

SPECIAL MEETING
6:30p.m.

A special meeting of the Coleraine City Council was held at 6:30p.m Tuesday, July 6th, 2021 in the Council Chambers of Coleraine City Hall.

The meeting was called to order by Mayor Pro Tem Pollard at 6:32p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons T. Troumbly, Sobotzak, Sertich, and Mayor Pro Tem Pollard. Attorney John Dimich was also present.

Deputy Clerk position – Motion by Mayor Pro Tem Pollard, supported by Councilperson T. Troumbly, **to post the union position for 26 hours per week with no benefits other than prorated vacation and sick time according to the union contract.** Roll Call: Ayes: Mayor Pro Tem Pollard, Councilpersons T. Troumbly, Sobotzak, and Sertich. Nays: none. Motion carried.

The minimum and desired qualifications will remain the same.

The position will be posted both internally and externally with an **application deadline date of August 3rd at 4pm.**

Motion by Councilperson Sobotzak with support of Sertich **to allow Clerk Anderson to schedule part-time temporary help up to 16 hours per week until one week after new Deputy Clerk hire starts.** Roll Call: Ayes: Councilpersons Sobotzak, Sertich, T. Troumbly, and Mayor Pro-tem Pollard. Nays: none. Motion carried.

Motion by Mayor Pro Tem Pollard supported by Councilperson Sobotzak **to move to closed session at 7:18pm.** Ayes: all. Nays: none.

Mayor Pro Tem Pollard called the closed session to order at 7:22p.m.

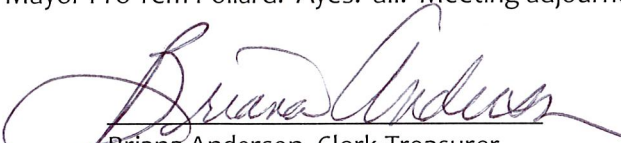
The closed session was ended, and the meeting was re-opened by Mayor Pro Tem Pollard at **7:43p.m.**

Motion by Councilperson T. Troumbly with the support of Sobotzak **to entertain an offer and work towards making it official.** Roll Call: Councilpersons T. Troumbly, Sobotzak, Sertich, and Mayor Pro Tem Pollard. Nays: none. Motion carried.

Attorney Dimich will draft up a sales agreement for approval at the July 26th Council meeting.

A motion to adjourn was made at 7:45p.m. by Mayor Pro Tem Pollard. Ayes: all. Meeting adjourned.


Thomas Nielsen, Mayor


Briana Anderson, Clerk-Treasurer