

PUBLIC UTILITIES FINANCIAL STATEMENT

March 31, 2021

	BEGINNING BALANCE	REVENUE RECEIVED	EXPENSE PAID	BALANCE
Fund 600	-\$139,312.90	\$138,164.74	\$130,366.03	-\$131,514.19
Fund 161	\$187,906.81	\$20,887.78	\$2,320.50	\$206,474.09
TOTAL	\$48,593.91	\$159,052.52	\$132,686.53	\$74,959.90

REVENUE	March	YEAR TO DATE
Residential Water	\$19,350.85	\$58,512.49
Commercial Water	\$1,796.75	\$5,461.53
Residential Sewer	\$21,650.79	\$63,983.14
Commercial Sewer	\$2,045.83	\$6,308.43
Sales Tax	\$50.26	\$155.71
Water Connection Fees	\$0.00	\$0.00
Late Fees	\$0.00	\$1.02
Hawkins Av Assessment	\$0.00	\$0.00
Water treatment plant surcharge	\$6,961.65	\$20,887.78
CBT to Coleraine Reimbursement	\$0.00	\$3,742.42
Misc Refunds	\$0.00	\$0.00
TOTAL	\$51,856.13	\$159,052.52

DISBURSEMENTS

Salary	\$4,660.67	\$12,334.91
Retirement/Soc Sec/Medicare	\$693.58	\$1,831.10
Chemicals	\$0.00	\$0.00
Workman's Comp Insurance/liability insurance	\$0.00	\$0.00
Training/Training Mileage	\$0.00	\$0.00
Security and Fire Protection	\$20.60	\$308.60
Telephone	\$140.95	\$424.96
Postage	\$900.00	\$900.00
Electric	\$3,155.57	\$8,124.97
Heat	\$480.94	\$1,361.57
Sewer	\$15,500.00	\$43,500.00
Other Maintenance & Repair	\$0.00	\$19,171.05
Building Maintenance & Repair	\$0.00	\$0.00
Equipment Maintenance & Repair	\$85.62	\$85.62
Water Line Repair	\$0.00	\$0.00
Sewer Line Repair	\$0.00	\$0.00
Water Connection Fee	\$0.00	\$1,239.00
Pumphouse/lift st. maint	\$0.00	\$0.00
Dues	\$0.00	\$0.00
Water Permit	\$0.00	\$232.40
Sales Tax/Annual Solid Waste Tax	\$123.00	\$431.00
Auditing/Accounting Service	\$0.00	\$0.00
Publications	\$0.00	\$0.00
Supplies - Water	\$1,052.40	\$2,577.19
Supplies - Sewer	\$0.00	\$0.00
office supplies/computer support	\$250.14	\$1,163.78
Water Sampling	\$304.16	\$543.16
Water License	\$0.00	\$0.00
Motor Fuel	\$0.00	\$0.00
Bonding Admin.	\$0.00	\$0.00
Other Equipment	\$0.00	\$550.00
PFA Interest	\$0.00	\$2,320.50
PFA Principal	\$0.00	\$0.00
Bond Principal	\$417.51	\$417.51
Bond Interest	\$0.00	\$22,783.75
Engineering/Consult Fees	\$0.00	\$0.00
Gopher State One Call	\$1.35	\$62.15
Major Improvements	\$0.00	\$0.00
Centennial Acres	\$0.00	\$0.00
Hawkins Ave Project Expenses	\$0.00	\$0.00
Transfers to other Funds	\$0.00	\$11,567.31
Contractor	\$0.00	\$0.00
Refund - Sewer/Water	\$0.00	\$756.00
TOTAL	\$27,786.49	\$132,686.53

CBT REGULAR MEETING MINUTES APRIL 2021

The Regular Meeting of the Coleraine, Bovey, and Taconite Joint Wastewater Commission was held on Wednesday, April 14th, 2021 at 4:00 P.M. in the gym of the Taconite Community Center.

Members present: Chairperson Odden, Pollard, Savich, Trboyevich, M. Troumbly, J. Troumbly, Casey, Tok and Bertram. Absent: None. Also present: Plant operator Brist, and Assistant Plant Operator Deselske and guest Steve Campbell.

Moved by Trboyevich and supported by Bertram to approve the minutes from the Regular Meeting held March 10, 2021 as read by Tok. Ayes: All. Nays: None Motion carried.

Moved by Savich and supported by J. Troumbly to approve claims 1216 – 1250 in the amount of \$25,193.60 and also approve the March 2021 Financial Statement with total available funds of \$96,271.46 and file for audit as read by Chairperson Odden. Roll Call Vote Ayes: All Nays: None Motion carried

Received the 2020 NPDES Permit Compliance Summary report from the MPCA. The report was excellent and the employees were congratulated.

Noted that per union contract commission would renew employee medical insurance with MN PEIP with a premium increase of 7% starting July 2021.

Plant Operator Chuck Brist presented the plant monthly report. March 3rd had too much lime in bypass line of bio set. Cleaned line. Had two power outages March 4th and 5th. Backup generator ran as designed. Replaced batteries on plant backup generator. Install maintenance kits in vacuum regulators for CL and So2 systems. Contacted Rapids Plumbing to have backflow preventers certified. Cleaned both clarifiers and bypass box in preparation for April chlorination and disinfection. Brist also stated during the recent training he took the Class "B" Wastewater Operators exam. He stated he failed testing and would not be able to retake for 90 days. Brist reported that With 31 days of data wastewater flows for Coleraine 50.77%, Bovey 35.27%, and Taconite 13.96%

Moved by Bertram Supported by Trboyevich to set May, June and July's 2021 O&M's flow billing rates as: Coleraine 50.62%, Bovey 36.87, and Taconite 12.51%. Vote Ayes: All, Nays: None Carried

Moved by J. Troumbly and supported by Trboyevich that due to CDC guidelines for Covid that employee Kelly Dezelske had quarantine for 14 days. As requested by Dezelske during this quarantine the commission will provide 72 hours of regular pay even though the Families 1st Corona Virus Response Act expired. Ayes: All Nays: None Carried.

Minutes of April 2021 Regular Meeting Continued:

Steve Campbell came before the commission asking to be able to farm the commissions sludge fields.

Moved by J. Troumbly and supported by Pollard to allow Steve Campbell to farm the commission's sludge fields and be able to receive both the Class A and B sludge in return for the hay on fields. Class A may also be used on his farm on Scenic Hwy 7. Vote: Ayes: All Nays: None Carried

Moved by Trboyevich supported by Tok to adjourn at 4:30. Vote Ayes: All Nays: None Passed.

Kevin Odden, Chairperson

Bob Tok, Secretary

TROUT LAKE FIRE
April 14, 2021
5:00 P.M. ZOOM MEETING

1. Call to order – Ken Decoster called the meeting to order at 5:04 p.m.
2. Roll Call – Members present were Ken Decoster, Deborah Trboyevich, Andy Sertich, Tom Nielsen, and Bryan Johnson (arrived at 5:09 p.m.) Mary Roy, Tara DeGuisseppi, and Jordan Schaefer were also present.
3. Minutes – March and April minutes will be presented at the May meeting.
4. Treasurer's reports
 - a. Approve claims
 - b. February financials – Trboyevich/Sertich/all in favor of claims and financials
5. Old Business
 - a. Water softener quotes – Culligan and Range Water. Only Culligan responded with a price of \$2700 outright or a monthly rental plan. Johnson motioned to move forward with the monthly rental plan. 2nd by Trboyevich, all in favor.
 - b. New Covid 19 funding was discussed briefly. If the fire department receives additional Covid 19 funds, Decoster would like to purchase new turnout gear.
6. New Business
 - a. Fire Relief – Schaefer updated the board on the procedure of first presenting to the Fire Board and then the need for the Fire Board members to bring it forward to each council for approval.
 - b. Relief Association Board – Sertich moved to approve Nielsen and DeGuisseppi as members of the Relief Association Board. 2nd by Trboyevich, all in favor.
 - c. The fire department will be updating and bringing forward a fleet plan.
 - d. Recruitment and retention – with the retirement of Aaron Moren, the dept is down to 21 members. The dept will be bringing forward a tiered pay system proposal for pay increases.
 - e. Mice got into a truck and ate through the hose jacket. Johnson motioned to approve the replacement of hose, 2nd by Sertich, all in favor, motion carried.
7. Adjourn – Trboyevich/Johnson/all in favor. Meeting adjourned at 5: 31 p.m

Minutes taken by:
Tara DeGuisseppi
Bovey City Clerk

TROUT LAKE FIRE
March 10, 2021
5:00 P.M. ZOOM MEETING

1. Call to order – Ken Decoster called the meeting to order at 5:03 p.m.
2. Minutes – February 10, 2021: Johnson/Trboyevich/all in favor
3. Treasurer's reports
 - a. Approve claims
 - b. February financials – Trboyevich/Johnson/all in favor of claims and financials
4. Old Business
 - a. Water softener quotes – Culligan and Range Water. Only Culligan quote is in at this point.
 - b. Trout Lake Township contract – Decoster consulted with State, County, and GR Fire. Percent should be 78%. He discussed with Mike Partlow, TL Township Supervisor, and believes it is straightened out.
 - c. FEMA grant is closed out and old SCBAs are being donated to Brimson.
5. New Business - Briefly discussed tarring at Fire Hall.
6. Adjourn – Trboyevich/Johnson/all in favor. Meeting adjourned at 5:18 p.m

Minutes taken by:
Tara DeGuisseppi
Bovey City Clerk