

**Minutes revised 3.1.22 – see page 2**

#### **CITY COUNCIL MEETING**

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:05 p.m., Monday, February 14, 2022 in the Council Chambers of Coleraine City Hall.

#### **WORK SESSION**

**3:30 p.m.**

Bob Beaver presented a detailed list of projects that may be included in the city-wide infrastructure project. The goal was for Council to decide whether to include, not to include, or to investigate further the various items presented. Ten projects were listed with costs and recommendations from Bob. He reiterated that there was no motion required tonight but that he needed some direction on what projects to continue to pursue within the large plan. The next steps will be to 1) Finalize the cost estimates, 2) Identify potential funding sources, 3) Layout a preliminary schedule to meeting funding application deadlines, 4) Prepare funding applications, 5) Initiate the assessment process if applicable, and 6) Initiate the design process.

#### **REGULAR MEETING**

**4:06 p.m.**

The regular meeting was called to order by Mayor Nielsen at 4:05 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Mayor Nielsen, Councilpersons Soltzak and T. Troumbly.** Councilpersons Sertich and Pollard were absent with notice.

**Moved** by Mayor Nielsen, supported by Councilperson T. Troumbly, **to remove the “Transfer of \$28,013.34 (Coleraine’s 2022 portion) from 600 fund to 301 fund to pay GO Sewer Utility Revenue Bond, Series 2020A” from the consent agenda to new business and to approve the remaining consent agenda. The consent agenda included minutes of 1.24.22, correspondence, Resolution 2022-02.14-Lib—accepting \$400 in donations to Public Library, Resolution No. 2022-2.14-EMS Bldg. Lease, regular claims of \$28,121.37 and public utility claims of \$47,389.56.** Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly and Soltzak. Nays: none. Motion carried.

**Moved** by Mayor Nielsen, seconded by Councilperson Soltzak, **to approve the meeting agenda with the change noted above.** Roll Call: Ayes: All. Nays: None. Motion carried.

#### **PUBLIC COMMENTS:**

Resident Lloyd Anderson relayed concern regarding the hiring of contractors for snow removal. He was informed that with two people out in the street department and equipment failures that this was necessary.

A Mr. Flicker, who owns rental property on Roosevelt Street, expressed concern regarding the timing of rental inspections and receiving certificates. His concern related to not hearing anything until last year which he felt was overdue, doing everything required, and still not having a rental certificate to post. He also

expressed concern regarding a neighboring resident who has vehicles parked on road and sometimes encroaching on his rental parking as well as a blight issue with this resident. Mr. Flicker requested that the Council review ordinances and policy and see if something can be done to clean up the area, in particular: main street.

#### DEPARTMENT HEADS

##### Police:

Officer Nathaniel Grossell and Bovey Police Chief Hussman were in attendance. Officer Grossell gave a brief, verbal department report.

##### Public Works (Street):

Mike Anderson, street department employee, provided a lengthy written report composed by Public Works Supervisor Bertram who was on vacation. The three-page report was mostly on snow removal. A copy of the snowplow policy was also provided.

##### ATTORNEY:

Attorney Dimich reported that he has worked with the League of MN Cities and is working on a first draft of an agreement with one city purchasing services from the other. He stated that the League wants to review the agreement as the cities move forward. He suggested that the best way to deal with the various unions that would be involved would be to engage a labor attorney – the city has one. The first draft of the agreement will be presented at the March 14<sup>th</sup> Council meeting.

#### NEW BUSINESS:

**The below was omitted from original approved minutes: Revised 3.1.22. Approved 3.14.22**

**Transfer of \$28,013.34 (Coleraine's 2022 portion) from 600 fund to 301 fund to pay GO Sewer Utility Revenue Bond, Series 2020A** – Clerk Anderson explained that this is a necessary transfer that will occur every year. Monies for Coleraine are collected in the Public Utilities (600) fund. When bond is due both the City of Bovey and the City of Taconite are billed for their portion and deposited into the debt service fund. The City of Coleraine must authorize a fund transfer from 600 to the 301 debt service fund for their portion of the bond payment. **Motion** by Mayor Nielsen, supported by T. Troumbly **to authorize the said transfer.** Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly and Sobtzak. Nays: none. Motion carried.

**Resolution No. 2022-02.14—Annexation and Detachment of parcels** – Attorney Dimich stated that the City of Bovey will pay the fee to file the paperwork which must include a map of each city's total boundaries. Filing the resolutions with the County Auditor is the first step in the process. Then a state agency and MNDot will review and make a ruling. No hearing will be held. **Motion** by Mayor Nielsen, with the support of T. Troumbly, **to approve the resolution.** Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly and Sobtzak. Nays: none. Motion carried.

**Opening and listing of bids for old fire hall** – 5 bids were received:

- 1LW Transport -- \$60,000 w/plan
- Green Again Lawn & Landscape -- \$50,000 w/plan
- Smoke on the Water – tiered offers ranging from \$5,000 to \$40,000 w/plans
- Zoran and Ann Vidovic -- \$50,000 w/plan
- Invictus Brewing Co. -- \$20,000 w/plan

**Formal approval of Trout Lake Fire Department 2022 budget – Motion** by Councilperson T. Troumbly, supported by Sobotzak, **to approve the 2022 Trout Lake Fire Department budget and to reduce the City’s budgeted contribution on the building fund by \$500.** Roll Call: Ayes: Councilpersons T. Troumbly, Sobotzak, and Mayor Nielsen. Nays: none. Motion carried.

**UNFINISHED BUSINESS:**

**Pay raise for volunteer fire fighters** – Fire Chief Ken Decoster spoke to Council and explained the proposal. Using 2021 hours, the proposed increase would increase the annual payroll budget by \$17,849 which would mean the City of Coleraine’s contribution would be an additional \$11,602. There was much discussion. This has been **tabled** for more information and consideration.

**Congdon Street and Water Meters** – Because both of these were included in the city-wide infrastructure project and more information and investigation is necessary, further discussion has been tabled until the next meeting.

**COUNCIL CONCERNS:**

- Pollard:** Absent
- Sobotzak:** None
- T Troumbly:** None
- Sertich:** Absent
- Nielsen:** A petition type letter had been received regarding the snow removal on Congdon where some residents want snowplowing done differently than what policy states. A discussion followed. **Motion** by Mayor Nielsen with the support of Councilperson Sobotzak **that the record shows the current council recommends sticking to the current snowplowing policy.** Ayes: all. Nays: none. Motion carried.

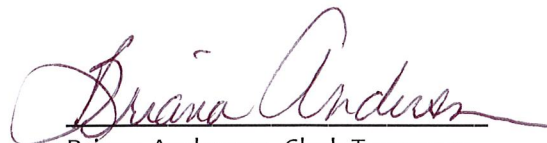
At 6:10 p.m. Mayor Nielsen recommended a short recess to clear the gallery prior to going into closed session to review and consider offers for the purchase of the old fire hall. Closed session pursuant to MN Stat. § 13D.05, subd. 3(c).

Closed session was ended at 6:50 with understanding that further discussion and consideration of offers would occur after all Council had a chance to thoroughly review and all Council could be present. Again, this will be done in a closed session.

Mayor Nielsen, supported by Councilperson Sobotzak, motioned to adjourn the meeting at 6:50 p.m. Ayes: all. Nays: none. Meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer