

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., Monday, August 10th, 2020 in the Council Chambers of Coleraine City Hall with some members attending via telephone conference.

WORK SESSION

3:30 p.m.

The work session began with Sarah Carling, CEDA, providing a brief synopsis of activities for the remaining Day(s) of Action. Due to covid, projects and volunteers are spread out over a variety of days until September 17th. The next project date is Thursday, August 13th. A request was made for Council to sign up to volunteer when available; a link to sign up will be sent out or you can just show up.

Sarah also talked about the work of IEDC and partnerships in providing assistance to small businesses throughout the County. There are various programs and complete information can be found at itascadv.org.

Mr. Peterson addressed the Council indicating that he was back again because he felt issues have gone unresolved. Police Chief Mjolsness inquired as to whether the police had been called at the time of issues. Mjolsness reiterated the importance of calling the sheriffs department so that an officer can be dispatched. Call as many times as necessary; it is not a nuisance and creates a paper trail.

A date was set for *labor negotiations with AFSCME represented employees. Negotiations will take place on Tuesday, August 25th beginning at 5:15 p.m. in the Nyberg Community Center.* Clerk Anderson was requested to be present. Please note that masks will be required to attend.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Mandich at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Troumbly, Sutherland, Stish, Pollard, and Mayor Mandich.

Moved by Councilperson Pollard, supported by Stish, **to approve the consent agenda which included Council meeting minutes of 7.27.20, correspondence, and claims of \$16,903.71.** Roll Call: Ayes: Councilpersons Pollard, Stish, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Moved by Councilperson Stish, seconded by Pollard, **to approve the meeting agenda as presented.** Roll Call: Ayes: Councilpersons Stish, Pollard, Sutherland, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

PUBLIC COMMENTS:

There were no public comments.

DEPARTMENT HEADS

Police Department

Police Chief Mjolsness was present and a written report was provided in Council packets. He pointed out that he had hired two more part-time officers. He had just hired three, but with two regular officers out for an extended period and anticipation of school starting, he will need additional officers to cover for vacations and meetings.

He conveyed that something needs to be done about the parking and curbing the traffic where the school busses come in on Roosevelt Street. A meeting will be set with the appropriate parties within the next couple weeks. Sarah Carling, CEDA, both Bovey and Coleraine Police Chiefs, and Attorney Dimich will attend the next Planning & Zoning Commission to talk about the Blight Ordinance and the current process.

Public Works (Street):

Public Works Supervisor Bertram was in attendance via phone. A written report had been included in Council packets. A brief discussion was held regarding the remaining material needed for the installation of the swing set; Councilperson Stish requested that the borders being installed match what is currently in place around the other playground equipment.

Cost estimates for necessary patches/repairs due to streets that were dug up for water line repairs were provided. These do not require Council approval.

It was pointed out the most recent issues experienced with the generator and the water plant. As part of the report, two agreements were presented by Hunt Electric: One for **Generator Cellular Monitoring (base fee \$550.00 and yearly monitoring fee of \$180.00)** and one for **Semi-Annual Generator System Service Testing with an annual fee of \$1450.00**. Motion by Councilperson Stish with the support of Pollard **to accept the two agreements**. Roll Call: Ayes: Councilpersons Stish, Pollard, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

A quote was also provided by Barga Incorporated for Mastic Gap Repair on Jess Harry Road. The cost of the project is \$44,880.00. A second quote will need to be provided for Council to compare and approve. This will be added to the CIP plan/preliminary budget meeting on August 17th.

ATTORNEY:

Attorney Dimich had nothing to add.

NEW BUSINESS:

Liquor licenses – Motion by Councilperson Pollard with the support of Stish **to approve the following liquor licenses from 9/1/2020 to 8/31/2021:**

RJ's Market – Off Sale
Locker Room – On sale, Special Sunday, and Off Sale
Eagle Ridge Management Group – On Sale and Special Sunday
Bovey Bait, Inc. – Off Sale

Roll Call: Ayes: Councilpersons Pollard, Stish, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Resolution 2020-08.10-Clean Water – A resolution for governmental units in Itasca County for an Itasca Clean Water Commitment was presented. **Motion** by Councilperson Pollard, supported by Stish, **to approve the resolution for the Itasca Clean Water Commitment as presented.** Roll Call: Ayes: Councilpersons Pollard, Stish, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

2020 Cares Act Grant County-Municipality Agreement (Election-covid) – An agreement between the County and the City of Coleraine for \$953.85 in funding specific to covid expenses for the state primary and general election was presented. **Motion** by Councilperson Stish with the support of Pollard **to approve the agreement as presented.** Roll Call: Ayes: Councilperson Stish, Pollard, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

UNFINISHED BUSINESS:

Day(s) of Action – Sarah Carling of CEDA had presented information during the work session. All is going well. No action needs to be taken at this time.

Longyear Park Gazebo – A TED grant through the County has been applied for. Council requested that the Clerk set up the contractor for necessary repairs this fall. Council stated their desire for the straightening work to be completed regardless of the way it may be paid for. No decision required at this time.

Nyberg Community Center – Flooring replacement – Clerk Anderson explained that the flooring in the kitchen and bathrooms had not yet been scheduled. City Crew has not indicated when they could remove and replace items necessary for the flooring installation as requested. Clerk was directed to get a revised quote that would include the removal and replacement of the toilets, stove, convection ovens, etc. Flooring cost was approved at the June 10, 2019 Council meeting to come out of the special projects fund.

CARES Act/CRF monies – Clerk Anderson reported a meeting had been held with Department Heads regarding strict rules, possibilities, time-line, and documentation required. Still working on technology quotes to encompass all city departments. No decisions required at this time.

At 5:05 p.m. Mayor Mandich closed the meeting to discuss a recent personnel issue.

At 5:29 p.m. the closed session ended and the regular council meeting ensued.

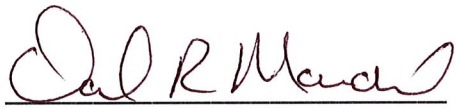
Motion by Councilperson Stish, supported by Pollard, **to put employee on paid administrative leave retroactive to August 1, 2020 paying the normal 80% of health insurance and any other benefits normally provided. All to be re-evaluated in 12 weeks, on or before October 23rd.** This action is not

a result of any employee related discipline. Roll Call: Ayes: Councilpersons Stish, Pollard, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

COUNCIL CONCERNS:

Stish: None
Troumbly: None
Pollard: None
Sutherland: None
Mandich: None

Motion by Councilperson Pollard with the support of Stish **to adjourn the meeting at 5:32 p.m.** Roll Call: Ayes: Councilpersons Pollard, Stish, Sutherland, Troumbly, and Mayor Mandich. Nays: none. Meeting adjourned.



Dan Mandich, Mayor



Briana Anderson, Clerk-Treasurer