

CITY COUNCIL MEETING

A work session was held beginning at 3:30p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m. on **Monday, April 25, 2022** in the Council Chambers of Coleraine City Hall and via TEAMS meeting.

WORK SESSION

3:30 p.m.

Nothing was scheduled for work session. Mayor Nielsen used the time to report on plans for the Coleraine Community event to be held in Longyear Park on July 16th, 2022. He had done a lot of reaching out and has found a variety of vendors to participate. He also gave suggestions on the possibility of tournaments that could be held. There was much discussion with everyone in attendance.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Pollard, Soltzak, T. Troumbly, Sertich, and Mayor Nielsen.

Moved by Mayor Nielsen, supported by Councilperson Sertich **to approve the consent agenda which included Council meeting minutes of 4.11.2022, special meeting minutes of 4.21.22, correspondence, and claims of 8,127.74.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, Soltzak, and Pollard. Nays: none. Motion carried.

Motion by Mayor Nielsen with the support of Councilperson Sertich **to approve the meeting agenda with the addition of Res. No. 2022-04.25-ARPA funds and Liability Coverage waiver.** Ayes: all. Nays: none. Motion carried.

PUBLIC COMMENTS:

Zoning officer Lloyd Anderson inquired if someone could clean up the ashtray and cigarette butts that are out in front of the Nyberg Center. Resident Mary Drewes, who informally reports council happenings to the Scenic Range News Forum inquired as to whether the meetings could be taped. Drewes was informed that the city could not provide equipment for private use but that she certainly could provide her own equipment and tape the meetings on her own and ask a member of council to use her equipment and tape for her when she could not be present.

DEPARTMENT HEADS

Library

Library reports were included in council packets. There were no questions.

Clerk's Report

Clerk Anderson had provided a written report in Council packets. Most notable was that Public Works will soon have a city-issued cell phone and number to be used by whomever is in charge.

The phone will also have the SCADA system access installed and Mike will be trained in how to use it.

In addition to what was written, Anderson indicated that there have been issues with the phones not working. The issue is on SCI's end and a temporary fix has been put in place until the new equipment arrives.

Clerk Anderson also gave a synopsis of Public Utility billing, the current policies, and a couple of changes that are recommended to be made. She indicated that any recommendations would come through the Public Utilities Commission (PUC), but since the meetings have been sporadic she wished to give the Council a heads up. Anderson will provide info to the PUC at their May meeting.

Committee/Commission/Other Public Utilities Commission & CBT

CBT meeting minutes were included in Council packets.

Trout Lake Fire Department

It was reported that TLFDD sold the unused truck, received \$19,250 for it, and used the funds to purchase an enclosed trailer.

Eagle Ridge Golf Course

Pictures of the updates to the clubhouse had been provided. Nels Gustason reported that a lot of work on the updates and other things have been done by many volunteer hours. He stated that a lot is going on with the contour of the course (i.e., trees and stumps being removed) to make it easier to mow and maintain. The course came through the winter in good shape. All carts and everything are ready to go – just waiting on the weather to cooperate. Will get a summer itinerary to Clerk to post events on Facebook and website.

Zoning & Planning

Zoning Officer Lloyd Anderson reported that everything is ready for public hearings on the changes to two ordinances. A date was set for a public hearing for comments on an application for a **conditional use permit for property at 501 Cole Street – the Stone Church. The hearing will be held Monday, May 16th at 9am in Council Chambers.** Clerk Anderson was requested to put notice in paper and send out letters to those impacted.

He further indicated that he is working with Interim Police Chief Mjolsness on the trailer court issue and that cars are an issue on another property. Mayor Nielsen informed Anderson of a problem with garbage buildup at a residence on Powell. Anderson will reach out.

Lastly, there has been a complaint about living conditions at a residence and Anderson is concerned that the City does not have a rental inspector. He offered a suggestion on who might be reached out to.

Greenway Joint Recreation Board

Minutes from the last meeting were included in Council packets.

Cotton Beach

Clerk Anderson indicated that two unsolicited applications have been received for lifeguard positions. There was much discussion regarding hiring, clean-up, the budget, and general items for Cotton Beach. Councilperson T. Troumbly provided updates on equipment for community use

at the beach. A **motion to advertise for Lifeguards** was made by Councilperson Sobtzak, supported by T. Troumbly. Ayes: all. Nays: none. Motion carried.

Mt. Itasca Ski Hill

Councilperson Pollard indicated there are some new board members and that the season went very well.

NEW BUSINESS:

Development of City owned land – City Engineer Bob Beaver indicated he didn't have final numbers yet but putting in a cul-de-sac would cost less for roads and utilities. He will have information at the next meeting.

Resolution No. 2022-04.25-ARPA funds—elect standard allowance – Clerk Anderson explained that because of the final ruling by the US Treasury that electing the standard allowance meant that the full amount of the LFR funds the city is receiving would have less restrictions and reporting to the government would be much simpler. The first set of reports is due by Friday, April 29th.

Motion by Councilperson Sobtzak with the support of Sertich **to approve Resolution No. 2022-04.25-ARPA electing the standard allowance for the LFR funds.** Roll Call: Ayes: Councilpersons Sobtzak, Sertich, T. Troumbly, Pollard, and Mayor Nielsen. Nays: none. Motion carried.

LMC Conference June 21-24, 2022 in Duluth – Clerk Anderson requested permission to attend conference—dollars are well within the allotted training budget. **Motion** by Mayor Nielsen, supported by Councilperson Pollard, **to approve the Clerk's attendance.** Ayes: all. Nays: none. Motion carried.

Resolution No. 04.25.22—Lib donations – **Motion** by Mayor Nielsen with the support of Councilperson Sertich **to approve the resolution accepting donations for the Library.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, Sobtzak, and Pollard. Nays: none. Motion carried.

Liability Coverage-waiver – **Motion** by Councilperson Sobtzak, supported by Pollard, **to not waive tort limits on liability insurance coverage which has been standard practice.** Ayes: all. Nays: none. Motion carried.

UNFINISHED BUSINESS:

City-wide infrastructure project (includes Congdon & Water Meters) – More information is needed. Project would not start until 2023 at the earliest.

City-wide infrastructure project—Street lighting project – It was explained that due to the nature of not wanting to wait until 2023 that this be pulled from the City-wide infrastructure project and begin the process to move forward with the street lighting project this year. Only one quote had been presented to the acting Public Works Supervisor; a total of three quotes should be obtained. **Motion** by Mayor Nielsen with the support of Pollard **for City Engineer, Bob Beaver, to move forward with the street lighting as a separate project and to assist City in its development for completion in 2022.**

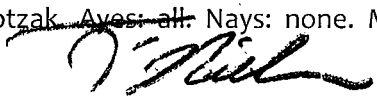
Police Chief information – tabled.

City-wide Clean Up – Mike Anderson had given Council a synopsis of what would work better for Clean-up day(s). A separate day, Thursday, May 19th would be the day that Public Works staff would go with Waste Management throughout the rural district and pick up just like they do in the urban district. Consensus by Council that this would work.


Council concerns/comments

Pollard: None
T. Troumbly: None
Sertich: None
Sobtzak: None
Mayor Nielsen: None

Mayor Nielsen **motioned to adjourn the meeting at 5:38 p.m.** Motion supported by Councilperson Sobtzak. Ayes: all. Nays: none. Meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer