

## CITY COUNCIL MEETING

A work session was held beginning at 3:30p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m. on **Monday, January 25<sup>th</sup>, 2021** in the Council Chambers of Coleraine City Hall and via TEAMS meeting.

### WORK SESSION

**3:30 p.m.**

Part of the work session was again used to work out some of the challenges of meeting virtually using the TEAMS platform.

Sarah Carling, CEDA, introduced herself to the Council and gave a brief synopsis of her background and her role in working with ten different communities in the County. She stated she worked with previous Council and staff in Coleraine all last summer and continues to work towards projects and priorities that have been identified. She encouraged Council to think about what they consider priorities and she looks forward to working with them in the coming year.

### REGULAR MEETING

**4:00 p.m.**

The regular meeting was called to order at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons T. Troumbly, Sutherland, Sertich, and Mayor Nielsen. Councilperson was absent with notice.

**Moved** by Councilperson Sutherland, supported by Sertich, **to approve the consent agenda which included approval of the 1.11.21 council meeting minutes, correspondence, and claims totaling \$93,829.48.** Roll Call: Ayes: Councilpersons Sutherland, Sertich, T. Troumbly, and Mayor Nielsen. Nays: none. Motion carried.

**Motion** by Mayor Nielsen with the support of Councilperson Sutherland **to approve the meeting agenda as presented.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sutherland, T. Troumbly, and Sertich. Nays: none. Motion carried.

### PUBLIC COMMENTS:

Resident Holly Guyer inquired that since the City purchased a new squad what would be happening to the old squad. She was told that the older squad was being prepared to go out on public auction.

Another resident informed Council that they had difficulty in virtually entering the December 14<sup>th</sup> Council meeting as well as the Truth in Taxation meeting and never was able to enter into and monitor.

## **DEPARTMENT HEADS:**

### **Library**

Financials and the Library Director's notes were included in Council packets. It was noted that the Library is currently at phase 1.5 which means the Library is open to the public on a limited basis and by appointment. Covid protocols were reviewed. Councilperson Sutherland stated that though there are many limitations, adult circulation is substantial.

### **Clerk's Report**

A written report had been provided in Council packets. Clerk Anderson briefly pointed out happenings with the special school board election on February 9<sup>th</sup>, provided and went over the executive order for the mask mandate, explained some of the technology challenges and happenings and informed when the Auditors would be here.

### **Committee/Commission/Other Public Utilities Commission & CBT**

Minutes from the last Public Utilities Commission meeting and CBT meeting were included in Council packets. Public Works Supervisor Bertram briefly explained challenges with equipment.

### **Trout Lake Fire Department**

There were no minutes included in packets. Nothing to report at this time.

### **Eagle Ridge Golf Course**

Representation could not be present. The most recent financial statements were included in Council packets. Nels Gustason had called and apologized for not being able to attend and stated he would be attending meetings in the future.

### **Zoning & Planning**

Ken Smith reported that the Zoning & Planning Commission had their reorganization meeting and that he is the new chair. Lloyd Anderson will continue to be the Zoning Officer for both the rural and urban district until an additional person can be brought on board. It was requested that the Clerk advertise for interested members.

### **Greenway Joint Recreation Board**

Minutes from the last meeting were included in Council packets.

### **Cotton Beach**

Closed. Public Works Supervisor did indicate that the buoys were troublesome and would need replacement in the spring.

### **Mt. Itasca Ski Hill**

Due to Councilperson Pollard's absence there was nothing to report at this time.

## **NEW BUSINESS:**

**Zoning Officer Pay** – It was explained that due to the resignation of one of the zoning officers that the workload for one has increased. **Motion** by Councilperson Sutherland with support of Sertich **to raise the stipend for the one officer to \$200 per month until June or when an officer for the rural district can be found at which time this will be reassessed.** Roll Call: Ayes: Councilpersons Sutherland, Sertich, Troumbly, and Mayor Nielsen. Nays: none. Motion carried.

**Bovey Police Chief introduction** – William Hollom introduced himself to the Council. He also wanted to inform Council that he could perform every function of the Police Chief as he had heard rumors to the contrary. Council thanked him for coming.

**Exploration of possibilities for Police Department** – It was reported that a meeting had been set up to talk. No action required. Council was also informed that Pete Hussman had accepted the appointment as Interim Police Chief.

**Lift Station heater** – Public Works Supervisor Bertram had provided quotes for a replacement heater. A brief discussion ensued. **Motion** by Councilperson Sutherland, supported by Sertich, **to award the replacement to Northern Air Plumbing & Heating for a cost of \$9,810.00 (not including electrician costs, if needed) with a revision to the quote that the cost included removal and installation.** Roll Call: Ayes: Councilpersons Sutherland, Sertich, Troumbly, and Mayor Nielsen. Nays: none. Motion carried.

**Installation of lift station for new construction on Eagle Drive** – Public Works Supervisor Bertram explained what a new resident would like to do and the position of the Public Utilities Commission. There was much discussion and many questions. The consensus of the Council was that the resident start the process in applying for a variance. No action required.

**Local Road Improvement Program grant Application** – information not yet available; this will be moved to the next agenda.

#### **UNFINISHED BUSINESS:**

**Rapid Rooter bill** – Public Works Supervisor provided documentation, maps, and a synopsis of the project of cleaning and camera televising sanitary sewer lines in the city. Clerk Anderson explained the fees are paid out of the public utilities fund and not the general fund. **Motion** by Councilperson Sertich supported by T. Troumbly **to pay the \$19,171.05 bill.** Roll Call: Ayes: Councilpersons Sertich, T. Troumbly, Sutherland, and Mayor Nielsen. Nays: none. Motion carried.

**Hiring full-time Police Officer** – tabled until the next Council meeting.

#### **Council concerns/comments**

Pollard: Absent

Sutherland: Formally announced his resignation from the Council effective the end of January. He expressed appreciation to staff for their services to the City and in helping him learn.

T. Troumbly: None

Sertich: None

Mayor Nielsen: None

A **motion to adjourn** was made by Councilperson Sertich **at 5:44 p.m.**, supported by T. Troumbly. Roll Call: Ayes: Councilpersons Sertich, T. Troumbly, Sutherland, and Mayor Nielsen Nays: none. Meeting adjourned.