

### CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council began at 4:18 p.m., Monday, May 10<sup>th</sup>, 2021, in the Council Chambers of Coleraine City Hall.

#### WORK SESSION

3:30 p.m.

Mary Troumbly provided a brief history of the Log Church and stated that the last time the building was stained was 15 years ago. She is concerned that without attention the building will be lost. She is requesting the staining and maintenance be reviewed. To be placed on the next agenda.

Andy Arens, Itasca Soil and Water Conservation District Manager introduced individuals working on the Stormwater Retrofit Project and provided an update on the Rain Garden Project on Kerr Avenue; the project has some unexpected increased costs—approximately \$8500.00. A change order will be submitted and at that time council will decide whether this should come out of grant funds or be paid out in cash and become part of the match.

Business owner Robert Herdman commented that he felt the blight ordinance is not being enforced. This generated much discussion between council, zoning officer, interim police chief, and members of the gallery.

#### REGULAR MEETING

4:18 p.m.

The regular meeting was called to order by Mayor Nielsen at 4:18 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Pollard, Sertich, T. Troumbly, Sobotzak, and Mayor Nielsen. Attorney Dimich was also present.

**Moved** by Mayor Nielsen, supported by Councilperson Sertich, **to approve the consent agenda which included Council meeting minutes of 4.26.21, correspondence, and two claim listings-- \$14,561.05 and \$790.29.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, Pollard, T. Troumbly, and Sobotzak. Nays: none. Motion carried.

**Moved** by Mayor Nielsen, supported by T. Troumbly **to approve the meeting agenda with the addition of approving terms of sale of old fire hall to unfinished business.** Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly, Sobotzak, Pollard, and Sertich. Nays: none. Motion carried.

#### PUBLIC COMMENTS:

David Storrs provided a thank you to the City for patrolling Midway Lane and putting up a electronic speed sign although it was only up for two weeks. He also gave a thank you to the City for working on blight issues.

Holly Guyer expressed to council that when making decisions, whether dealing with employees or residents that they should always ask if they are setting a precedent.

#### **DEPARTMENT HEADS**

##### **Police:**

Interim Chief of Police Hussman had provided a list of calls for council packets. He stated that fines collected last month were \$506.75, he is getting ready for auctioning off the previous squad, and looking into forfeiture item transactions. He also indicated that the State Patrol and BCA are all beginning the process to use body cameras and there is a need for faster internet (fiber optic?) in the Emergency Services Building. After some discussion it was determined that this would be up to the Fire Department to research and bring back to both Councils.

##### **Public Works (Street):**

A brief written report had been provided for Council packets by Public Works Supervisor Bertram. Through the Mayor additional information had been relayed:

- o The City of Bovey wishes to stay with the starting bid of \$4,000 for the old sweeper and will readvertise. Council concurred.
- o Bovey Council Mayor is interested in revisiting the old JPA for the sweeper they purchased on their own last year. After some discussion, Council requested Clerk Anderson send proposed JPA to Bovey Clerk and get documented numbers for shared cost before any decisions are made—to be placed on next agenda.
- o Expressed concern about the need to get a decision so that street sweeping can be done in a timely manner.
- o Quotes had been sent out to Council for discussion:
  - o Information on one could not be relayed – two written quotes required per MN Stat. 471.345, subd.4 and will need review by City Engineer.
  - o Information on another also could not be relayed; per Attorney Dimich consultation with current City Engineer needs to take place.

##### **ATTORNEY:**

Attorney Dimich had nothing to report at this time.

##### **NEW BUSINESS:**

**Derek Vekich-joint property purchase – Motion** by Councilperson T. Troumbly, supported by Sobotzak, **to go along with the sale and accept the proposal made to Bovey.** Roll Call: Ayes: Councilpersons T. Troumbly, Sobotzak, Pollard, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

**Social Media Policy** – moved to the next agenda.

**Cotton Beach—open? – Lifeguards posting?** -- Councilperson Sobotzak stated he spoke to the Lifeguard Supervisor of last year and said that the biggest challenge was finding a lifeguard of 18 years to staff the beach. **Motion** by Mayor Nielsen with the support of Councilperson Sertich **to open the beach and begin the process for hiring Lifeguards with the Clerk directed to reach out to the LMC regarding the age of staffing the beach.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, Sobotzak, T. Troumbly, and Pollard. Nays: none. Motion carried.

**Braun Intertec Contract—Mortar Petrographic Analysis** – Clerk Anderson explained this contract is for testing of the bricks as required as part of the City Hall Masonry and Roof repair grant agreement with the MN Historical Society but payment is outside of grant dollars. Payment would count as part of the match requirement. **Motion** by Councilperson Pollard, with support of Sobotzak, **to approve the contract for \$2,747.50.** Roll Call: Ayes: Councilpersons Pollard, Sobotzak, T. Troumbly, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

**Library-NESC upgrade for wireless access for public** – A quote to upgrade internal wiring of the public library for public use of the internet had been presented by the Library Director. Work to be done by NSC through the Arrowhead Library System. **Motion** by Councilperson Pollard, with the support of Mayor Nielsen, **to approve the contract and work by NESC for \$975.00.** Roll Call: Ayes: Councilperson Pollard, Mayor Nielsen, Councilpersons Sobotzak, T. Troumbly, and Sertich. Nays: none. Motion carried.

**Covid leave** – Clerk Anderson explained the optional covid leave policy and presented options recommended by the LMC should the City decide to apply for the tax credits. **Motion** by Councilperson T. Troumbly, with support of Pollard, **to pay employees covid sick leave (not coming out of their personal sick leave) with employees filling out the template forms recommended by the LMC between April 26<sup>th</sup> through September 30<sup>th</sup>.** Roll Call: Ayes: Councilpersons T. Troumbly, Pollard, Sobotzak, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

Personnel Issue moved to after Unfinished Business.

#### **UNFINISHED BUSINESS:**

**Midway Lane Speed bumps** – Council reviewed the two weeks of data provided from the County and Public Works Supervisor Bertram. Through discussion the conversation was tabled until more information could be gained.

**Community event** – Mayor Nielsen reported that the date selected was already booked at Longyear Park by a private party. Discussion surrounded planning an event for next year and has been referred back to committee.

**Sale of old fire hall-approval of terms** – Clerk Anderson presented the ‘notice of sale’ that had gone out the prior year. **Motion** by Mayor Nielsen supported by Councilperson Sertich **to approve the terms and to work with Councilperson T. Troumbly to add more appeal to the notice.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, Sobotzak, T. Troumbly, and Pollard. Nays: none. Motion carried.

Mayor Nielsen called a short recess prior to a closing the meeting to discuss a personnel issue at 5:36p.m.

At 5:43p.m. Mayor Nielsen resumed the meeting and went into closed session.

At 5:55p.m. Mayor Nielsen, supported by Councilperson Sertich, motioned to close the session and return to the regular meeting.

**Motion** by Councilperson Pollard, supported by T. Troumbly, **to extend the appointment of Interim Police Chief and paid administrative leave from April 29<sup>th</sup> to July 30<sup>th</sup>**. Roll Call: Ayes: Councilpersons Pollard, T. Troumbly, Sobtzak, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

**COUNCIL CONCERNS:**

**Pollard:** None  
**T. Troumbly:** None  
**Sobtzak:** None  
**Sertich:** None  
**Nielsen:** None

**Motion** by Mayor Nielsen with the support of Councilperson Pollard **to adjourn the meeting at 5:58 p.m.** Roll Call: Ayes: all. Nays: none. Motion carried.

  
Thomas Nielsen, Mayor

  
Briana Anderson, Clerk-Treasurer