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## City of Coleraine Policy for Rental of Public Facilities

Adopted 2/27/12

The City of Coleraine policy for renting public facilities is as follows:

A written agreement for rentals defines the rights and obligations of both the City and the user. This agreement also addresses the fees for rental plus damage deposit in the event the facility is damaged or if the event must be cancelled.

Part of the rental application includes a **Hold Harmless Agreement** that both user representative and City must sign. **Guidelines for Renters** for each specific site is given to renters with the application. If the City allows free use of a city facility, a **Release, Waiver of Fees and Agreement** must be attached to the rental agreement.

Current rental rates, adopted 2/27/12, are as follows:

### Nyberg Community Center:

Deposit: \$100.00

Rental Fee:     \$25.00 Residents  
                   \$50.00 Non-Resident

### Longyear Park:

Deposit: \$100.00

Rental Fee:     Weddings:  
                   \$100.00 Residents  
                   \$125.00 Non-Residents

                   Birthday parties, family reunions, smaller events:

                   \$25.00 Residents  
                   \$50.00 Non-Residents

### Log Church

Deposit: \$100.00

Rental Fee:     \$125.00