

CITY COUNCIL MEETING

A work session was held beginning at 3:30p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m. on **Monday, June 28, 2021**, in the Council Chambers of Coleraine City Hall and via TEAMS meeting.

WORK SESSION

3:30 p.m.

Karin Grandia, County Engineer, presented information on the work that will be done on the Hwy. 169 and C.S.A.H. 61 intersection. She stated that there will be no cost participation by the City for construction. Part of this agreement modifies an existing agreement (2006) between the City of Coleraine, the County, and MNDOT. The contract has been changed to reflect that the City will be responsible for the maintenance and power of the new light but not the pedestrian system. This does not void the other parts of the original agreement.

The project has gone out for bids. It is hoped that construction will begin on August 9th and that the system will be operational by September 3rd. The poles have already been constructed and are ready to be delivered.

The agreement presented to Council has a couple errors – it has the County assuming power costs. Karin will get this changed. The agreement can be approved with that caveat to not slow down the process.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Pollard, Soltzak, T. Troumbly, Sertich, and Mayor Nielsen.

Moved by Mayor Nielsen, supported by Councilperson Sertich, **to approve the consent agenda which included Council meeting minutes of 6.14.21, correspondence, and claims of \$68,194.47.**

Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, Soltzak and Pollard. Nays: none. Motion carried.

Motion by Mayor Nielsen with the support of Councilperson Soltzak **to approve the meeting agenda as presented.** Ayes: all. Nays: none. Motion carried

PUBLIC COMMENTS:

Resident Holly Guyer stated she was thrilled with Karin Grandia's work on the Hwy 169 C.S.A.H 61 intersection for everyone's safety.

DEPARTMENT HEADS:

Library

Library board minutes and reports were included in council packets. There were no questions.

Clerk's Report

A written report was included in Council packets that was briefly gone over. The two most notable were:

- ✓ a review of the Deputy Clerk job description and how should it be posted?
- ✓ a special workshop with LMC's Lisa Sova on budgets, July 29th beginning at 2pm

Committee/Commission/Other Public Utilities Commission & CBT

There were no minutes from the Public Utilities Commission received. Minutes from last CBT meeting were included in Council packets.

Trout Lake Fire Department

Minutes of the last Fire Board meeting were included in Council packets.

Eagle Ridge Golf Course

April and May financials were included in Council packets. Gary Gustason provided a verbal report with an indication that written minutes will be provided going forward. He touched on many items:

- several memberships were paid early
- lots of pipe-liners playing
- back to full staff (7 maintenance workers)
- Its very dry and maintenance costs are up, but the course is in good shape
- There are 23 staff in pro shop and snack bar
- Have 30 to 40 employees (only a couple are full time) depending on the time and most of these are locals
- Work should begin on the cart paths this week
- 80 golfers for the 25th Anniversary weekend—served 130 meals—music provided by The Huckelberrys (local) – the biggest challenge to attendance was that there were no hotel rooms available
- Their next project is replacing the 25-year-old carpet in the Club House
- Since the outside deck has been expanded 10 more feet, they hope to attract graduation parties and smaller weddings

Zoning & Planning

Zoning Officer Anderson stated it was going well and he is making progress with blight issues.

Greenway Joint Recreation Board

George Delich was in attendance and didn't realize that the City has not received minutes; he will take care of that. He stated that the arena is busy. Board is starting to have discussions on the baseball field. There is much concern about safety with its proximity to the road; they are considering moving youth baseball and switching that area into a parking lot. They won't consider this until next year but want to start having discussions on it.

Cotton Beach

Councilperson Sobtzak reported that it looks like there will be no lifeguards this year and that in order to keep it open Public Works staff will need to do the cleaning – ½ hour to an hour per day.

Sobtzak spoke to Harry and he suggested additional part-time summer help be hired to help with the beach and the watering of the new rain gardens or perhaps work service through the Itasca County Jail could be arranged. Possibly temporary signage could go up stating “Swim at your own risk”. Sobtzak will have an additional conversation with Harry.

Mt. Itasca Ski Hill

Jamie Mjolsness spoke as a representative and conveyed that 25% of the increase in revenue from last year goes to the insurance. They need new ski rental equipment and will need to add wages to cover the cost of snowmaking. They are adding plastic tracks to all the ski jumps which will save hours of time for cutting tracks. This is a \$35,000 project and they have fundraised \$25,000 so far. They are also looking at getting lights and power on the bunny hill. The Board is trying to be very strategic using the increase in revenue to support programming growth and updates to the hill.

The City of Grand Rapids has been asked to contribute to the Hill; a response has not yet been received. The additional \$5,000 requested for this year will help cover the additional insurance which is primarily based on attendance.

Councilperson Sertich had to leave at 4:48 p.m.

NEW BUSINESS:

Library Services Agreement 2021-2020 School year & Professional Services Agreement (SRO) 2021-2022 School year – Motion by Mayor Nielsen with support from Councilperson Troumbly **to approve both agreements.** Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly, Sobtzak and Pollard. Nays: none. Motion carried.

Cooperative Construction Agreement No. 1045820 – Motion by Councilperson T. Troumbly, supported by Pollard, **to approve the agreement and resolution once the change in the contract states that the City of Coleraine will assume the power costs.** Roll Call: Ayes: Councilpersons T. Troumbly, Pollard, Sobtzak, and Mayor Nielsen. Nays: none. Motion carried.

Deputy Clerk position – there was discussion on job requirements, wages, and benefits. Councilperson T. Troumbly indicated she didn’t think the City should pay benefits on a part-time position unless they had to. She will contact Teamster Business Agent for information. **Tabled.**

First review of any bids received for Old Fire Hall:

- ❖ Church Three 16 -- \$1.00 and Ministry Plan
- ❖ Alexander Arauza, Handcrafted Outdoor -- \$5,000 and business plan
- ❖ Clinton Struther, Brainerd Lakes Best Rentals -- \$40,000 with business plan & second location for existing business

Motion by Mayor Nielsen with support by Councilperson Pollard **to take the bids under advisement and schedule a closed meeting for negotiation discussion.** Ayes: all. Nays: none. Motion carried.

Budgeted contributions to Itasca Ski & Outing Club – Motion by Councilperson Pollard, supported by T. Troumbly, **to pay the budgeted \$10,000 and an additional \$5,000 to Itasca Ski & Outing Club.** Roll Call: Councilpersons Pollard, T. Troumbly, Sobtzak, and Mayor Nielsen. Nays: none. Motion carried.

Joint Public Works facility – tabled.

UNFINISHED BUSINESS:

Log Church maintenance – there was brief discussion. **Tabled.**


ARP-LFR funds – nothing to report at this time.

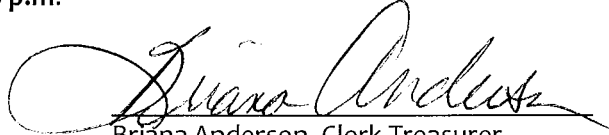
There was an inquiry from Council: Has a second written bid been received for Brock Lane? Clerk Anderson responded that she has not seen one.

Council concerns/comments

Pollard: None
T. Troumbly: None
Sertich: Absent at this time.
Sobtzak: None
Mayor Nielsen: None

Mayor Nielsen **adjourned** the meeting at **5:58 p.m.**


Thomas Nielsen, Mayor


Briana Anderson, Clerk-Treasurer