

#### CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, September 23<sup>rd</sup>, 2024** in the Council Chambers of Coleraine City Hall.

#### WORK SESSION

**3:30 p.m.**

Annie Nichols of CEDA did a formal presentation on production of a revised Comprehensive Plan for the City. She explained that this looks out about 20 years. The cost would anywhere from \$25,000 to \$35,000. The city would be asked to engage residents for various meetings or via surveys. The Zoning & Planning Commission is recommending that the City get one done. Questions were asked and answered.

Clerk Anderson provided detailed spreadsheets and briefly went over the revenue and budget numbers that will be reviewed for the special meeting set for Wednesday.

#### REGULAR MEETING

**4:02 p.m.**

The regular meeting was called to order by Mayor Nielsen at 4:02 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk-Treasurer Anderson. **Members present: Councilpersons Giving, Soltzak, T. Troumbly, Sertich, and Mayor Nielsen.**

**Moved** by Mayor Nielsen, supported by Councilperson Sertich, **to approve the consent agenda which included minutes of 9.9.24, correspondence, PU claims sent of \$25,595.78, claims of \$11,496.08.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, Soltzak, and Giving. Nays: none. Motion carried.

**Moved** by Mayor Nielsen, seconded by Councilperson Soltzak, **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

#### PUBLIC COMMENTS:

There were no public comments.

#### DEPARTMENT HEADS

**Library:**

Reports were not yet ready.

#### Clerk's Report

Clerk-Treasurer Anderson briefly went through her written report which included the status of 4 different grant applications to IRRR including the Resolution approving an application for Sjostrand's Child Care project.

**Committee/Commission/Other  
Public Utilities Commission & CBT**

Minutes from the CBT meeting were included in Council packets.

**Trout Lake Fire Department**

Minutes were included in Council packets.

**Eagle Ridge Golf Course**

The grant application for the Maintenance Building is almost complete. It will be finalized and submitted on Monday, September 30<sup>th</sup>.

**Planning & Zoning Commission**

Zoning Officer Anderson indicated that the Commission is recommending updating the Comprehensive Plan.

**Greenway Joint Recreation Board**

Minutes of the August 19<sup>th</sup> meeting were included in council packets.

**Cotton Beach & Mt. Itasca Ski Hill**

Stara Payne indicated that they are working on a grant application for snowmaking equipment and upgrades.

**Infrastructure Committee**

Minutes of the last meeting were included in Council packets.

**CEDA**

Nothing to report. Lisa Randall's last day was September 5<sup>th</sup>.

**NEW BUSINESS:**

**Resolution No. 2024-09.23—IRRR—Child Care Project – Motion** by Councilperson Sobtzak, supported by Sertich, **to approve Resolution No. 2024-09.23 authorizing the City of Coleraine to make application to and accept funding from IRRR for building a childcare facility.** Roll Call: Ayes: Councilpersons Sobtzak, Sertich, Giving, T. Troumbly, and Mayor Nielsen. Nays: none. Motion carried.

**Accept resignation of Police Chief retro to 9.9.24 – A motion** was made by Mayor Nielsen with support from Councilperson Giving **to accept the resignation of Bryan Johnson retroactive to 9.9.24.** Ayes: all. Nays: none. Motion carried.

**Approve Trout Lake Fire Department 2025 proposed budget – Motion** by Mayor Nielsen, supported by Councilperson T. Troumbly, **to approve the Trout Lake Fire Department budget as presented.** Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly, Giving, Sobtzak, and Sertich. Nays: none. Motion carried.

**Consider raises for Council members and Mayor for 2025 – this was tabled.**

**UNFINISHED BUSINESS:**

**Proclamation – ‘Ken Smith Day’** – Councilperson Troumbly presented what she had written. Motion by Councilperson T. Troumbly with support from Sertich to approve the proclamation as written, have it formalized with a official public proclamation being at the October 28<sup>th</sup> council meeting. Ayes: all. Nays: none. Motion carried.

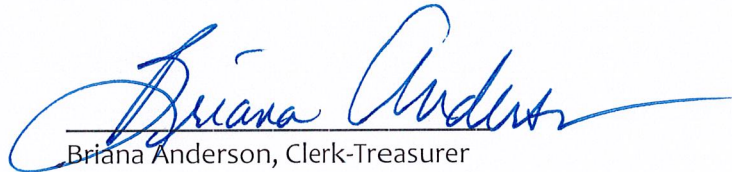
**COUNCIL CONCERNS:**

**Sobtzak:** None  
**T Troumbly:** None  
**Sertich:** None  
**Giving:** None  
**Nielsen:** None

**Motion to adjourn the meeting at 4:24 p.m.** by Mayor Nielsen with support from Councilperson Sobtzak. Ayes: all. Nays: none. Motion carried, meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer