

CITY COUNCIL MEETING

A work session was held beginning at 3:30p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m. on **Monday, June 22nd, 2020** in the Council Chambers of Coleraine City Hall and via telephone conference.

WORK SESSION

3:30 p.m.

The work session began at 3:40p.m. with Harold Hannay addressing the Council regarding his potential plan to purchase needed equipment to conduct street sweeping for the City. He felt he could do it quicker and cheaper than what the City currently contracts – about \$80/per hour. He was inquiring as to whether or not he should order the equipment. It was explained that the best route would be to put together a proposal for the Council to consider at a later date, preferably around budget time and his proposal would be placed on the agenda.

For the rest of the work session Clerk Anderson recommended that Council review the City of Coleraine COVID-19 Preparedness Plan that had been put together.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Troumbly, Sutherland, Pollard, and Mayor Mandich. Councilperson Stish was absent with notice.

Moved by Councilperson Pollard, supported by Sutherland, **to approve the consent agenda which included Council meeting minutes of 6.8.20, special meeting minutes of 6.10.20, correspondence, and claims of \$21,383.00.** Roll Call: Ayes: Councilpersons Pollard, Sutherland, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

Motion by Councilperson Pollard with the support of Troumbly **to approve the meeting agenda as presented.** Roll Call: Ayes: Councilpersons Pollard, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

PUBLIC COMMENTS:

Cavour Johnson was the first to speak to the Council regarding the condition of the band shell. It appears that the structure is leaning to one side and there is concern that this will need to be rectified. He explained that members of the Parks & Trails Committee met with the original builder and he will be coming up with some ideas to rectify the situation. Council will be informed as the process moves forward.

Resident Ken Smith addressed the council regarding the e-mail that had been forwarded to Council as a result of a Centennial Committee meeting on Longyear Park and facilities. The Committee is looking to place a nice-looking trash receptacle and a recycling receptacle in the park near the sidewalk of the pavilion. Ken indicated he believed the committee had enough money to purchase the items but it would mean one more task for the City Public Works Crew. A list of items the committee suggested the City address from the e-mail was verbally gone over. The request was that the City take care of the repairs they see necessary and help them decide where they could potentially donate; some of these items could be added to the Capital Improvement Plan that the city will be considering. Sarah Carling from CEDA and one of the influencers behind the Day(s) of Action suggested she be invited to their next meeting and she would assist in figuring out if some of the items could be addressed during the Day(s) of Action activities. Ken mentioned that one item of priority concern was the replacement of one of the metal doors on the pavilion. The committee understands that their donation of material and services would require an approved resolution by the Council.

Another concern was the park bench located at the post office. The committee will attempt to find out who owns that and request that it receive some care.

Sarah Carling spoke to the council regarding the Day(s) of Action kick-off last Friday. 40 units of blood were donated at the blood drive which has the potential to save up to 120 lives. Cleaning and other Covid centered supplies were donated and supplied to 60 or so residents along the Roosevelt corridor. The Coleraine Police Department and the Trout Lake Fire Department assisted in the distribution. Five additional registrations for projects were received during the distribution—for a total of 19: 5 businesses and 14 residential. There are 8 possible City projects: staining of the warming shack, removal of asphalt on skating rink, repaint ice rink, repaint parking lines on Roosevelt, repaint curbs on Roosevelt, repaint crosswalks on Roosevelt, repaint stairwell enclosure in City Hall, install swing set. The team will start to schedule dates for the projects. The City projects will also be scheduled and Sarah has been meeting with Public Works Supervisor Bertram on the removal of asphalt and others already.

DEPARTMENT HEADS:

Library

Minutes of the last Library Board meeting were included in Council packets along with financials.

Clerk's Report

Clerk Anderson provided a written report in Council packets. She briefly went over the report noting that it is still undetermined whether or not the City will receive funding from the CARES Act for Covid related expenses, status of the sale of the industrial lot, VPN (remote) access had been set up for administrative staff so they could work from home if necessary, 26 applicants had been received for the Laborer/Janitor position—top five will be interviewed July 6 and 7, and a reminder that negotiations for Teamster represented employees will be held on June 29th.

Committee/Commission/Other

Public Utilities Commission & CBT

Clerk Anderson reported that the Public Utilities Commission had not met in June. Minutes of the last CBT meeting were included in Council packets.

Trout Lake Fire Department

No report.

Eagle Ridge Golf Course

No report; representation was not present. It was mentioned that \$5 burger nights are on Wednesdays and belief that there is a fish fry on July 10th.

Zoning & Planning

No report. Ken Smith mentioned that the Commission had met on June 17th where Bob Troumbly presented final plans for the division of their property.

Greenway Joint Recreation Board

Minutes of the last board meeting were included in Council packets.

Cotton Beach

Councilperson Sutherland stated several Lifeguards have been hired. Things are going well.

Mt. Itasca Ski Hill

Councilperson Pollard indicated that Ed Zabinski has been hired as a consultant.

NEW BUSINESS:

Well-Head Protection Plan – The Wellhead Protection Plan, Part I had been sent out to Council via e-mail. The plan requires Council approval prior to being submitted to MN Department of Health for their review and approval. **Motion** by Councilperson Troumbly, with the support of Pollard **to approve the Well-Head Protection Plan, part I and submit to the state.** Roll Call: Ayes: Councilpersons Troumbly, Pollard, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Covid Preparedness Plan – Clerk Anderson presented a hard copy of the Covid Preparedness Plan for review during the work session; it had been e-mailed out earlier. **Motion** by Councilperson Pollard, supported by Sutherland, **to approve the City of Coleraine Covid Preparedness Plan as presented.** Roll Call: Ayes: Councilpersons Pollard, Sutherland, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

2020-2021 Library Services Agreement – Clerk Anderson stated no significant changes from last year. **Motion** by Councilperson Troumbly, supported by Sutherland, **to approve the 2020-2021 Library Services Agreement.** Roll Call: Ayes: Councilpersons Troumbly, Sutherland, Pollard and Mayor Mandich. Nays: none. Motion carried.

2020-2021 Professional Services Agreement-Liaison Officer – again no significant changes from past year. **Motion** by Councilperson Pollard, with the support of Sutherland, **to approve the 2020-2021 Professional Services Agreement-Liaison Officer.** Roll Call: Ayes: Councilpersons Pollard, Sutherland, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

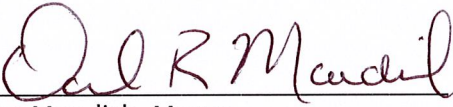
UNFINISHED BUSINESS:

None at this time.

Council concerns/comments

Stish: Absent
Pollard: None
Sutherland: None
Troumbly: Large dead tree by underpass across the street near Range Bottle Gas that is going to fall and hurt someone. He had already spoken to Harry about it.
Mandich: None

A **motion to adjourn** was made by Councilperson Pollard **at 5:06 p.m.**, supported by Troumbly.
Roll Call: Ayes: Councilpersons Pollard, Troumbly, Sutherland, and Mayor Mandich. Nays: none.
Meeting adjourned.


Dan Mandich, Mayor


Briana Anderson, Clerk-Treasurer