



**January 21, 2021**

**OFFICIAL MEETING NOTICE**

**The Range Association of Municipalities & Schools has  
scheduled the following meeting on Thursday, January  
28th, via Zoom:**

**6:00 PM                      RAMS Board of Directors via Zoom**

**Join the meeting:**

Join Zoom Meeting

<https://us02web.zoom.us/j/83982072146>

Meeting ID: 839 8207 2146

One tap mobile

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Meeting ID: 839 8207 2146

Find your local number: <https://us02web.zoom.us/j/83982072146>

**Check out the website: <http://www.ramsmn.org>**

**Range Association of Municipalities & Schools**

**Board Meeting Agenda**

**Thursday, January 28, 2021 – 6:00 P.M.**

**Northeast Service Cooperative Building**

1. **Call to Order – President Pat Medure**
2. **Roll Call of Board – Lois**
3. **Review and Approve Agenda (action)**
4. **Approve Meeting Minutes:**
  - a. Regular Meeting held December 10, 2020.
5. **Appearance: Neel Kashkari – President of Minneapolis Federal Reserve Bank; Alan Page former Supreme Court Justice – Constitutional Amendment on Public Education in Minnesota**
6. **Director's Report:**
7. **Old Business:**
  - a. Update on investment of \$100,000.00 – 18 month CD at .75% at the Boundary Waters Bank in Ely
8. **New Business:**
  - a. Introduction of newly elected members. Orlyn Kringstad - Mayor of Tower; Dale Adams – former mayor now council member city of Grand Rapids; Noel Schmidt – Superintendent Rock Ridge High School
  - b. Brief overview of Executive Board responsibilities.
  - c. Nominations & Election of Executive Officers: (Director Giorgi):
    1. President
    2. Vice President
    3. Secretary/Treasurer
  - d. Committee Opportunities:
    1. Legislative Policy Committee
    2. Constitution and By-Laws Committee
    3. Finance Committee
  - e. Resolution opposing “Prove It” legislation
  - f. Request from the Discovery Center – Video on Iron Range History
9. **Board Member Updates:**
  - a. Jennifer Saccoman-Hoffman City of Hibbing
  - b. Glenn Anderson – City of Babbitt
10. **Finance Committee Report:**
  - A. Finance Committee Meeting held December 29, 2020:
    1. Expenditures (November 25-December 31, 2020).
    2. Profit & Loss Budget vs Actual.
    3. Balance Sheet.
  - B. Finance Committee held January 28, 2021:
    1. Expenditures (January 1 – January 27, 2021)
    2. Profit & Loss Budget vs Actual.
    3. Balance Sheet.
11. **Other:**

**Member floor privileges.**

**Next Meeting: Thursday, February 25, 2021. 6:00 pm**

**Adjournment.**



Public Facilities Authority ● Pollution Control Agency ● Department of Health

Date: January 18, 2021

To: Public Wastewater, Stormwater, and Drinking Water Officials

**Subject: Accepting Projects for 2022 Project Priority List and State Revolving Fund Loan (SRF) Intended Use Plans**

Submissions are now being accepted to place public wastewater, stormwater, and drinking water infrastructure improvement projects on the 2022 Project Priority Lists (PPL) and Intended Use Plans (IUP) for the Clean Water and Drinking Water State Revolving Funds (SRFs). Projects must be listed on the appropriate PPL as the first step to be eligible for the SRFs or Clean Water Legacy Fund programs. System owners must request that their projects be placed on the appropriate 2022 IUP if they expect to be ready for construction and are seeking SRF financing in state fiscal year 2022 (July 1, 2021 to June 30, 2022).

The two state revolving fund programs are administered by the Minnesota Public Facilities Authority (PFA), together with the Minnesota Pollution Control Agency (MPCA) and Minnesota Department of Health (MDH). The PFA provides low interest loans or grants to local governments for eligible projects based on priorities determined by the MPCA (for wastewater and stormwater projects) and the MDH (for drinking water projects).

Additional information and instructions are attached. Deadlines are listed below for the PPLs and IUPs.

**Project Priority List – Clean Water Revolving Fund**

- Wastewater and stormwater projects
- Deadline: March 5, 2021 (on or before) to MPCA
  - PPL application and scoring worksheet (Including supporting documentation, as required)
  - Wastewater facilities plans
  - Stormwater project plans
- See attachment

Bill Dunn, MPCA  
651-757-2324  
[bill.dunn@state.mn.us](mailto:bill.dunn@state.mn.us)  
[www.pca.state.mn.us/ppl](http://www.pca.state.mn.us/ppl)

**Project Priority List – Drinking Water Revolving Fund**

- Drinking water projects
- Deadline: May 7, 2021 to Department of Health
- See attachment

Chad Kolstad, MDH  
651-201-3972  
[chad.kolstad@state.mn.us](mailto:chad.kolstad@state.mn.us)  
[www.health.state.mn.us/divs/eh/water/dwrf](http://www.health.state.mn.us/divs/eh/water/dwrf)

**Intended Use Plans – Both Programs**

- Specify which program on submission
- Deadline: June 4, 2021 to Public Facilities Authority
- See attachment

Becky Sabie, PFA  
651-259-7470  
[rebecca.sabie@state.mn.us](mailto:rebecca.sabie@state.mn.us)  
[mn.gov/deed/pfa](http://mn.gov/deed/pfa)

Working in cooperation: Minnesota Pollution Control Agency, Minnesota Public Facilities Authority and Minnesota Department of Health.



## Accepting Submissions from Wastewater or Stormwater Projects for the 2022 Clean Water Project Priority List

Proposals are being accepted to place wastewater or stormwater collection and treatment system projects on the Clean Water Project Priority List (PPL). **Projects must be on the PPL to be eligible to apply for low interest CWRP loans and other state grants and loans from the Minnesota Public Facilities Authority (PFA).** PFA financing is for investments in municipal infrastructure, which result in improvements in water quality. Funding is not available for privately owned infrastructure.

Please Note: Projects on the 2021 PPL will automatically be re-listed on the 2022 PPL unless the project has received funding, requested removal or shown no progress in the past five (5) years. If necessary, please submit updated project costs, construction schedule, and PPL scoring parameters. It is to your advantage to keep all scoring information as current as possible.

Green Project Reserve (GPR): Projects believed to meet the GPR eligibility requirements as described in the PPL application forms should indicate their potential GPR eligibility in the PPL application and Intended Use Plan (IUP) request for placement.

Municipalities planning to start construction and receive CWRP financing before June 30, 2022, must also submit a request to the PFA to place the project on the 2022 IUP.

### IMPORTANT DEADLINES:

Wastewater Facilities Plans or Stormwater Project Plans  
are due to the MPCA (to ensure priority review) .....March 5, 2021 or before

Request for Placement on 2022 PPL due to the MPCA .....March 5, 2021 or before

Request for Placement on the 2022 IUP due to the PFA .....June 4, 2021 or before

Wastewater Facilities Plans or Stormwater Project Plans  
preliminary approval by MPCA for 2022 IUP projects .....June 30, 2021 or before

To obtain necessary PPL instructions, application forms and general program information go to:

<https://www.pca.state.mn.us/water/wastewater-and-stormwater-financial-assistance>

For more information, to receive materials by postal mail or to ask questions, please contact:

Bill Dunn, Clean Water Revolving Fund Coordinator  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
Saint Paul, MN 55155-4194  
651-757-2324 or [bill.dunn@state.mn.us](mailto:bill.dunn@state.mn.us)

Submit all applications to: [PPL.Submittals.PCA@state.mn.us](mailto:PPL.Submittals.PCA@state.mn.us)

Submit facilities plans and stormwater project plans to the MPCA assigned review engineer  
and [PPL.Submittals.PCA@state.mn.us](mailto:PPL.Submittals.PCA@state.mn.us)



## Drinking Water Revolving Fund

### Accepting Submissions for 2022 Project Priority List

The Minnesota Department of Health is soliciting requests to place new projects on the Drinking Water Revolving Fund (DWRF) Project Priority List (PPL). Projects must be on the list to be eligible for below-market rate DWRF loans to improve public drinking water systems. Typical projects include watermain, wells, water treatment plants and water towers. Funding is **not** for expansion of water systems to serve future growth or for fire suppression infrastructure.

- Submissions are easy to prepare. Go to <https://www.health.state.mn.us/communities/environment/water/dwrf/ppl.html> for instructions on what to submit, a general DWRF program overview and a simple example of a submission.
- Submissions are due at the Department of Health by **Friday, May 7, 2021**.
- Water system owners planning to start construction and receive DWRF financing before June 30, 2022, must also submit a request to the Public Facilities Authority (PFA) to place the project on the 2022 Intended Use Plan (IUP).
- For drinking water systems serving populations greater than 1,000, an up-to-date DNR Water Supply Plan (WSP) must be completed to be eligible for DWRF funding.
- **Note: As the result of legislative changes, there is potential principal forgiveness funding for private lead service line replacements. Leads service line replacement projects can be combined with watermain replacement projects or can be funded as stand-alone projects.**
- **Questions?** Contact Chad Kolstad at 651-201-3972 or [chad.kolstad@state.mn.us](mailto:chad.kolstad@state.mn.us)



# MINNESOTA

## PUBLIC FACILITIES AUTHORITY

### **Clean Water Revolving Fund Drinking Water Revolving Fund Requests for Placement on the 2022 Intended Use Plans**

Loans from the Clean Water Revolving Fund (CWRF) and Drinking Water Revolving Fund (DWRF) programs are made by the Minnesota Public Facilities Authority (PFA), which is responsible for financial management of the Funds. The PFA prepares an annual Intended Use Plan (IUP) for each program that lists the projects eligible to apply for loans. Wastewater and stormwater projects seeking CWRF loans must be listed on the Minnesota Pollution Control Agency's (MPCA) Project Priority List to be eligible for placement on the IUP, and construction projects must have an approved facility plan. Drinking water projects seeking DWRF loans must be listed on the Minnesota Department of Health's Project Priority List to be eligible for placement on the IUP.

The PFA is accepting requests through June 4, 2021 for placement on the 2022 IUPs. The 2022 IUPs will list projects that are expected to receive all necessary approvals and be ready to proceed in state fiscal year (FY) 2022 (July 1, 2021 to June 30, 2022).

The PFA will prepare the 2022 IUPs based on the requests received, the project priorities set by the MPCA and Department of Health, and the amount of loan funds available. There is no guarantee that all projects requesting placement on the 2022 IUPs will be placed in the fundable range and allowed to apply for loans.

A written request must be submitted to the PFA by June 4, 2021 to request placement on the 2022 CWRF or DWRF IUP. IUP requests should be sent to the appropriate PFA loan officer. See Regional Contacts (<https://mn.gov/deed/pfa/contact/>) for loan officer information. The request must be signed by a municipal official (mayor, clerk, administrator, etc.) of the municipality that will be issuing a general obligation bond to the PFA as security for the loan.

For each separate project please provide the following information:

- The project name and description as it is (or will be) shown on the Project Priority List.
- The current project cost estimate and information about the status of any other sources of funds being sought or received (including any temporary financing).
- A project schedule showing the following estimated dates:
  - submittal of plans and specifications to the MPCA or Department of Health
  - bid advertising and bid opening dates
  - construction start
  - construction end

The PFA encourages clean water projects that improve water efficiency, energy efficiency, or mitigate stormwater runoff (Green Project Reserve – GPR). If applicable, the IUP request should provide the estimated cost of project components that address these issues as described in information provided by the MPCA.

General questions about the IUP process may be directed to Becky Sabie at 651-259-7470. Specific project financing questions should be directed to the appropriate PFA loan officer.

### **Minnesota Public Facilities Authority**

1<sup>st</sup> National Bank Building • 332 Minnesota St. • Suite W820 • Saint Paul, MN 55101-1378 • USA  
651-259-7469 • 800-657-3858 TOLL FREE • 651-296-8833 FAX • [mn.gov/pfa](https://mn.gov/pfa)