

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:10 p.m., **Monday, February 27th, 2023** in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

Part of the work session consisted of a presentation and request to change the delinquent bill process for public utilities.

REGULAR MEETING

4:02 p.m.

The regular meeting was called to order by Mayor Nielsen at 4:02 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Dreher, Sobtzak, T. Troumbly, Sertich, and Mayor Nielsen.**

Moved by Mayor Nielsen, supported by Councilperson Sertich, **to approve the consent agenda which included minutes of 2.13.23, correspondence, claims of \$91,424.66, and Resolution No. 2023-02.27—Nyberg which accepted donation of two ceiling fans put in the Community Center.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, Sobtzak, and Dreher. Nays: none. Motion carried.

Moved by Mayor Nielsen, seconded by Councilperson Dreher, **to approve the meeting agenda with an addition of “First Call” to the end of new business.** Roll Call: Ayes: All. Nays: None. Motion carried.

PUBLIC COMMENTS:

Lloyd Anderson requested that Council formally acknowledge and thank Mary Troumbly for her help with painting of the Nyberg Center. A thank you card was passed to Council.

A resident inquired on whether an incident report was filled out for recent damage to property by staff and whether a drug test was required. This will be looked into.

DEPARTMENT HEADS

Library

Financial reports for both January and February were included in council packets.

Clerk's Report

Clerk Anderson provided a written report. The most notable was a reminder to Council that the work session on March 27th will begin a half hour early (at 3:00 p.m.) to accommodate the 2022 audit report and financials.

**Committee/Commission/Other
Public Utilities Commission & CBT**

Minutes from both the last Public Utilities Commission meeting and CBT meeting were included in council packets. The requested change to the delinquent billing process was in the PUC minutes and has been recommended by the group.

Trout Lake Fire Department

Minutes from the last Trout Lake Fire Board were included in Council packets.

Eagle Ridge Golf Course

Gary Gustason provided a verbal report:

- He explained that the Women's group has maintained the flowers and shrubs on the course and that the board has received notice that this will no longer continue. The board is exploring options.
- The management group did a study of neighboring courses; Eagle Ridge one of the least expensive courses around. Rates have increased only 2%.
- Thanked the city for partnering to get equipment fixed.
- Will be providing a breakdown and handing out a copy of their SWOT analysis.
- Maintenance-wise - everything is ready to go for the next season.

Zoning & Planning Commission

Most recent minutes were included in council packets. Zoning Officer Anderson indicated that the Commission is looking at a billboard ordinance and working on an index at the back of the book to state the changes and corresponding dates.

Greenway Joint Recreation Board

Minutes from the last meeting were included in council packets.

Cotton Beach

Nothing to report.

Mt. Itasca Ski Hill

Nothing to report at this time.

Police Merger Committee

No new talks at this time.

NEW BUSINESS:

Police Chief – Motion by Mayor Nielsen, with support from Councilperson Sertich, **to approve the recommendation of the hiring committee and extend an offer to candidate #1 with the standard contingencies of passing a police physical, psychological evaluation, and extensive background check.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, Sobtzak, and Dreher. Nays: none. Motion carried. Clerk Anderson will extend the offer on behalf of council, contact the other candidates, and set everything up.

Delinquent bill process change – Motion by Councilperson Sobtzak, with the support of T. Troumbly, **to approve the recommendation of the Public Utilities Commission and change the delinquent bill process effective with the March billing cycle.** Council requests that notification go out on billing that refers to the

revised process being available on the city website. Roll Call: Ayes: Councilperson Sobotzak, T. Troumbly, Dreher, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

Hiring committee for short-term Laborer/Janitor – Councilpersons Sertich and T. Troumbly will be on the committee if a committee is necessary.

First Call request for support – Motion by Councilperson Sobotzak with support from Sertich **for the city to support First Call (for Help) for \$500.** Roll Call: Ayes: Councilperson Sobotzak, Sertich, T. Troumbly, Dreher, and Mayor Nielsen. Nays: none. Motion carried.

UNFINISHED BUSINESS:

None.

Council concerns/comments

Dreher: None

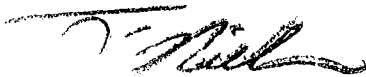
Sertich: None

Sobotzak: None

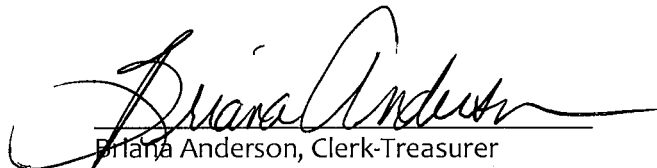
T. Troumbly: None

Nielsen: Wished to discuss complaint and resident short-paying utility bill. T. Troumbly will compose a letter to be sent from Council and be the point of contact.

Mayor Nielsen **motioned to adjourn the meeting at 5:20 p.m.** Motion supported by Councilperson Sertich. Ayes: all. Nays: none. Meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer