

### CITY COUNCIL MEETING

The rescheduled regular meeting of the Coleraine City Council was held at 4:00 p.m., Monday, December 19, 2022, in the Council Chambers of Coleraine City Hall.

### WORK SESSION

**3:30 p.m.**

During the work session council reviewed the proposed (partial) Joint Powers Agreement for Police/Law Enforcement Services Agreement for a combined Bovey/Coleraine Police Department.

### REGULAR MEETING

**4:00 p.m.**

The regular meeting was called to order by Mayor Nielsen at 4:01 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Sertich, T. Troumbly, Sobtzak, and Mayor Nielsen.** Councilperson Pollard was absent with notice.

**Moved** by Mayor Nielsen, supported by Councilperson Sobtzak, **to approve the consent agenda which included minutes of 11.28.22, TNT minutes of 12.12.22, correspondence, claims of \$142,806.99, Resolution 2022.12-19-Lib donation, Resolution 2022.12.19-Establishing Polling Places, and Resolution 2022-12.19--Donations.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sobtzak, T. Troumbly, and Sertich. Nays: none. Motion carried.

**Moved** by Mayor Nielsen, seconded by Councilperson Sertich **to approve the meeting agenda with the addition of Fire Department Board under Committees and Commissions, and 2022 Audit Recommendations under New Business.** Ayes: All. Nays: None. Motion carried.

### PUBLIC COMMENTS:

There were no public comments.

### DEPARTMENT HEADS

#### Police:

Interim Police Chief Grossell was not available for the meeting. A written report was included in Council packets.

#### Public Works (Street):

Public Works Supervisor Rogich provided a written report that he went over.

**Committee/Commission/Other  
Infrastructure Committee**

Committee minutes were included in Council packets. There was some discussion on the City-wide Infrastructure project.

**Trout Lake Fire Department Board**

It was reported that the Fire Department Board agreed to move the meeting days to the 3<sup>rd</sup> Tuesday of the month.

Fire Department Relief has requested an increase of \$250 – from \$2500 to \$2750 per year of service for Fire Fighters in an effort to keep them. It was stated this would be at no cost to the City.

**Motion** by Mayor Nielsen with the support of Councilperson Sertich **to approve an increase to \$2750 per year of service per fire fighters effective 1.1.2023**. Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, and Sobtzak. Nays: none. Motion carried.

Additional discussion ensued on the roles of the two City Clerks in preparation of financials and taking of minutes. It was stated that Bovey feels that Coleraine is not doing their fair share; Mayor Nielsen explained how it came to be the way it is now. It was brought up that the JPA states that the respective cities would bill the Fire Department for their time. Council was in agreement that until the JPA can be reviewed no billing will occur. **Motion** by Mayor Nielsen with the support of Councilperson T. Troumbly **to direct the Coleraine Clerks office to have the clerk or deputy clerk present at the meeting and take minutes and do all the things that encompass that role on city time and for work time to be adjusted on the day of the meeting so as not to create overtime**. Ayes: all. Nays: none. Motion carried.

**ATTORNEY:**

Was not available due to court. Nothing to report.

**NEW BUSINESS:**

**Agreement with Eagle Ridge Golf Course Management Group** – Agreement had been passed around through council members for their comments. Lots of discussion. **Motion** by Mayor Nielsen with the support of Councilperson T. Troumbly **to add changes of: year-to-year review of agreement, no fixed annual contribution, and council to approve any capital improvement plans**. These will be passed along to Attorney Dimich.

**Trout Lake Fire Department proposal** – tabled.

**Police Chief position** – Nathaniel Grossell's letter of resignation was included in council packets. His last day is technically December 31<sup>st</sup> with his last day of actual work being Thursday, December 22<sup>nd</sup>. **Motion** by Councilperson T. Troumbly, supported by Mayor Nielsen, **to appoint Tanner McCartney as Interim Police Chief and to post the open Police Chief position**. Roll Call: Ayes: Councilperson T. Troumbly, Mayor Nielsen, Councilpersons Sertich and Sobtzak. Nays: none. Motion carried.

**Skid loader with attachments purchase** – two quotes for a new skid loader with all the attachments needed had been presented by Public Works Supervisor Rogich. The difference in price was nominal, but the John Deere with Erskine attachments was the lowest at \$107,425. Clerk Anderson indicated that First National Bank of Coleraine would do a 6 year capital lease for 5.5% interest (lower than what Power Plan with John Deere would do). She indicated the lease payments had already been approved in the 2023 budget. **Motion** by Councilperson Sertich with the support of Sobotzak **to approve the purchase and the capital lease for the John Deere Skid loader and attachments.** Roll Call: Ayes: Councilpersons Sertich, Sobotzak, T. Troumbly, and Mayor Nielsen. Nays: none. Motion carried.

**CEDA Services** – A letter from Ron Zeigler, CEO of CEDA had been received with four options of how to move forward with the agreement with CEDA for services due to Henry Hellmann’s resignation. After discussion, Motion made by Councilperson Sobotzak with the support of Sertich to take the third option: *“keep track of those hours and utilize them against a future project – maybe there is something upcoming such as a housing study, comp plan, strategic planning session or the like that we could use some ‘banked’ hours to assist in paying for the investment needed.”* Roll Call: Ayes: Councilpersons Sobotzak, Sertich, T. Troumbly, and Mayor Nielsen. Nays: none. Motion carried.

**2022 Audit Recommendations** – **Motion** by Councilperson T. Troumbly, supported by Sobotzak, **to close inactive funds as recommended by the Auditor: 1) Close Fund 116 listed as Blandin Grant-Ski Hill -- \$531.31 to Mt. Itasca Ski & Outing Club and 2) Fund 160 listed as Waste Management funds -- \$5555.80 transfer to general fund.** Roll Call: Ayes: Councilpersons T. Troumbly, Sobotzak, Sertich, and Mayor Nielsen. Nays: none.

#### UNFINISHED BUSINESS:

**PD body cameras and equipment** – tabled.

**Eagle Ridge Golf Course 2023 Budget** – **Motion** by Mayor Nielsen with support from Councilperson Sertich **to approve Eagle Ridge Golf Course Management Group 2023 budget as presented.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, Sobotzak. Nays: none. Motion carried.

#### COUNCIL CONCERNS:

**Pollard:** Absent  
**Sobotzak:** None  
**T Troumbly:** None  
**Sertich:** None  
**Nielsen:** None

Public Works Supervisor brought up a concern from a lady whose address is Autumn Lane, but states that no one is plowing the road up to her mailbox. After checking into this, the County does not plow this section because that portion is not really part of Autumn Lane but is considered a private road. Rogich just wanted Council to be aware.

Mayor Nielsen, supported by Councilperson Sertich, **motioned to adjourn the meeting at 6:10 p.m.**  
Ayes: all. Nays: none. Meeting adjourned.



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Thomas Nielsen, Mayor



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Briana Anderson, Clerk-Treasurer