

CITY COUNCIL MEETING

A work session was held beginning at 3:30p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m. on **Monday, May 24, 2021** in the Council Chambers of Coleraine City Hall and via TEAMS meeting.

WORK SESSION

3:30 p.m.

David Storrs of Midway Lane addressed the Council stating that the speeders were at it again as soon as the remote speed sign went down. There was some discussion amongst him and Council. Storrs thanked everyone for their efforts and requested that the City keep on the issue.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons T. Troumbly, Sobotzak, Pollard, Sertich, and Mayor Nielsen.

Moved by Mayor Nielsen, supported by Sertich, **to approve the consent agenda which included approval of the 5.10.21 council meeting minutes, correspondence, regular claims of \$28,524.49 and PU claims sent of \$20,826.52.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, Pollard, T. Troumbly, and Sobotzak. Nays: none. Motion carried.

Motion by Mayor Nielsen with the support of Councilperson Sobotzak **to approve the meeting agenda with the addition of Wellhead Protection Plan-Part 2 professional services.** Roll Call: Ayes: Mayor Nielsen, Council persons Sobotzak, T. Troumbly, Pollard, and Sertich.

PUBLIC COMMENTS:

Zoning Officer Lloyd Anderson inquired on three things:

- What was the progress on trash cans and Waste Management routes? (some discussion followed)
- Has the Nyberg flooring been completed yet? (No.)
- Status of when the office will open – normal 8am to 4:30 hours, Monday through Thursday, will resume after school gets out – Monday, June 7th.

DEPARTMENT HEADS:

Library

Library board minutes and reports were included in council packets. There were no questions.

Clerk's Report

A written report was included in Council packets. Clerk Anderson:

- ❖ Stated she was requesting vacation sometime around July 14th through July 27th although dates have not been finalized yet.
- ❖ Explained current mask policy. **Motion** by Councilperson T. Troumbly, supported by Sertich **to rescind the mandatory mask mandate with signage that masks are optional, but that office staff respectfully request the wearing of masks and that the City provide masks for those who want them.** Roll Call: Ayes: Councilpersons T. Troumbly, Sertich, Pollard, Sobtzak, and Mayor Nielsen. Nays: none. Motion carried.
- ❖ Provided a brief overview of when the City could expect ARP-LFR funds
- ❖ Went over liquor license process and explained fees. **Motion** by Councilperson Pollard with the support of Mayor Nielsen **to keep the license fees the same.** Roll Call: Ayes: Councilperson Pollard, Mayor Nielsen, Councilpersons T. Troumbly, Sobtzak, and Sertich. Nays: none. Motion carried.
- ❖ Requested clarity on facility rental. After some discussion Council concurred that should Longyear Park pavilion and the Gazebo be rented for a wedding that a flat fee of \$200 be charged. For a smaller event, each rented separately for prior approved rate of \$50 residents, \$75 for non-residents each. All other rates remain.
- ❖ Informed on past practice and budgeted amount for City Band. Mr. Patnaude has requested the City Band play this summer. **Motion** by Councilperson Pollard with the support of Sertich **to pay the City Band to play this year as budgeted.** Roll Call: Ayes: Councilpersons Pollard, Sertich, T. Troumbly, Sobtzak, and Mayor Nielsen.

**Committee/Commission/Other
Public Utilities Commission & CBT**

Public Utilities Commission did not have a meeting. Minutes from last CBT meeting were included in Council packets.

Trout Lake Fire Department

Councilperson Sertich reported that the Fire Department is working on a long-term Apparatus Replacement Proposal. They are just starting this process.

Eagle Ridge Golf Course

The City did not receive financials. It was stated that the golf course is holding an event June 25 – 27 and they are requesting police coverage for a street dance on Saturday evening, June 26th. Clerk asked to get Pete and Gordy connected.

Zoning & Planning

Zoning Officer Anderson indicated that he has been dealing with two of the rental property owners; one issue has been resolved. People are responding to notices being left.

Greenway Joint Recreation Board

Minutes of the last board meeting were not available. George Delich indicated that all is going well, and youth baseball will be starting up soon.

Cotton Beach

Councilperson Sobtzak is working on getting the beach ready and open. He has spoken with last year's supervisor, Libby Vekich, and is working on getting more information and getting Lifeguards hired. Councilperson Troumbly stated the beach house building is really bad and questioned whether something could be done with it.

Mt. Itasca Ski Hill

Councilperson Pollard reported that there is nothing really going on, but that they will be requesting their city contribution soon as the insurance is due in July. There was discussion about why the City of Grand Rapids does not contribute to Ski Hill operations. Itasca Ski & Outing is asking for an additional \$5,000 over the \$10,000 City contribution.

NEW BUSINESS:

Resolution 2021-05-24-Log Church – Motion by Councilperson Pollard, supported by Sertich, **to approve Resolution 2021-05-24-Log Church accepting donations.** Roll Call: Ayes: Councilpersons Pollard, Sertich, T. Troumbly, Sobotzak, and Mayor Nielsen. Nays: none. Motion carried.

Log Church maintenance – Mayor Nielsen reported that he has talked to a private party who recommended pressure washing, re-sealing, and using a really good stain and indicated where the stain could be purchased at. Councilperson Pollard will contact Cavour Johnson to get his thoughts. Mayor Nielsen will reach out to see if the entity that carries the stain is available to do the work. Councilperson Troumbly will reach out to Public Works Supervisor Bertram, too. **No action taken.**

JPA—Sweeper – Mayor Nielsen stated that he will be meeting with Mayor Stein and Public Works Supervisor Odden regarding the JPA. **No action taken.**

Liquor Licenses – handled during the Clerk’s report.

ARP-LFR funds—Councilperson Troumbly had provided informational handouts in Council packets with a synopsis provided by the LMC on eligible uses for the funds that will be received. She indicated that Council should start planning now on how to spend those funds.

Sarah Carling informed council that there are many programs out there and the Council could consider applying this funding towards grants to stretch these funds. For example, there are specific grants for infrastructure and Broadband. She suggested being thoughtful and strategic in planning how to expend the funds. She and Councilperson T. Troumbly will get together. **No action taken.**

Facility Rentals – handled during the Clerk’s report.

City Band – handled during the Clerk’s report.

Street Department—part-time summer help – Motion by Mayor Nielsen, supported by Councilperson Sertich **to allow the Public Works Supervisor to hire part-time youth for this summer.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, Pollard, Sobotzak, and T. Troumbly. Nays: none. Motion carried.

Wellhead Protection Plant-Part II professional services – Two quotes for professional services were presented. **Motion** by Councilperson Pollard supported by Sobotzak **to approve the professional services agreement for \$11,500 on the Wellhead Protection Plan-Part II activities with SEH and Bob Beaver, City Engineer.** Roll Call: Ayes: Councilpersons Pollard, Sobotzak, T. Troumbly, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

UNFINISHED BUSINESS:

Stormwater Retrofit project—Kerr Avenue Rain Gardens – Clerk Anderson reported on her call with Andy Arens where he indicated that the cost overage is going down but they do not have a final figure yet. Concern was expressed by Council as to why the City had to absorb the overage. Council requested a status report from ISWCD where they could ask questions.

Social Media Policy— The suggested revision to the policy was not ready in an easy form. Tabled until next agenda.

Old Sweeper—Coleraine to put out on bids – Motion by Mayor Nielsen, supported by Councilperson Pollard **to pay for the advertising to put the old jointly owned sweeper out on bids.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Pollard, Sertich, T. Troumbly, and Sertich. Nays: none. Motion carried.

Council concerns/comments

Pollard: None.

T. Troumbly: None

Sertich: None

Sobtzak: None

Mayor Nielsen: **Motion by Mayor Nielsen to form a personnel committee from the Council and appoint himself and Councilperson T. Troumbly.** Motion was seconded by Councilperson Pollard. Roll Call: Mayor Nielsen, Councilperson Pollard, Sertich, T. Troumbly, and Sobtzak. Nays: none. Motion carried.

Mayor Nielsen **adjourned** the meeting at 5:22 p.m.


Thomas Nielsen, Mayor


Briana Anderson, Clerk-Treasurer