



SPECIAL EMERGENCY CITY COUNCIL MEETING

A Special Emergency City Council Meeting was held **Friday, March 27th 2020 at 4:00 p.m.** in Council Chambers of Coleraine City Hall.

The sole purpose of the meeting was for Council to approve a lengthy resolution declaring and extending a local emergency declared by Mayor Daniel Mandich on Thursday, March 26th, 2020.

Roll Call: Members present: Councilpersons Troumbly, Pollard, Sutherland, Stish (via phone conference call) and Mayor Mandich. Attorney Dimich was also present.

The lengthy, four-page resolution was read by Clerk Anderson. The resolution included language appropriate and referenced MN Statutes regarding operations during the local state of emergency. The local state of emergency will remain in effect until the resolution is rescinded by the City Council or as long as the State of Minnesota peacetime emergency declaration of the Governor's Executive Order 20-01 remains in effect.

Motion by Councilperson Troumbly, supported by Pollard, **to approve the resolution as presented and to extend the emergency declaration.** Roll Call: Ayes: Councilpersons Troumbly, Pollard, Sutherland, Stish, and Mayor Mandich. Nays: none. Motion carried.

An additional **motion** was made by Councilperson Pollard with the support of Sutherland **to consider library staff as essential employees during the state of emergency so that they could continue to work in the building and provide services.** Roll Call: Ayes: Councilpersons Pollard, Sutherland, Troumbly, Stish, and Mayor Mandich. Nays: none. Motion carried.

Motion by Councilperson Troumbly with the support of Sutherland **to adjourn the meeting at 4:35 p.m.** Ayes: all. Nays: none. Motion carried.


Dan Mandich, Mayor


Briana Anderson, Clerk-Treasurer

CITY OF COLERAINE, MN
CITY COUNCIL RESOLUTION 2020-0327

RESOLUTION DECLARING A LOCAL EMERGENCY

WHEREAS, Novel Coronavirus Disease 2019, commonly known as “Covid-19”, which is a respiratory disease that can result in serious injury or death, is spreading globally and has been identified by the World Health Organization (WHO) as a pandemic and the United States Centers for Disease Control has provided guidance for individuals, healthcare professionals, and businesses to slow the spread of Covid-19; and

WHEREAS, the virus named Covid-19 is a new strain of coronavirus that has not previously been identified in humans and can easily spread from person to person; and

WHEREAS, on March 13, 2020, President Donald Trump declared that the Covid-19 outbreak in the United States constitutes a National Emergency; and

WHEREAS, Covid-19 has been confirmed to exist and be spreading within the State of Minnesota; and

WHEREAS, On March 13, 2020 Governor Tim Walz declared a Peacetime State of Emergency to authorize any and all necessary resources to be used in support of the Covid-19 response; and

WHEREAS, on March 16, 2020, Governor Tim Walz issued an executive order – Providing for Temporary Closure of Bars, Restaurants, and Other Places of Public Accommodation; and

WHEREAS, on March 25, 2020 Governor Timothy J. Walz issued a stay at home order requiring non-essential employees and public officials to limit interaction with the public; and

WHEREAS, Minn. Stat. § 12.29 authorizes the Mayor of the City of Coleraine to declare a local emergency, and further provides that the state of local emergency may not be continued for a period in excess of three days except by or with the consent of the City Council of the City of Coleraine; and

WHEREAS, the United States Center for Disease Control (CDC) and Minnesota Department of Health (MDH) have advised that aggressive community mitigation strategies are necessary to slow the transmission of Covid-19, reduce illness and deaths, and limit the economic impacts of the outbreak; and

WHEREAS, the Covid-19 pandemic is an unforeseen, present, sudden, and unexpected situation, which requires immediate action to be taken to prevent damage to the health, safety, and welfare of the citizens of the City of Coleraine; and

WHEREAS, implementation of basic precautions of infection control and prevention, including staying home when ill and practicing respiratory and hand hygiene are necessary to slow or prevent the spread of Covid-19; and

WHEREAS, the City Council called for and held an emergency council meeting on March 16, 2020 at the Coleraine City Hall Council Chambers to discuss the response to Covid-19; and

WHEREAS, the Coleraine City Council and personnel find that this situation threatens the health, safety, and welfare of the citizens of the community and will cause a significant impact on the ability of public safety personnel to address any immediate dangers to the public as a result of Covid-19; and

WHEREAS, the Council finds that this emergency, which involves an outbreak of an infectious disease (Covid-19), is a highly fluid and evolving situation, and in the interest of the public health, a response or action may be needed that requires deviation from standard procedures for procuring goods and services; and

WHEREAS, Minnesota Statutes §§ 12.29 and 12.37 authorize the actions in this resolution and provide that emergency contracts and agreement are not subject to the normal purchasing and competitive bidding requirements because of the local emergency; and

WHEREAS, the Coleraine City Council finds that traditional sources of financial aid, assistance and relief will not be able to compensate for the potential impact of Covid-19, and have determined that the necessary resources to respond to and recover from this pandemic may exceed those resources available within the City of Coleraine, and additional resources will be needed from Itasca County and state and federal sources.

WHEREAS, the necessary resources to respond to and recover from this pandemic will likely exceed those resources available within the City, and additional resources may be needed from other cities, counties, the state and federal sources.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coleraine, Minnesota that:

1. By signing this Resolution, Mayor Daniel Mandich declares that the Covid-19 pandemic constitutes a local emergency within the City of Coleraine, effective March 26th, 2020, with all the powers and responsibilities attending thereto as provided in Minn. Stat. Ch. 12, and as otherwise provided for in the City of Coleraine's Charter and City Code.
2. The City Council, by adopting this Resolution, agrees with the Mayor's declaration of a local emergency within the City of Coleraine and hereby extends such state of local emergency until such time as this resolution is rescinded by the City Council or as long as the State of Minnesota peacetime emergency declaration of the Governor's Executive Order 20-01 remains in effect.

3. The Mayor and City Council hereby support City staff in their ongoing review of City ordinances, regulatory requirements, operations, practices, events, and resources to determine whether the foregoing should be adjusted or suspended, and to make recommendations regarding additional emergency regulations to support the employees and residents of the City of Coleraine.
4. The Mayor and City Council hereby support City staff in their ongoing operations and support the response to this incident, under the direction and coordination of the Clerk-Treasurer, including implementing new employee protocols, strategies, and processes to ensure that public services are maintained while best protection the health, safety and welfare of the public and the City's employees.
5. The Mayor and City Council hereby support the City's Clerk-Treasurer and other appropriate City staff to request and coordinate appropriate aid and resources from surrounding jurisdictions, cities, counties, the State of Minnesota, and the Federal government, as needed.
6. The Mayor and City Council hereby declares, under Minn. Stat. § 13D.021, that in-person meetings of the City Council and its subcommittees, Zoning and Planning Commission, Public Utilities Commission, and any other advisory boards and commissions of the City of Coleraine may not be practical or prudent due to the Covid-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and hereby directs that meetings of the City Council and its subcommittees, Zoning and Planning Commission, Public Utilities Commission, and other advisory boards and commissions of the City may be conducted by telephone or other electronic means, and hereby authorizes the Clerk-Treasurer to take such action as may be necessary to enable such meetings to occur via telephone or other electronic means pursuant to Minn. Stat. § 13D.021, until such time as it is no longer impractical or imprudent for the City Council and other advisory board or commission to resume in-person meetings. In person meetings for the period specified herein shall be limited to meetings that are required by state law, Charter, or City Code or are otherwise determined necessary and prudent by the Clerk-Treasurer in consultation with the Mayor.
7. City staff is authorized to enter into agreements and contracts necessary for the procurement of materials, equipment, and services required to respond to the local emergency.
8. The Mayor and City Clerk-Treasurer are authorized to execute any necessary agreements, contracts, and related documents regarding the local emergency necessary to implement corrective action relative to the local emergency to protect the health, safety, and welfare of the City and the community.

9. The Mayor, City Clerk-Treasurer, City staff, City attorney, and City consultants are authorized to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this resolution.
10. The Mayor and City Council hereby orders that this declaration be given prompt and general publicity and that it be filed promptly by the Clerk-Treasurer.

This Motion for Resolution to extend the emergency declaration made by Councilperson Troumbly was seconded by Councilperson Pollard, and upon a vote being taken, the following voted:

Councilperson Stish: yes phone

Councilperson Troumbly: yes [Signature]

Councilperson Pollard: yes [Signature]

Councilperson Sutherland: yes [Signature]

Mayor Mandich: yes Daniel R Mandich

Adopted by the Council this 27th day of March, 2020.

ATTEST:

[Signature]
Briana Anderson, City Clerk-Treasurer

[Signature]
Daniel Mandich, Mayor