

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:23 p.m., Monday, September 12, 2022, in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

A full gallery of residents who live near a rental property on Mitchell Street were present. Cory Smith began by speaking on behalf of the group. The rental has been vacant all summer; now they are seeing activity and want to know what is going on with the property. Council explained what had transpired that resulted in an order served on the property owner with eleven issues that needed to be addressed, and that time had to be allowed for owner to answer/comply with the order. In addition, the rental license for this property is in suspension. There was much discussion between residents and Council which continued almost an hour. Attorney Dimich arrived at 4:22p.m. towards the end of discussion.

REGULAR MEETING

4:23 p.m.

The regular meeting was called to order by Mayor Nielsen at 4:23 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Pollard, Sobtzak, T. Troumbly, and Mayor Nielsen.** Councilperson Sertich was absent with notice.

Moved by Mayor Nielsen, supported by Councilperson T. Troumbly, **to approve the consent agenda which included minutes of 8.22.22, claims of \$36,819.24, LMCIT premium of \$43,071.00 and Resolution No. 2022-09.12.-2-Lib –donation (\$200).** Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly, Sobtzak, and Pollard. Nays: none. Motion carried.

Moved by Mayor Nielsen, seconded by Councilperson Pollard **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

PUBLIC COMMENTS:

Additional conversation continued from the work session regarding the rental property on Mitchell. **Motion** by Councilperson T. Troumbly, with support from Pollard **to direct Attorney Dimich to reach out to owner with notice of cancellation of rental certificate for said property.** Roll call: Ayes: Councilpersons T. Troumbly, Pollard, Sobtzak, and Mayor Nielsen. Nays: none. Motion carried.

DEPARTMENT HEADS

Police:

Interim Police Chief Grossell went over the written report that had been provided in Council packets. He indicated that it was a very busy month. 117 calls with many requiring lots of staff time. Five felony warrants were issued. Good work is being done by Police Department. The 2 on, 2 off, 5 on, 5 off is going well.

Public Works (Street):

Public Works Supervisor Rogich provided a written report that he went over.

- Work on Brock Lane is scheduled to begin on September 19th – the replacement of a culvert had been missed which may require a change order in the project. Rogich will have more information next week.
- Working on ordering street signs
- Have been patching potholes; need more cold mix
- Crosswalks have been painted
- The new Actuators are in at the water plant, waiting on the valves
- Window on the Gator being replaced along with a shield – window covered by insurance
- The fee for road work at the treatment plant came in lower than anticipated
- He also spoke on his proposal for temporary full-time staff

Committee/Commission/Other Infrastructure Committee

Working on filling out the committee with a member from the community.

ATTORNEY:

Attorney Dimich had presented a revised **Law Enforcement Service Agreement between the City of Coleraine and the City of Taconite for blight enforcement**. Only those things listed in Appendix A will be enforced. Once approved, this will be presented to the City of Taconite for their approval. **Motion** to approve **Draft 2 agreement** made by Mayor Nielsen with support from Councilperson Sobtzak. Roll Call: Ayes: Mayor Nielsen, Councilpersons Sobtzak, T. Troumbly, and Pollard. Nays: none. Motion carried.

At 5:00 p.m. Mayor Nielsen recessed the regular meeting.

5:01 p.m. The **Public Hearing on a Variance request (sign ordinance setback)** was opened by the Zoning and Planning Commission. Ken Smith explained the variance request. Bradley from Franklin Outdoor Advertising, who is putting in the sign was in attendance. It was noted that the sign meets DOT requirements. No public was in attendance to speak. The Zoning and Planning Commission recommended to Council that the variance be approved. **The public hearing was closed at 5:12pm.**

Mayor Nielsen terminated the recess and **reopened the Council meeting at 5:12p.m.** **Motion** by Mayor Nielsen, with the support of Councilperson Sobtzak **to approve the variance**. Roll Call: Ayes: Mayor Nielsen, Councilpersons Sobtzak and Pollard. Abstain: Councilperson T. Troumbly since she owns the property the sign is being placed on. Nays: none. Motion carried.

NEW BUSINESS:

Resolution No. 2022-09.12-Lib doors – donation of labor valued at \$2,800 – Nature’s Edge Construction completed work needed on the library front doors and donated half of the labor costs. **Motion to accept the donation of labor and approve Resolution No. 2022-09.12-Lib doors** made by Mayor Nielsen. The motion was seconded by Councilperson Sobtzak. Roll Call: Ayes: Mayor Nielsen, Councilpersons Sobtzak, T. Troumbly and Pollard. Nays: none. Motion carried.

Public Works full-time temporary staff – a request had been presented by Public Works Supervisor during his report to:

- 1) **advertise for a full-time temporary employee at a \$22/hr. wage (\$24/hr. with a CDL) to cover staff shortages until regular staff can return to work.**
- 2) **Raise wage for current temp staff (Kris Glass) to \$22/hr immediately and upon passing Class B road test, raise his wage to \$24/hr.**
- 3) **Authorize the city help Kris obtain a CDL Class B driver’s license at city cost.**

Council inquired when regular staff might be able to return to work and were told that one may be able to return in 4 or more weeks but that remains uncertain. The two others timeframe is unknown but won’t be able to return for quite a while. **Motion to approve all three bullet points in the proposal** by Councilperson Sobtzak with the support of T. Troumbly. Roll Call: Ayes: Councilperson Sobtzak, T. Troumbly, Pollard, and Mayor Nielsen. Nays: none. Motion carried.

UNFINISHED BUSINESS:

Log Church project – work will start this fall.

Autumn Lane Project – waiting for communication from Chris Ismil of IRRR.

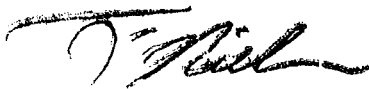
City-wide infrastructure project – nothing to report at this time.

Street lighting project – nothing to report at this time.

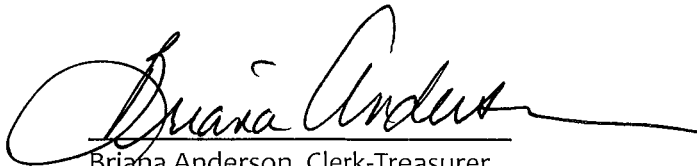
COUNCIL CONCERNS:

Pollard: None
Sobtzak: None
T Troumbly: None
Sertich: Absent
Nielsen: None

Mayor Nielsen, supported by Councilperson Pollard, **motioned to adjourn the meeting at 5:15 p.m.** Ayes: all. Nays: none. Meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer