

CITY COUNCIL MEETING

A work session was held beginning at 3:30p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m. on **Monday, January 23rd, 2023** in the Council Chambers of Coleraine City Hall and via TEAMS meeting.

WORK SESSION

3:30 p.m.

Tia Marie of Smoke on the Water came to council and provided an update on the progress. Work being done is ahead of schedule and hard opening looks like it will happen in May instead of June.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Pro tem Sobotzak at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Sertich, Dreher, and Mayor Pro tem Sobotzak. Councilperson T. Troumbly and Mayor Nielsen were absent with notice.

Moved by Mayor Pro tem Sobotzak, supported by Councilperson Sertich **to approve the consent agenda which included Council meeting minutes of 1.9.23, correspondence, PU claims sent of \$20,086.48, and claims of \$13,140.27.** Roll Call: Ayes: Mayor Pro tem Sobotzak, Councilpersons Sertich and Dreher. Nays: none. Motion carried.

Motion by Mayor Pro tem Sobotzak with the support of Councilperson Sertich **to approve the meeting agenda as presented.** Ayes: all. Nays: none. Motion carried.

PUBLIC COMMENTS:

A resident stated concern of the speed of traffic around the school and inquired if speed bumps could be installed on Cole Street. Council informed resident that jurisdiction of that road belongs to Itasca County and that an inquiry would need to be with them.

DEPARTMENT HEADS

Library

Financial reports for both November and December were included in council packets.

Clerk's Report

Clerk Anderson provided a written report and verbally went over it. The most notable:

- ✓ Auditors will be on-site beginning 1.25.23 for 1 ½ weeks
- ✓ Various HR/personnel issues have taken a great deal of time taking away from other tasks

- ✓ Anderson requesting to do on-site training at Banyon Data for additional training on the Banyon software programs used and cleaning up the data for consistency. Costs are well within the training budget.

**Committee/Commission/Other
Public Utilities Commission & CBT**

CBT meeting minutes were included in Council packets. No minutes were available for the Public Utilities Commission meeting.

Trout Lake Fire Department

Nothing to report.

Eagle Ridge Golf Course

Gary Gustason was present and provided a verbal report. A new roof was put on the clubhouse via insurance. Reported he will get minutes from Board meeting to Clerk for distribution to Council. SWOT analysis has been completed and some upgrades will be made; they are looking at using lots of volunteers. He also spoke of looking ahead and a maintenance facility.

Zoning & Planning Commission

Zoning Officer Lloyd Anderson reported that the Commission needs to study and develop or modify ordinances as they relate to VRBO's, B n B's, and glamping.

Greenway Joint Recreation Board

Minutes from the last meeting had not been received. Representative George Delich explained that the official name of the arena may need to be changed to "Hodgins-Berardo Recreational Center".

Cotton Beach

Nothing to report.

Mt. Itasca Ski Hill

Nothing to report at this time.

Police Merger Committee

Coleraine is waiting for numbers and a presentation from Joe Dasovich. Everything is currently on the table: keeping existing JPA, merger, contracting with the County.

NEW BUSINESS:

Clerk Training with Banyon Data Systems – Motion by Councilperson Sertich with the support of Mayor Pro tem Sobtzak **to approve Clerk Anderson going to Banyon Data Systems for training.**
Roll Call: Ayes: Councilperson Sertich, Mayor Pro tem Sobtzak, and Councilperson Dreher. Nays: none. Motion carried.

Management Agreement for operation of Eagle Ridge Golf Course – The new management agreement that has received verbal agreement was included in council packets. Only change may need to be the PO Box number. **Motion to formally approve the Management Agreement for operation of Eagle Ridge Golf Course** made by Councilperson Sertich with the support of Mayor Pro tem Sobtzak. Roll Call: Ayes: Councilperson Sertich, Mayor Pro tem Sobtzak, and

Councilperson Dreher. Nays: none. Motion carried. The agreement will be submitted to the Management Group for their formal approval.

Police Chief hiring Committee – Communication had been received that Mayor Nielsen and Councilperson T. Troumbly would like to be on committee. Clerk Anderson will reach out to Deer River Police Chief Brian Castellano. Clerk Anderson will set up interviews after posting closing date.

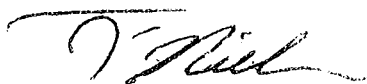
UNFINISHED BUSINESS:

None.

Council concerns/comments

Dreher: None
Sertich: Stated the regular hockey season ends at the end of February so will be available for council meetings.
Sobtzak: None
T. Troumbly: Absent
Nielsen: Absent

Mayor Pro tem Sobtzak **motioned to adjourn the meeting at 4:40 p.m.** Motion supported by Councilperson Sertich. Ayes: all. Nays: none. Meeting adjourned.



Jeremy Sobtzak, Mayor Pro tem



Briana Anderson, Clerk-Treasurer