

CITY COUNCIL MEETING

A work session was held at 3:30 P.M. and the regular meeting of the Coleraine City Council was held at 4:00 P.M., Monday, January 22, 2018, in the council chambers of Coleraine City Hall. Members present: Mayor Jim Hagen, councilpersons Jeff Troumbly, Ryan Stish, Peggy Smith and Mary Drewes.

WORK SESSION

3:30 P.M.

Lori Kangas-Olson addressed the Council regarding possible use of the old PD in City Hall for administrative office space for Boys and Girls Club. The group plans only to use the back rooms of the PD. The City would like to see a contract drawn up for in-kind lease of the space. The organization will use volunteers to clean up the space.

REGULAR MEETING

4:00 P.M.

The regular meeting was called to order at 4:00 p.m. Moved by councilperson Smith and seconded by councilperson Drewes to approve the consent agenda. Ayes: all. Nays: None. Motion carried. Councilperson Stish, with support by councilperson Troumbly, moved to approve the meeting agenda with the addition of fishing contest donation support, sewer rate increase plus CBT letter, rental of old PD, Chapter 4 policy amendment. Ayes: all. Nays: None. Motion carried.

PUBLIC COMMENTS: none

DEPARTMENT HEADS

Library:

Councilperson Smith presented 2 monthly reports for library. The board is short one board member at present.

Golf Course:

Skaar presented the issues regarding golf course as well as a letter explaining their delay on submitting the scheduled bond payment. Deferral requested on \$25,000 2017 payment. They also requested a spring planning session to discuss raising season rates, TIF expiration, upcoming retirement, and future payments to City. Skaar reported that no response for electric survey or lighting has been received. Council requested Golf Course board minutes be brought to future council meetings.

Planning:

Lloyd Anderson presented new blight ordinance for approval. Item will be put on next agenda for a final vote. Also discussed was the City Industrial lot. The Commission advised it is not really a planning issue, but the City might want to hold off from selling it, because recent talks with NRRI suggest that they might eventually want an entrance road at that location. One possibility is for the City to designate a larger easement than the current 20 ft. utility for that parcel. A larger easement could accommodate both NRRI and the party interested in purchasing the lot. The City will wait for the NRRI to respond.

Greenway Joint Recreation Board:

No report presented.

Clerk:

Roy presented report.

NEW BUSINESS:

Councilperson Smith moved, supported by councilperson Drewes, to adopt 302 Roosevelt St. Nyberg Center as Coleraine's official 2018 polling place. Roll call: Ayes: Smith, Drewes, Stish, Troumbly, and Mayor Hagen. Nays: none. Motion carried.

Councilperson Smith moved to support Greenway area fishing contest with donation of \$100 toward advertising; supported by councilperson Stish. Roll call: Ayes: Smith, Stish, Troumbly, Drewes and Mayor Hagen. Nays: none. Motion carried.

Councilperson Drewes moved, with support from councilperson Stish, to increase City sewer rate by \$5.00, beginning 3.1.18. A notice will be sent to all utility customers in mid-February. Roll call: Ayes: Drewes, Stish, Troumbly, Smith, and Mayor Hagen. Nays: none. Motion carried.

Councilperson Drewes moved, supported by councilperson Troumbly, to rent out back of old PD office in city hall as administrative office space for Boys and Girls Club, for in-kind payment. Attorney Dimich will draft a lease contract, to include a statement regarding damages being the responsibility of renter. Ayes: all. Nays: None. Motion carried.

Councilperson Drewes presented handwritten changes for amending Employee Policy Chapter 4. This document will be reviewed and added to next agenda.

OLD BUSINESS:

Moved by Councilperson Smith and supported by councilperson Stish to amend the City's Parking Citations Procedure, Section 7.70, Subd. 1, and Violation a Misdemeanor, Section 7.79, Subd. 1. It will become effective once published. Roll call: Ayes: Smith, Stish, Troumbly, Drewes, and Mayor Hagen. Nays: none. Motion carried.

Moved by Councilperson Smith, supported by Councilperson Troumbly to add Bovey Clerk/Treasurer Tara DeGuseppi to bank account for Coleraine Bovey sweeper account, and to maintain the account moving forward. Roll call: Ayes: Smith, Troumbly, Drewes, Stish, and Mayor Hagen. Nays: none. Motion carried.

A hiring committee was re-selected to interview for the Clerk's position, and includes Councilpersons Stish and Drewes, along with former clerk Pat Dolensek. Interim Clerk Roy will sit in on interviews and provide feedback.

Moved by Councilperson Drewes, supported by Councilperson Smith, to add councilperson Troumbly to Mayor's 2018 Appointments as Coleraine Council representative for Lakeview Cemetery Association. Ayes: all. Nays: None. Motion carried.

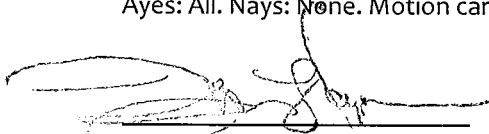
Council concerns/comments:

Drewes: none
Stish: none
Troumbly: none
Smith: Where is list of AFSCME complaints re: employee policy manual?
Wants to do an inventory of first aid kits in all departments and at warming shack.
Hagen: none

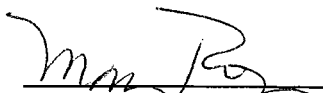
ASSIGN TO NEXT AGENDA: 2.12.18 (so far!!)

- City Industrial lot
- Solar Power
- Adopt blight ordinance amendment
- Amend Chapter 4, Employee Policy Manual
- Advertise for public works superintendent

Moved by councilperson Drewes and supported by councilperson Smith to adjourn the meeting at 5:25 P.M. Ayes: All. Nays: None. Motion carried.



Jim Hagen, Mayor



Mary Roy, Deputy Clerk