

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council began at 4:00 p.m., Monday, November 8th, 2021, in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

David Storrs addressed the Council on behalf of himself and his neighbors saying ‘thank you’ for following through on a speed limit sign and speed bumps. It is appreciated.

Mary Woods inquired if she could get a ‘permit parking only’ sign in front of her home on Kerr Avenue; stated that her neighbors have a sign. She is frustrated because kids are parking there all the time and she has no place to park. She also expressed concern about the kids walking down Powell Avenue and how she felt no one stops for them in the crosswalks. Interim Police Chief Hussman will be contacted.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Pollard, Sobtzak, T. Troumbly, Sertich, and Mayor Nielsen.

Moved by Mayor Nielsen, supported by Councilperson Sobtzak, **to approve the consent agenda which included Council meeting minutes of 10.25.21, correspondence, and claims of \$23,260.25.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sobtzak, Pollard, T. Troumbly, and Sertich. Nays: none. Motion carried.

Moved by Mayor Nielsen with the support of Councilperson Sertich **to approve the meeting agenda as presented.** Ayes: all. Nays: none. Motion carried.

Attorney Dimich arrived at 4:04 p.m.

PUBLIC COMMENTS:

A resident of Coleraine was asking for speed signage on Roosevelt Street, stating that many, including school busses are speeding. The area she is referring to is part of CSAH 61. An inquiry will be made to Interim Police Chief Hussman.

Resident Mary Drewes expressed concern that she felt information was lacking on the happenings in the City. No one is publishing information in the newspaper; nor are the minutes available on the website. She was informed that the acoustics are being worked on for virtual meetings and that the minutes are published after approval on the city website.

DEPARTMENT HEADS

Police:

Interim Police Chief Hussman could not be available for the meeting. He stated he could be present at the next scheduled meeting.

Public Works (Street):

Public Works Supervisor Bertram provided a written report that he briefly went over. He added that he would like to see calendar parking expanded in the city and to education people on it. He stated that basketball hoops are on the street, they should not be there, and will create problems for snow removal. He felt education could be done by giving warning tickets out.

ATTORNEY:

Nothing specific to report at this time. Anything he has to add will be done at the appropriate time on the agenda.

NEW BUSINESS:

Water Meter presentation—Rural Water & Ferguson – Gentlemen from both Rural Water, Ben Oseien, a technical advisor, and Ferguson Waterworks, Scott Holmwig, gave a presentation on the installation of water meters. They explained the process, the review, the cost, and how meters could be read. The first step would be to have a work session and discuss the infrastructure, type of water meters, a review of the rate structure, and define the scope of the project. Then how it all gets paid for and funding sources could be explored. City Engineer Beaver was present and concurred the scope of the project needed to be defined first, and then all entities (the city, SEH, Ferguson and MN Rural Water) would work together on this project. **A work session was set up for Monday, December 20th at noon in Council Chambers.**

Add Deputy Clerk to bank accounts – Motion by Mayor Nielsen, supported by Pollard **to add Sheila Jensen, Deputy Clerk, to all city bank accounts.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Pollard, T. Troumbly, Sobotzak and Sertich. Nays: none. Motion carried.

Sewer line repair at 104 Mitchell – The \$11,419.05 bill from Casper Construction was presented. Public Works Supervisor had provided a breakdown of the costs that would be the responsibility of the homeowner. **Motion** made by Councilperson Pollard with support from Sobotzak **to: 1) approve and pay the \$11,419.05 Casper Construction bill, and 2) review the resident portion with City Engineer and then meet with the resident to inform and negotiate how that portion would be paid.** Roll Call: Ayes: Councilpersons Pollard, Sobotzak, T. Troumbly, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

Resolution 2021-11.8.21-Brownfield – The resolution supports the US EPA Brownfield Assessment grant application to be submitted by the City of Virginia and authorizing the City of Coleraine to enter into a Memorandum of Agreement with the City of Virginia for a community-wide assessment. **Motion** by Mayor Nielsen, supported by Councilperson T. Troumbly, **to approve and accept the resolution as written.** Ayes: all. Nays: none. Motion carried.

Quote on restoration of Log Church – Councilperson Pollard had provided a quote from Nelson Log Homes and Stonework for the restoration. It was noted that this is a much bigger and more expensive project than what was originally anticipated. The consensus of Council was to add this to the Capital Improvement Plan on the Priority #1 page.

Post for rink attendants-review wages – Motion by Councilperson Sobotzak supported by Sertich **to post for rink attendants and to pay starting wages at the 2022 rates presented.** Roll Call: Ayes: Councilpersons Sobotzak, Sertich, T. Troumbly, Pollard, and Mayor Nielsen. Nays: none. Motion carried.

Note: **rates for part-time seasonal wages for 2022** (lifeguards, rink attendants, summer street workers) presented:

| | |
|-------------------------|--------------------------------|
| \$10.33/hr. first year | \$11.33/hr. – lead first year |
| \$10.83/hr. second year | \$11.83/hr. – lead second year |
| \$11.33/hr. third year | \$12.33/hr. – lead third year |

Land Swap with Bovey—the prior request from Bovey has been represented. Mayor Nielsen stated the City of Bovey would like to develop the tax forfeit parcel. Attorney Dimich reiterated the process and challenges as stated in a prior meeting. **Motion** by Mayor Nielsen, supported by Sertich, **that the City of Coleraine Council is not opposed to the land swap provided the City of Bovey takes the lead and incurs all administrative, legal, and any other costs associated with the land swap.** Ayes: all. Nays: none. Motion carried.

Resolution to start process to combine Coleraine and Bovey Police Departments – Motion made by Mayor Nielsen with the support of Councilperson Pollard **to approve Resolution No. 2021-11.08—PD directing the City Attorney, the Chiefs work with the League of Minnesota Cities and other professionals to draft an agreement for the creation of the Trout Lake Police Department and prepare a draft document for review by both City Councils.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Pollard, T. Troumbly, Sobotzak and Sertich. Nays: none. Motion carried.

Re-advertise sale of old fire hall property – Motion by Councilperson Pollard, supported by Sobotzak, **to readvertise the sale of the old fire hall property once a response is received from Mr. Strother and for Attorney Dimich to follow up with a letter based on that response.** Roll Call: Ayes: Councilpersons Pollard, Sobotzak, T. Troumbly, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

UNFINISHED BUSINESS:

Congdon Street—There was a brief discussion. This was tabled for further review after budgets are reviewed.

Street Lighting—Postal, Powell, and McLean – Public Works Supervisor Bertram provided a drawing report of the issues prepared by Lanyk Electric. A bill for the work providing temporary fixes was reviewed. The bill was under the amount previously approved by Council.

COUNCIL CONCERNS:

Pollard: None

T. Troumbly: None

Sobtzak: Concern that setting the final levy is coming up and Council has not reviewed numbers. He suggested that each independently review and suggest where cuts could be made. A budget work session was set up for Wednesday, December 8th at 5pm.

Sertich: None

Nielsen: None

Motion to adjourn the meeting at **5:59 p.m.** by Mayor Nielsen with the support of Pollard. Ayes: all.
Meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer