

CITY COUNCIL MEETING

A work session was held beginning at 3:39 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, May 8, 2023** in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:39 – 3:50 p.m.

The work session consisted of a presentation by Andy Arens from Itasca Soil & Water regarding the stormwater project, designing a sub-surface storm water management device. Casper had the lowest bid of \$298,000. Old Castle makes the filter and had misquoted to Casper. An updated quote came in at \$218,415. Rather than readvertising, the recommendation is to take this quote. There is a Soil & Water meeting on Tuesday, May 9. By late May a work order should be approved.

There is already a \$10,000 cash match + \$33K, so \$55,050 more is needed in cash or in-kind time. \$33,799 has to be cash and the remainder can be in-kind.

Mayor pro tem Sobotzak stated that the city has \$60,000 set aside for this, so we're set even without in-kind time.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor pro tem Sobotzak at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Deputy Clerk Jensen. **Members present: Councilpersons Dreher, T. Troumbly, Sertich, and Mayor pro tem Sobotzak. Mayor Nielsen was absent with notice.**

Motion by Mayor pro tem Sobotzak, supported by Councilperson Sertich, **to approve the consent agenda which included minutes of 4.24.23 meeting, correspondence, claims of \$35,760.53, PU Claims of \$23,300.67 and Resolution No. 2023-05.08-Library accepting donations to the Library of \$1,200.** Roll Call: Ayes: Mayor pro tem Sobotzak, Councilpersons Sertich, T. Troumbly, and Dreher. Nays: none. Motion carried.

Moved by Mayor pro tem Sobotzak, seconded by Councilperson Dreher, **to approve the meeting agenda as presented.** Roll Call: Ayes: All. Nays: None. Motion carried.

PUBLIC COMMENTS:

NONE

DEPARTMENT HEADS

Police

Police Chief Bryan Johnson's report was included in the packet. In addition to the items listed, Chief Johnson reported that the squad used by the SRO has not been well taken care of. It hadn't had an oil change in 2.5 years and the tires need to be replaced. He requested permission to explore grants to buy new squad vehicles. In the meantime, Sheriff Dasovich has offered one of their old squads for \$1.00, fully equipped. Chief Johnson already has a donation of a paint job for that vehicle. The new officer schedule is in place. The County's report for April was included. Councilperson T. Troumbly asked if they could possibly sort that report by date so it's easier to follow. **Motion** by Councilperson Sertich, with support from Councilperson Dreher **to approve acceptance of the \$1.00 squad from the County, the donated paint job, and give Chief Johnson the OK to pursue grants.** Roll Call: Ayes: Councilpersons Sertich, Dreher, and T. Troumbly, and Mayor pro tem Sobtzak. Nays: none. Motion carried.

Public Works

Public Works Supervisor Rick Rogich's report was included in the packet. In addition to the items listed, Rick commented on the MDH notice stating that it was not the city's fault, but a miscommunication between MDH and the City's testing lab. The front-end loader is not lifting. They have one last effort to try tomorrow. Regarding an inquiry regarding water meters, Rogich indicated he is waiting for updated pricing. The consumer confidence report is due to be published by July 1. Hydrant flushing will be done in early June. The storm drain issue at the golf course has been reviewed by City Engineer, Bob Beaver. The street department has a measure to try to fix it.

COMMITTEES and COMMISSIONS

Infrastructure Committee

No report. Minutes from the last meeting were included in council packets.

ATTORNEY

No report

NEW BUSINESS:

Stormwater project – Motion by Councilperson T. Troumbly, seconded by Councilperson Sertich **to proceed as recommended by Andy Arens during the work session—to accept the lowest bid of \$297,969.00 from Casper Construction and recommit up to \$60,000 in cash and in-kind match previously set aside.** Roll Call: Ayes: Councilpersons T. Troumbly, Sertich, and Dreher and Mayor pro tem Sobtzak. Nays: none. Motion carried.

Pump for Longyear Park Lift Station – Rick discussed the quote from Quality Flow Systems. The pump quoted is a 20hp, while the current pump is 15hp. There was some discussion about the generator that runs the pump. Since the delivery time is 18-20 weeks, Rick recommended we go ahead with ordering the new pump. **Motion** by Councilperson Sertich, supported by Councilperson Dreher **to accept Rick's recommendation and order the new pump with the quote from Quality Flow Systems for an installed price of \$27,920.00.** Roll Call: Ayes: Councilpersons Sertich, Dreher, T. Troumbly, and Mayor pro tem Sobtzak. Nays: none. Motion carried.

Street Repair – A quote listing various Asphalt patching by RC Seal Coating was included in council packets – They purchase the hot mix from Hawkinson. Last year the price for the process and materials was \$35,500, but now it's \$61,500. An additional \$1,700 was listed for an Olcott patch that would actually come out of the Public Utilities fund. There is no time frame yet for completion; it depends on RC Seal Coating's schedule. Councilperson Sertich asked for dimensions of each section. He said money was set aside from Brock Lane that wasn't all used, so it's available for these patches. Per Chief Johnson, the road restrictions are off May 29. **Motion** by Councilperson T. Troumbly **to move ahead with the patching projects for a total cost of \$63,200.00, and to request a detailed report of the dimensions of all work done.** Seconded by Mayor pro tem Sobtzak. Roll Call: Ayes: Councilperson T. Troumbly, Mayor pro tem Sobtzak, Councilpersons Sertich and Dreher. Nays: none. Motion carried.

Public Works Joint Powers Mutual Aid Agreement with the City of Bovey and CBT – The mutual aid agreement was Included in council packets. The Bovey City Council has already approved it, and CBT will address it at their meeting on Wednesday, May 10. **Motion** by Councilperson Sertich, supported by Councilperson Dreher **to approve the Public Works Mutual Aid Agreement.** Ayes: all. Motion carried.

UNFINISHED BUSINESS:

Coleraine Clean-up Days—volunteers -- This is being handled through Waste Management, not the County, therefore, two volunteers are needed each day from 8:00 a.m. to 4:00 p.m. Councilperson T. Troumbly indicated she can help on Friday.

COUNCIL CONCERNS:

Dreher: None

Sertich: None

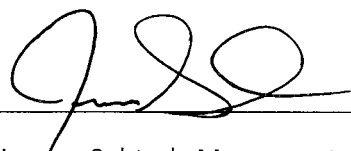
Sobtzak: None

T. Troumbly: June 20, the Bovey playground will be installed. It would be helpful if one of our street employees and some Coleraine volunteers could participate to get an idea how to install Coleraine's equipment later on.

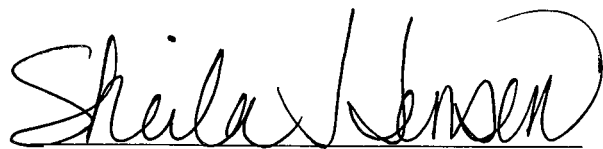
Nielsen: Absent

Chief Johnson stated he would like the council to consider increasing the pay for PT Patrol officers from \$18.00/hour to \$25, to attract and retain good officers. That was tabled for the next meeting.

Mayor pro tem Sobtzak **motioned to adjourn the meeting at 4:47 p.m.** Motion supported by Councilperson Sertich. Ayes: all. Nays: none. Meeting adjourned.



Jeremy Sobtzak, Mayor pro tem



Sheila Jensen, Deputy Clerk