed out the next two work sessions will begin at 3pm to go over preliminary budget numbers for 2027. Informed the preliminary levy needs to be set by September 30th. She also pointed out that a “Desire to Negotiate” has been received from the Teamsters.

Committee/Commission/Other

Public Utilities Commission & CBT

Minutes of the last meetings were included in Council packets.

Trout Lake Fire Department

Minutes of the last Board meeting were included in council packets.

Eagle Ridge Golf Course

Gary Gustason provided a verbal synopsis:

- Course has been very busy-swamped – August has been nuts with lots of events.
- Course is in great shape.
- Lots of positive reviews from outside people.
- North Country Invitational held – 1st time and an outside entity set it up – over 100 some people from outside – they had transportation lined up to and from Timberlake Lodge where their dinner was held. A date has already been set for next year.
- Now that school starts they will be short staffed.
- Aces for Elders – took over the event last year (used to be held at Pokegama Golf Course) – this is a fundraiser for Elder Circle.
- The Ladies Invitational went well.
- Been a ton of outside play.
- Lots of upcoming smaller events.

Zoning & Planning Commission

Minutes from the last meeting were included in Council packets. Suggest a laptop or tablet for Zoning & Planning to record and track blight issues. Working with the Police Chief.

Greenway Joint Recreation Board

Minutes were provided in Council packets.

Cotton Beach & Mt. Itasca Ski Hill

No report for Cotton Beach.

Bob Cozenius, Itasca Ski & Outing Club provided an update on happenings at Mt. Itasca:

- Snowmaking Improvement project:
 - Project is almost complete; couple weeks yet.
 - Contracts are signed for the new well; installation anticipated in October.
 - Storage Building – will help with machine maintenance.
- Biathlon Side:
 - Carl Nordgren is working on various plans.
 - Storage bldg. for Nordic Ski Club – one to replace headquarters.
 - Working with Commissioner Johnson to get grants and funding for improvements.

Infrastructure Committee

Minutes were included in Council packets.

Lakeview Cemetery

No report.

Range Association of Municipalities and Schools (RAMS)

Nothing to report – on summer break. Meetings will resume in September.

NEW BUSINESS:

Change Order No. 1 for Water Meter Installation Project – Motion by Councilperson Swanson, with support of Wilson, **to approve change order No. 1.** Roll Call: Ayes: Councilpersons Swanson, Wilson, and Mayor Pro Tem Sobotzak. Nays: none. Motion carried.

Review and acknowledge the SC2026 for TLFD Relief Association – Motion by Mayor Pro Tem Sobotzak, supported by Councilperson Swanson, **to acknowledge that the SC2026 for TLFD Relief Association has been reviewed.** Ayes: all. Nays: none. Motion carried.

TLFD Relief Association Increase from \$3,000 to \$3,500 per year of service – Moved by Councilperson Swanson, with support from Wilson, **to approve a service pension increase to \$3,500 per year of service for TLFD members who qualify.** Roll Call: Ayes: Councilpersons Swanson, Wilson, and Mayor Pro Tem Sobotzak. Nays: none. Motion carried.

Approve CBT 2027 budget percentage splits (Fund 603—Sewer) – Motion by Councilperson Wilson, supported by Swanson **to approve the budget percentage splits per the Joint Powers Agreement.** Roll Call: Ayes: Councilpersons Wilson, Swanson, and Mayor Pro Tem Sobotzak. Nays: none. Motion carried.

Final pay App—Library Roof Replacement Project – Motion by Mayor Pro Tem Sobotzak, with support by Councilperson Wilson, **to approve the final pay application for \$4,438.50 to Equity Builders & Construction Services.** Roll Call: Ayes: Mayor Pro Tem Sobotzak, Councilpersons Wilson and Swanson. Nays: none. Motion carried.

Kamstrup Acoustic Leak Detection Add-on to READY Manager – Quotation for a \$1,995.00 one-time fee for installation of the add-on with two remote trainings and a one-year subscription for \$3,100.00. **Motion** by Mayor Pro Tem Sobotzak, supported by Councilperson Swanson, **to approve the Acoustic Leak Detection Add-on to READY Manager along with the annual subscription as needed.** Roll Call: Ayes: Mayor Pro Tem Sobotzak, Councilpersons Swanson and Wilson. Nays: none. Motion carried.

Clemson Avenue closure/bus loading – Motion by Councilperson Swanson, with support from Mayor Pro Tem Sobotzak, **to approve the closure of Clemson Avenue during bus pick up hours at**

the end of the school day to be revisited at the October 13th Council meeting. Ayes: all. Nays: none. Motion carried.

Library Handrails – Motion by Mayor Pro Tem Sobtzak, supported by Councilperson Swanson, to approve the quote by Vaneps Welding & Repair, LLC for \$2000.00 and authorize the 50% down before start of the project. Roll Call: Ayes: Mayor Pro Tem Sobtzak, Councilpersons Swanson and Wilson. Nays: none. Motion carried.

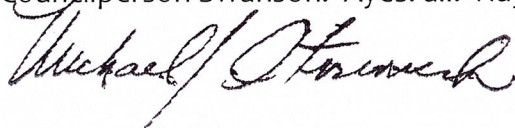
UNFINISHED BUSINESS:

**Revised blight ordinance, and
New Internal Blight procedure** -- Both items tabled – discussions continuing.

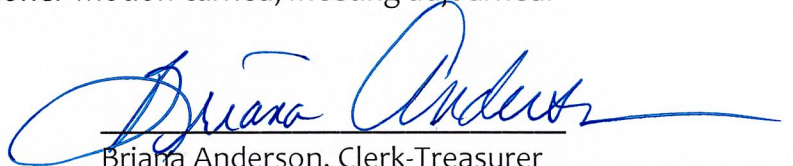
COUNCIL CONCERNS:

Sobtzak: None
Giving: Absent
Swanson: None
Wilson: Had concerns regarding the use of flock cameras. The city does not own flock cameras, nor does Coleraine PD have access to the footage. The Itasca County Sheriff's Department does have a flock camera on Hwy. 169 by the County Road 10 intersection.
Antonovich: Absent

Motion to adjourn the meeting at 4:57 p.m. by Mayor Pro Tem Sobtzak with support from Councilperson Swanson. Ayes: all. Nays: none. Motion carried, meeting adjourned.



Michael Antonovich, Mayor



Briana Anderson, Clerk-Treasurer