

Public Utility Commission Meeting

March 10, 2021

Call to Order: The meeting was called to order at 3:02pm

Members Present: Chair Bertram, Commissioner Savich, Councilperson Pollard

No members were absent.

No minutes from previous meeting; (note: minutes had been sent via e-mail to participants; copies were in Public Utilities mail box)

Old Business:

Old water tower bill; possible old headend

Bills -- \$19,368.14. Motion to pay by Pollard, second by Savich. Ayes: all. Nays: none. Motion carried.

New business:

Curb stop to Joe Pollards; relocate to homeowners property line. Motion by Savich, second by Bertram to relocate. Bring to Council for final decision.

Permission to buy new PH meter to reach 4 chemicals: Chlorine, flouride, P.H., Manganese, Iron. Motion to purchase by Pollard, second Savich. Ayes: all, Nays: none. Motion carried.

Sewer line on Congdon Ave. Approximately 1 block televised – top of sewer line collapsed. Estimate to replace is \$275,000-quote from S.E.H. Motion to bring project to Council by Pollard, Second by Savich. Ayes: all. Nays: none.

Water meters discussed – grants – financing. Motion to contact Minnesota Rural Water by Savich; 2nd Pollard. Ayes: all. Nays: none. Motion carried.

Motion to adjourn at 3:35 p.m. by Savich, second by Pollard.

Minutes as written and presented to City Clerk, Briana Anderson.

PUBLIC UTILITIES FINANCIAL STATEMENT

February 28, 2021

	BEGINNING BALANCE	REVENUE RECEIVED	EXPENSE PAID	BALANCE
Fund 600	-\$139,312.90	\$93,303.26	\$102,579.54	-\$148,589.18
Fund 161	\$187,906.81	\$14,010.13	\$2,320.50	\$199,596.44
TOTAL	\$48,593.91	\$107,313.39	\$104,900.04	\$51,007.26

REVENUE	February	YEAR TO DATE
Residential Water	\$18,143.67	\$38,974.64
Commercial Water	\$1,783.15	\$3,664.78
Residential Sewer	\$20,799.54	\$42,552.35
Commercial Sewer	\$2,058.25	\$4,262.60
Sales Tax	\$51.71	\$105.45
Water Connection Fees	\$0.00	\$0.00
Late Fees	\$1.00	\$1.02
Hawkins Av Assessment	\$0.00	\$0.00
Water treatment plant surcharge	\$6,959.08	\$14,010.13
CBT to Coleraine Reimbursement	\$3,742.42	\$3,742.42
Misc Refunds	\$0.00	\$0.00
TOTAL	\$53,538.82	\$107,313.39

DISBURSEMENTS

Salary	\$4,054.46	\$7,674.24
Retirement/Soc Sec/Medicare	\$601.67	\$1,137.52
Chemicals	\$0.00	\$0.00
Workman's Comp Insurance/liability insurance	\$0.00	\$0.00
Training/Training Mileage	\$0.00	\$0.00
Security and Fire Protection	\$0.00	\$288.00
Telephone	\$140.95	\$284.01
Postage	\$0.00	\$0.00
Electric	\$2,583.34	\$4,969.40
Heat	\$478.41	\$880.63
Sewer	\$12,500.00	\$28,000.00
Other Maintenance & Repair	\$0.00	\$19,171.05
Building Maintenance & Repair	\$0.00	\$0.00
Equipment Maintenance & Repair	\$0.00	\$0.00
Water Line Repair	\$0.00	\$0.00
Sewer Line Repair	\$0.00	\$0.00
Water Connection Fee	\$1,239.00	\$1,239.00
Pumphouse/lift st. maint	\$0.00	\$0.00
Dues	\$0.00	\$0.00
Water Permit	\$232.40	\$232.40
Sales Tax/Annual Solid Waste Tax	\$127.00	\$308.00
Auditing/Accounting Service	\$0.00	\$0.00
Publications	\$0.00	\$0.00
Supplies - Water	\$1,025.04	\$1,524.79
Supplies - Sewer	\$0.00	\$0.00
office supplies/computer support	\$85.87	\$913.64
Water Sampling	\$119.50	\$239.00
Water License	\$0.00	\$0.00
Motor Fuel	\$0.00	\$0.00
Bonding Admin.	\$0.00	\$0.00
Other Equipment	\$0.00	\$550.00
PFA Interest	\$2,320.50	\$2,320.50
PFA Principal	\$0.00	\$0.00
Bond Principal	\$0.00	\$0.00
Bond Interest	\$22,783.75	\$22,783.75
Engineering/Consult Fees	\$0.00	\$0.00
Gopher State One Call	\$5.40	\$60.80
Major Improvements	\$0.00	\$0.00
Centennial Acres	\$0.00	\$0.00
Hawkins Ave Project Expenses	\$0.00	\$0.00
Transfers to other Funds	\$11,567.31	\$11,567.31
Contractor	\$0.00	\$0.00
Refund - Sewer/Water	\$756.00	\$756.00
TOTAL	\$60,620.60	\$104,900.04

CBT REGULAR MEETING MINUTES MARCH 2021

The Regular Meeting of the Coleraine, Bovey, and Taconite Joint Wastewater Commission was held on Wednesday, March 10th, 2021 at 4:00 P.M. in the gym of the Taconite Community Center.

Members present: Chairperson Odden, Pollard, Savich, Trboyevich, M. Troumbly, Casey, Tok and Bertram. . Absent: J. Troumbly Also present: Plant operator Brist, Assistant Plant Operator Deselske and Auditor Bonnie Sterle.

Moved by Savich and supported by Bertram to approve the minutes from the Regular Meeting held February 10, 2021 as read by Tok. Ayes: All. Nays: None Motion carried.

Moved by Savich and supported by Tok to approve claims 1185 – 1215 in the amount of \$21,627.15 with \$2,150 of claim 1207 to North Central Labs for TSS Oven to be paid from the Replacement Fund and also approve the Feb 2021 Financial Statement with total available funds of \$100,491.37 and file for audit as read by Chairperson Odden. Roll Call Vote Ayes: All Nays: None Motion carried

Bonnie Sterle of Sterle & Co. LTD gave a presentation of the CBT 2020 Financial Statement and an overview of the required communications as acquired from the 2020 financial audit. Questions were asked and recommendations were made.

Moved by Trboyevich and supported by Bertram to accept the Financial Statement for year ending December 31, 2020 as presented by accountant Bonnie Sterle and allow filing with State Auditor. Roll Call Ayes: All. Nays: None. Motion carried.

Plant Operator Chuck Brist presented the plant monthly report. Dynamic Door replaced two overhead door sections. Loss electrical power to clarifiers. Repaired by Kevin and Skoglund Electric. Pressed twice during the month. Still Chlorinating returns periodically. Replaced upper and lower belts/screens on sludge press. Ordered and received new TSS oven from NCL. Brist stated that plant access road needs fill and drainage work. Harry offered to work with water shed and fill in May or June once weather conditions permit. Brist reported that With 28 days of data wastewater flows for Coleraine 48.74%, Bovey 38.70%, and Taconite.

Moved by Tok supported by Bertram to adjourn at 4:50. Vote Ayes: All Nays: None Passed.

Kevin Odden, Chairperson

Bob Tok, Secretary

alexguyr2015@gmail.com

City of Coleraine
Application for Appointment

Board / Committee / Commission applying for: Zoning Committee

Name: Alex Guyer

Address: PO Box 726

Phone Number: (218) 256-2730 Years lived in Coleraine: 27

Present employment: Johnson Brothers Liquor Company

Are you presently serving on a City of Coleraine Board or Committee:

Yes: _____ No: ☒

Which one: _____ From: _____ To: _____

Have you served on a City of Coleraine Board or Committee?

Yes: _____ No: ☒

Which one: _____ From: _____ To: _____

Which one: _____ From: _____ To: _____

What types of experiences or education have you had that would help you be an effective Board / Committee member?

- Bachelor Degree

- Former Coach

- looking to get involved with the city

Signature: Alex Guyer

Date: 3/17/21

PLEASE MAIL OR RETURN THIS FORM TO THE CITY OF COLERAINE CITY HALL.

City Clerk
Coleraine City Hall
302 Roosevelt Street
PO Box 670
Coleraine, MN 55722

**GREEWAY
JOINT REC
ASSOCIATION**

BOARD MEETING

**March 15, 2021
7:00 p.m.**

**At The
ARENA**

GREEWAY JOINT RECREATION ASSOCIATION

Feb. 15, 2021

Barb Gibeau- Secretary

Meeting called to order at 7:00 by President Delich.

George Delich
Casey Venema
Dwight Kessler
Barb Gibeau
Dan Strand
Dan Andrews
Bob Lawson
Pat Guyer
Eric Troumbly

Coleraine- President
Lawrence Lake Twp.-Vice President
Trout Lake Twp.- Treasurer
LaPrairie-Secretary
Calumet
Marble
Bovey
Director
Asst. Director

Motion made by Venema second by Kessler to accept the minutes from the Jan. 18 meeting. Motion carried.

Treasurers Report: As of Jan. 31 there was \$85,890.56 in the account. Receipts were \$5,798.78. Disbursements were \$31,790.70. Outstanding checks were \$694.47. The loan balance of \$76,256.69

Motion made by Lawson second by Venema to accept the treasurer's report. Motion carried.

Old Business:

Pat has done some checking on plow trucks and pricing. He has found a few around \$25,000. He's hoping prices will come down a little in the spring. Pat will check to see if we can use the plow we have now on a different truck.

New Business:

Pat will contact Grand Rapids to see who is the rep. for the Rec. Board.

Lawson read some info from Doug Maki about the latest competition. They did well.

Kim Venema will start working on the advertising again.

Casey Venema asked where the Emmy Foss playground would go. Pat said Bovey makes the discussion where it goes.

Pat will check with the Windorski's about the flag pole at the complex in Bovey. Discussed fixing the dug outs. Tabled this until April.

Director Report:

Live Barn online broadcast. Pat sent Live Barn our internet carrier information and have not heard back on an installation dates. Parents have been using Facebook Live and broadcasting games that way.

Youth basketball began Jan. 30. Girl's HS coach Sara Wright is helping organize the program. We were only able to get the gym on Saturday mornings and are going for 6 or 7 weeks. We have 6 second graders, 9 third graders, 7 fourth graders and 9 fifth graders for the first day. The price was lowered to \$40 for the season because it was shortened.

Figure skating test sessions were today from 7:00 am to 5:00 pm. Figure skating is going well and are into their show practice for March 26 and 27.

Youth hockey has been going well also. We will be hosting the Bantam A District 12 Tournament on March 13 and 14. Youth hockey is going to run their District, Region and State tournaments 3 weekends in a row.

Pat met with Kerby Gernander, The GHS fastpitch coach. They went over our summer programs and will be working with her on our programs.

We are going to try to get some ag lime for the 3 ball fields at the complex, before road restrictions.

Adjourn 7:39

Barb Gibeau/Secretary