

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., Monday, March 9th, 2020 in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

Sandy Antonovich and Arlin Talley spoke representing the Boys & Girls Club of the Northland. Sandy read the proposed proclamation in support of proclaiming March 30 to April 3rd as Boys & Girls Club week in Coleraine. Arlin Talley followed with some statistics: Club in its 3rd year at 3 sites—one at Greenway and two in Grand Rapids, 750 membership so far this year which will bubble in the summertime, 150 children are served with an average of 50 at each location daily, there are 25 volunteers, and they employ 20 – 25 at any given time. It was stated that the summer program for Greenway will be moved to Bovey City Hall during the construction that will occur on the Greenway campus. Appreciation to the City was expressed for providing and donating office space.

Both Antonovich and Talley indicated the club was looking for continued vocal and written support. Councilperson Pollard commended them for “doing just wonderful and great things”. The proclamation is on the agenda later this evening.

City Engineer Bob Beaver presented the work done thus far on a capital improvement plan for the City encompassing both urban and rural areas. 37 projects have been identified using a variety of sources – past history, Clerk, Public Works Supervisor, CEDA, ADA evaluation by LMC, citizen input, and input from Council. Each of the line items were explained by Beaver with both rough costs and draft priority ratings. He further explained that this could be considered a snapshot for both short- and long-term planning and that an initial work session be set up for a deep dive review, setting priorities and making a plan.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Mandich at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Stish, Sutherland, Troumbly, Pollard, and Mayor Mandich. Attorney Dimich was also present.

Moved by Councilperson Sutherland, supported by Pollard, **to approve the consent agenda which included Council meeting minutes of 2.24.20, correspondence, and claims totaling \$23,039.05.** Roll Call: Ayes: Councilpersons Sutherland, Pollard, Troumbly, Stish, and Mayor Mandich. Nays: none. Motion carried.

Moved by Councilperson Stish, seconded by Troumbly, **to approve the meeting agenda with the addition of setting dates for the Audit report and a CIP work session.** Ayes: all. Nays: None. Motion carried.

PUBLIC COMMENTS:

There were no public comments.

DEPARTMENT HEADS

Public Works (Street):

Harry Bertram, Public Works Supervisor, went over a brief written report. He reiterated that he had looked at a broom and snowblower attachment for an ASV and went to St. Paul to look at a street sweeper. There was a lengthy discussion surrounding the existing joint powers agreement, the type, and the cost of the sweeper.

Bertram reported that an employee would be attending a water class and testing in April, he would be attending a SD Collection class and testing for his license in July, and the work on the water tower is currently scheduled to begin April 21st.

Councilperson Pollard asked when the dredging was last done on the retention pond near Trout Lake. Bertram indicated that it was 15 years ago. A maintenance plan for the pond has not been developed. The studies indicate that the retention pond is not large enough and that dredging at this point with the Stormwater Retrofit Project coming up might not be recommended.

Police:

Police Chief, Lonnie Mjolsness, provided a written report for Council packets. He indicated his biggest challenge right now was losing police officers to full-time positions elsewhere.

COMMITTEES AND COMMISSIONS/OTHER:

Cotton Beach

Closed for season.

ATTORNEY:

Attorney Dimich had nothing to report.

A gentleman who missed the public comment section of the meeting requested to be heard which was granted by the Mayor. He indicated that he was here to complain about the condition of Brock Lane and that nothing has been done with the road in 15 or so years. He also indicated that a sign was gone. He encouraged Councilmembers to drive down the road themselves. He was told that Council will be working on a CIP to address issues around the City and that Brock Lane was on the list.

Public Hearing -- At 5:03p.m. Mayor Mandich recessed the regular Council meeting and **opened the public hearing** on a rezoning request. The properties of 88-002-1100, 88-002-1401, 88-001-2200, and 88-001-2301 are currently zoned 'farm residential'. The request is to rezone those property to 'industrial' to correspond with the surrounding parcels of land that are currently zoned industrial. The City has received notice that MNDot takes no exception to the request. No public was present to provide input so **the public hearing was closed at 5:06p.m. and the regular Council meeting was reopened.**

Motion by Councilperson Pollard with support of Stish **to approve the rezoning request of said properties from ‘farm residential’ to ‘industrial’.** Roll Call: Ayes: Councilpersons Pollard, Stish, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

NEW BUSINESS:

New stove for Nyberg Community Center – Clerk Anderson explained the current stove in use at the Nyberg Center had been donated to the Library but wasn’t being used. The donor had been contacted and is just fine with the stove being donated to the Community Center. **Motion** by Sutherland, supported by Stish, **to accept the donation of a used stove/oven from the Library and its original donor for use in the Nyberg Community Center.** Ayes: all. Nays: none. Motion carried.

Cell phones/ contract for Public Works staff – tabled. Clerk Anderson and PW Supervisor Bertram need to discuss. Move to April 13th agenda.

Re-commitment of left-over funds for computers to Library – **Motion** by Councilperson Pollard with the support of Troumbly **to accept Clerk’s recommendation that the unused portion of funds in savings account be committed to the Public Library for their use in obtaining new computers.** Roll Call: Ayes: Councilperson Pollard, Troumbly, Stish, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Greenway Boys & Girls Club Proclamation – **Moved** by Councilperson Sutherland, supported by Stish, **to approve the proclamation presented as written and proclaim March 30th through April 3rd as Boys & Girls Club week in the City.** Ayes: all. Nays: none. Motion carried.

Sweeper – tabled for further discussion. Joint Powers Agreement needs to be revisited first. Clerk Anderson asked to reach out to Bovey Council and get a date to meet together and discuss.

Bank account – cash security for forfeiture release – **Motion** by Troumbly with the support of Sutherland **for City Clerk to open a “forfeiture security” savings account to hold these funds. The two signatures required will be the City Clerk and the Mayor.** Ayes: all. Nays: none. Motion carried.

A date for the **audit report** was set for **March 23rd at 2:30 p.m.** – an hour prior to the regular work session and Council meeting.

A date for going over and **discussion on a capital improvement plan (CIP)** was set for **Monday, March 30th from 3:00 to 6:00 p.m.**

UNFINISHED BUSINESS:

Electric Boiler (backup for Nyberg Center) – This is a back-up boiler and may not be necessary; **tabled** indefinitely.

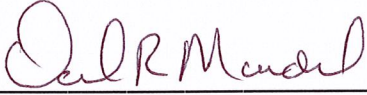
Garbage/Recycling cans/ Waste Management routes – **tabled** until April 13th work session where public can specifically be invited to provide input.

Review of rental and public utilities billing policies as they relate to rentals – Clerk-Treasurer Anderson explained past practice of billing each separate living quarter as a unit. Landlords have been ‘on their honor’ to report that a vacancy exists for more than one month and only \$19 will be charged for that unit for that month. Must pay at least \$19 per month for that unit to cover the two surcharges. In the case of Ms. Bimberg, she just needs to notify the City that her rental is unoccupied. There was some discussion. No formal action is necessary.

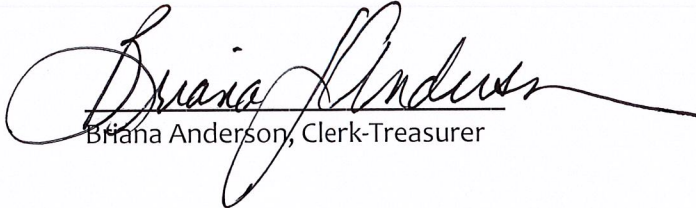
COUNCIL CONCERNS:

Stish: Reminder that Department Head meeting scheduled for March 17th at 1:00 p.m.
Troumbly: A resident is still having issues with water being discolored.
Pollard: None
Sutherland: None
Mandich: None

Motion by Councilperson Pollard with the support of Sutherland **to adjourn the meeting at 5:47 p.m.**
Ayes: all. Nays: none. Motion carried.



Dan Mandich, Mayor



Briana Anderson, Clerk-Treasurer