

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., Monday, August 8, 2022, in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

Emily Major of S.E.H. gave a multi project update on all the project work that she has been doing for the City. She stated, "July was a busy month". During her update, she explained how an Infrastructure Committee was used in another city to help speed up projects and keep everyone informed. She recommended that the city create one, especially with so many anticipated projects coming up.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Pollard, T. Troumbly, Sertich, and Mayor Nielsen.** Councilperson Sobtzak was absent with notice. Attorney Dimich was also present.

Moved by Mayor Nielsen, supported by Councilperson Sertich, **to approve the consent agenda which included approval of a correction to the minutes of 7.11.22, minutes of 7.25.22 and special joint council meeting of 8.3.22, claims of \$16,946.17, Resolution No 2022-08.08—Eagles donation approval, and approval of four (4) liquor license renewals.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, and Pollard. Nays: none. Motion carried.

Moved by Mayor Nielsen, seconded by Councilperson T. Troumbly **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

PUBLIC COMMENTS:

There were no public comments.

DEPARTMENT HEADS

Police:

Interim Police Chief Grossell went over the written report that had been provided in Council packets. In addition, he spoke of the need to appoint someone to the vacant patrol officer position and offered his recommendation and reasoning.

Motion by Mayor Nielsen, with support of Councilperson Pollard **to appoint Tanner McCartney to the vacant full-time Police Officer position.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Pollard, T. Troumbly, and Sertich. Nays: none. Motion carried.

Public Works (Street):

Public Works Supervisor Rogich provided a written report that he went over. He commented that there are three (3) culverts that need addressing in the rural district with one where it must be determined if it is

within the city's jurisdiction. Once determined, he will be obtaining quotes. In addition, two quotes were provided for patching that needs to be done on Mitchell Avenue and the alley behind the old Firehouse Bar on Roosevelt.

Motion by Councilperson Pollard, supported by Mayor Nielsen, **to approve the quote from RC Seal Coating for the Mitchell Avenue Patch of \$3,200, and the Alleyway Patch of \$2,800 with funding to come out of the 402 Municipal Streets fund.** Roll Call: Ayes: Councilperson Pollard, Mayor Nielsen, Councilpersons Sertich and T. Troumbly. Nays: none. Motion carried.

ATTORNEY:

Attorney Dimich indicated he is still working on an agreement between Coleraine PD and the City of Taconite for blight enforcement as requested. A draft agreement will be presented at the next meeting.

NEW BUSINESS:

Nyberg Community Center – tabled until a more detailed quote and a second quote can be provided.

Equipment for PD road squad? – tabled until the next meeting.

Infrastructure Committee – Motion by Mayor Nielsen, supported by Sertich, **to form an Infrastructure Committee.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, and Pollard. Nays: none. Short discussion on who should be on committee. *It was determined that PW Supervisor Rogich, Councilperson Pollard, Clerk Anderson, another council member (ask Councilperson Sobtzak first), and a connected community member form the committee. The committee will report to the Council on a regular basis.*

Road repair Wastewater Treatment Plant – CBT had presented the city with a request to have the entrance road to the plant repaired. It was stated the road has needed repairs for a long time and due to storms this season major washouts have occurred, and the last storm caused a cross sectional washout of the road. It was necessary to have the washouts repaired immediately at a cost of \$1,400. Additional repair is also necessary. Because the City of Coleraine uses the road to access the dumpsite on a regular basis and stores a variety of unused equipment there, it was requested that Coleraine pay half of both costs. There was much discussion.

Motion by Mayor Nielsen, supported by Councilperson Sertich, **to pay half of the immediate repair necessary (\$700) and half of the remaining work necessary with Coleraine's share not to exceed \$4,510. Money is to come from the 402 Municipal Streets fund.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, and Pollard. Nays: none. Motion carried.

Old PD squad—bidding did not reach reserve – Clerk Anderson described the most recent attempt to go out for bids. Request by Council to attempt to put on state auction site.

TED grant – Motion by Councilperson Sertich, with support from Mayor Nielsen, **to apply for and accept \$10,000 in funding from Itasca County's T.E.D. grant for playground equipment upgrades to the Cotton Park Beach area.** Roll Call: Ayes: Councilperson Sertich, Mayor Nielsen, Councilpersons T. Troumbly, and Pollard. Nays: none. Motion carried.

UNFINISHED BUSINESS:

Bridge 5293-transport of heavy equipment – Due to Engineer Major’s report, this has been tabled and will be removed from agenda. Alternative options to explore have been provided to requester.

Bridge 5293-Gayley Ave Bridge – Engineer Major had detailed challenges and the unique situation with the bridge. Options for possibly partnering with MNDot down the road were shared. Council requested that this be removed from the City-wide infrastructure project.

Log Church exterior restoration – IRRR grant has been awarded pending successful SHPO review. Still waiting for review to be completed.

Autumn Lane project – status and progression of potential project was discussed during the work session. An engineering agreement detailing S.E.H. Work Scope and Deliverables will be presented at the next Council meeting for approval.

City-wide infrastructure project – It was stated a scope of work needs to be determined. Status will be reported to newly formed Infrastructure committee. Council will be provided information for decisions when ready.

Street lighting project – Engineer Major still has some questions that need to be addressed. An engineering agreement detailing S.E.H. Work Scope and Deliverables will be presented at the next Council meeting for approval.

COUNCIL CONCERNS:

- Pollard:** None
- Sobtzak:** Absent
- T Troumbly:** None
- Sertich:** Absent – had to leave shortly after 5pm.
- Nielsen:** None

Mayor Nielsen, supported by Councilperson Pollard, **motioned to adjourn the meeting at 5:31 p.m.** Ayes: all. Nays: none. Meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer