

## CITY COUNCIL MEETING

A work session was held at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at on Monday, October 22<sup>nd</sup>, 2018, in the council chambers. Members present: Mayor Hagen, Councilpersons Smith, Drewes, Stish and Troumbly.

### WORK SESSION

**3:30 P.M.**

Mayor Hagen indicated that KLM would not be available for this work session. They will be added to the work session for the November 13<sup>th</sup> Council meeting. Council members spent time reviewing their packets. Zoning/Planning Officer Lloyd Anderson provided a brief synopsis regarding the property next to Betty Moran on Congdon. It was reported that it is a buildable lot. The Council asked Lloyd to contact and inform Ms. Moran.

### REGULAR MEETING

**4:00 p.m.**

The regular meeting was called to order at 4:00 p.m. followed by the Pledge of Allegiance.

Moved by Councilperson Smith and supported by Troumbly to **approve the consent agenda** which included the **minutes of the 10.8.18 council meeting**, correspondence and **claims totaling \$34,428.93**. Roll Call: Ayes: Councilpersons Smith, Troumbly, Stish, Drewes and Mayor Hagen. Nays: none. Motion carried. Councilperson Smith, with support by Stish, motioned to **approve the meeting agenda**. Ayes: all, Nays: none. Motion carried.

### PUBLIC COMMENTS:

None.

### DEPARTMENT HEADS:

#### Library

Councilperson Smith reported that the last board meeting was not held due to a lack of quorum. Smith has asked Public Works Supervisor Bertram to check on the water at the fountain in front of the Library; she has not heard back.

#### Clerk's Report

Clerk Anderson provided a written report and went over the highlights. The next Council meeting will be on Tuesday, November 13<sup>th</sup> due to the federal Veteran's Day holiday. Two separate public hearings will be held on this date – one on Hawkins Avenue assessments; one on an addition to the Building Maintenance & Occupancy Code (commonly referred to as the Rental Ordinance).

Anderson asked for clarification on when the \$0.50 increase for Library Clerk Klev take effect. Consensus was that it start immediately.

Anderson explained her correspondence with Jeff Walker regarding the City's ProCare liability and that she recommended that the City pays the estimated liability this year. **Motion** by Councilperson Drewes, with the support of Stish **to pay the estimated \$23,000 ProCare liability to the County in 2018**. Roll Call: Ayes: Councilpersons Drewes, Stish, Troumbly, Smith, and Mayor Hagen. Nays: None. Motion Carried.

Anderson also explained the City's final cost less the grant received from IRRRB for the demolition and abatement at the property on Hartley Street which has now been completed. **Motion** by Councilperson

Smith, supported by Drewes, **to move forward and assess the City's cost of \$7,671.40 to the 210 Hartley property as indicated in the order judgement.** Ayes: all. Nays: None. Motion Carried.

**Motion to approve the \$500/month in-kind suggested figure for rental of the old police department office space** was made by Councilperson Drewes. This was supported by Smith. Ayes: All. Nays: None. Motion carried.

#### **Golf Course**

Financial reports were included in Council packets. Councilperson Drewes reported that at the last meeting most of the discussion encompassed closing for the season and the purchase/trade-in of new golf carts. There was no discussion on its payment to the City. Lots of discussion ensued. Clerk Anderson will send a formal billing to them.

#### **Planning**

Lloyd Anderson reported that the Planning and Zoning Committee recommend approval of the Rental Ordinance addition. He reported that they still are working on blight issues and another ticket has been issued to another City resident.

#### **Greenway Joint Recreation Board**

Minutes from the last board meeting were included in Council correspondence. George Delich arrived and explained what work has been done to the arena over the summer and what still had to be completed. There will be a 4-wheeler raffle as a fundraiser. Everything is moving along very nicely.

#### **NEW BUSINESS:**

**AFSCME LOU re: Health Insurance** – A document of what was agreed to in negotiations was provided in Council packets. Councilperson Drewes clarified some of the language. A brief discussion ensued. **Motion** was made by Councilperson Stish with the support of Troumbly **to formally accept the LOU on health insurance as written.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Smith, Drewes, and Mayor Hagen. Nays: None. Motion carried.

**Award bid for CBT Forcemain Project** – City Engineer, Bob Beaver, briefly went through the letter from USDA-RD approving the bid award provided in Council packets. He also went over the bid tabulations. **Motion** by Councilperson Stish with support from Smith **to award the bid to TNT Aggregates, LLC for \$2,055,000.00.** Roll Call: Ayes: Councilpersons Stish, Smith, Troumbly, Drewes, and Mayor Hagen. Nays: None. Motion carried.

**Teamster Proposal** – Mayor Hagen handed each Councilperson a counter proposal from Teamster members to review at another time. Hagen explained that the next step would be to determine if the City wanted to do a counter proposal via e-mail (requiring a closed meeting of the Council) very soon or set another negotiation date with Council and Teamster represented employees together. **Each councilperson was requested to contact Clerk Anderson ASAP with their preference so that set something up.**

**PD request** – Interim Chief Mjolsness provided a letter to the Council requesting permission to advertise for bids on a 1994 Harley Davidson Motorcycle that was obtained in 2014. **Moved** by Councilperson Smith with support of Stish **to allow PD to run an advertisement for sealed bids for a 1994 Harley Davidson Motorcycle stating the explicit right to refuse any or all bids.** Ayes: All. Nays: None. Motion Carried.

**Street Department – part-time/temporary help** – There was much discussion as to what was needed including qualifications, what rate to pay, watching the 67 shift rule, and potential individuals that could do snowplowing on a part-time basis. Mayor Hagen will contact AFSCME business agent to inquire and Anderson instructed to put this on the agenda for the next meeting.

**OLD BUSINESS**

**Outdoor Skating Rink** – There was a short discussion on the management of the skating rink and the benefit to the community. **Motion** by Stish with support of Troumbly **to advertise for Rink Attendants for the winter season.** Ayes: all. Nays: None. Motion carried. Mayor Hagen will inquire with some residents about volunteer management of the rink.

**Snowplowing Policy** – This was tabled until the next meeting.

**Waste Management** – Still waiting for info from Waste Management. Councilperson Troumbly will check into.

**Council concerns/comments**

Drewes: Councilperson Drewes explained the minutes from the Public Utility Commission meeting that was provided in Council packets. There was discussion surrounding the proposed addition to the billing procedure and water line freeze ups. Councilperson Drewes asked to bring the addition along with proposed rates after MN Rural Water has done their evaluation as a packet to the Council for consideration and approval.

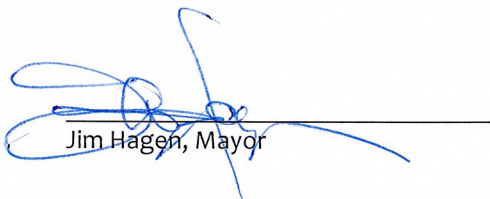
Motion by Drewes to grant permission to Public Utilities to purchase new hardware for the communication system in the amount of \$3,173.33 and a dialer system for \$2,820.00. This motion was supported by Councilperson Troumbly. Roll Call: Ayes: Councilpersons Drewes, Troumbly, Smith, Stish, and Mayor Hagen. Nays: None. Motion carried.

Stish: Councilperson Stish recognized Ken Decoster and Trevor Guyer from the fireboard who walked in during the meeting. They were given the floor and Guyer talked about the state of the current fleet of Fire Department vehicles. He provided copies of quotes and what might be used for a down payment. The Fire Board is requesting that they move forward with the purchase and the cost be split 50/50 between Coleraine and Bovey. This will be presented to the Bovey City Council on the 24<sup>th</sup>. Guyer was asked to report back after Bovey's Council meeting and a discussion will be held then. This will be placed on the next agenda.

Smith: None.

Troumbly: None.

Motion to adjourn was made by Troumbly at 5:34 p.m., supported by Smith. Ayes: All. Nays: None. Motion carried.



Jim Hagen, Mayor



Briana Anderson, Clerk-Treasurer