

**Revised**  
**CITY COUNCIL MEETING**

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:11 p.m., **Monday, August 28<sup>th</sup>, 2023**, in the Council Chambers of Coleraine City Hall.

**WORK SESSION**

**3:30 p.m.**

During the work session Rick Rogich provided an update on the Public Works joint Supervisor trial. Rick stated it was going well. There will be normal bumps in the road but should be able to work through them. Rick is requesting a committee be set up to talk about and set up some guidelines and procedures for both Councils to consider. The committee consists of Mayor Tom Nielsen and Councilperson Jeremy Soltzak from Coleraine and Councilpersons Bob Lawson and Trevor Guyer from Bovey.

The remainder of the work session was listening to a presentation by Jason Castle regarding potential development within Wildwood property. Mr. Castle spoke as well as Tamara Lowney from IEDC.

**REGULAR MEETING**

**4:11 p.m.**

The regular meeting was called to order by Mayor Nielsen at 4:11 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Dreher, Soltzak, Troumbly, Sertich, and Mayor Nielsen.**

**Moved** by Mayor Nielsen, supported by Councilperson Soltzak, **to approve the consent agenda which included minutes of 8.28.23, correspondence, and Resolution 2023-08.28—Donation for National Night Out; claims were not available.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, Soltzak and Dreher. Nays: none. Motion carried.

**Moved** by Mayor Nielsen, seconded by Councilperson Dreher, **to approve the meeting agenda with two additions: City paid engineering fees for Development Project under new business and Cable franchising matter under unfinished business.** Ayes: All. Nays: None. Motion carried.

**PUBLIC COMMENTS:**

Darrel Hecimovich stated the Itasca Snow Rangers club is currently using the bike trail for snowmobiles and ATV's. They have helped Bovey purchase some property from RGS to allow a trail from the East entrance of Bovey to the Schwartz pit. He will need an easement from both cities to go through property by the south side of the Emergency Services Building. He has drawings. This will be put on the next agenda.

**DEPARTMENT HEADS**

**Library**

Minutes and a financial report were included in Council packets. Clerk Anderson explained the request for CDG services to manage the Library Roof Replacement project because of their familiarity with the building and working on historic buildings. \$11,600 is being asked for their expertise in creating construction

documents, coordinating the project approval process including the SHPO review, managing the bidding process and providing construction administration. The funds are being requested from the 200 special projects fund. Lisa Randall of CEDA said she just met is meeting with Liv and is working will work on requesting the funds from IRRR. This item is on the agenda.

#### **Clerk's Report**

Clerk Anderson provided a verbal report.

#### **Committee/Commission/Other Public Utilities Commission & CBT**

CBT meeting minutes were included in council packets.

#### **Trout Lake Fire Department**

Board meeting minutes were not available. It was reported that the last meeting was very short and normal business was conducted.

#### **Eagle Ridge Golf Course**

Minutes from the last board meeting and financials were included in Council packets just prior to the meeting. Their proposed 2024 budget and an emailed report from Gary Gustason were also included.

#### **Zoning & Planning Commission**

The most recent minutes were included in council packets. Zoning Officer Anderson stated he is reviewing the ordinance on repeat calls for service for the Powell and Cole property.

#### **Greenway Joint Recreation Board**

Minutes from the last meeting were included in council packets.

#### **Cotton Beach/Mt. Itasca Ski Hill**

A \$30,000 grant from IRRR has been approved for the Cotton Beach Playground improvements.

#### **Police Merger Committee**

No meeting. A meeting of councils will need to be set up.

#### **Infrastructure Committee**

CEDA had has been asked to check into grants for the street lighting project. It was reported that the Stormwater Project should be done by the end of September.

At 4:54 p.m. Mayor Nielsen, with support from Councilperson Sertich, **motioned to have a short recess.** Ayes: all. Nays: none. Motion carried.

At 5:00 p.m. Mayor Nielsen supported by Councilperson T. Troumbly **motioned to open the public hearing on Ordinance-Chapter 5, Section 5.17 prohibiting cannabis use within public property and public places and Interim Ordinance 2023-1 prohibiting the sale, testing, manufacturing, cultivating, growing, transporting, delivery, and distribution of cannabis products in the City of Coleraine, while Staff works with the City Attorney and State resources in order to establish the appropriate framework for these products and uses in the City Code.** Ayes: all. Nays: none. Public hearing opened.

There was no public in attendance to comment. Clerk Anderson read two emails received on the subject from residents. The council had lengthy discussions on both proposed ordinances. It was noted that Eagle Ridge Golf Course, though public property, was deliberately excluded from 'cannabis use on public property'

and that the Management Group would be setting up their own rules for this. Since alcohol consumption and smoking is allowed on the course, council didn't feel they wanted to restrict cannabis use on the course.

At 5:41 a motion was made to close the public hearing by Mayor Nielsen, supported by Councilperson Dreher. Ayes: all. Nays: none. Motion carried.

**Motion** by Mayor Nielsen with support from Councilperson T. Troumbly to approve the **Ordinance - Chapter 5, Section 5.17 addition prohibiting cannabis use within public property and public Places**. Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly, Sobtzak, Dreher, and Sertich. Nays: none. Motion carried. The full Chapter 5, Section 5.17 addition will be published in the Scenic Range News.

Consensus was to table the Interim Ordinance until Attorney Dimich can be asked some questions regarding unknown ramifications should this not be passed. Will be tabled until September 11 Council meeting.

#### **NEW BUSINESS:**

**Approve CBT 2024 budget – Motion** by Mayor Nielsen, supported by Councilperson Sertich **to approve the CBT 2024 budget**. Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, Sobtzak, and Dreher. Nays: none. Motion carried.

**Pear Lake Road culvert** – The \$22,500 temporary fix is anticipated to last two to three years until a permanent fix can be developed. There was much discussion. This has been tabled until the September 11<sup>th</sup> council meeting.

**RC Seal Coating-additional work/costs** – Because of additional hot mix that needed to be used on the road patch near the Arena and the boat landing patch that was unknown there is an additional charge of \$4,120. What was removed was deeper than originally anticipated. With the areas originally quoted and approved on 5.30.23, the West Ave hill patch quoted and approved on 7.11.23, and the additional \$4,120, the total bill comes to \$81,440.60. (\$3,230 of which comes out of the 600 fund). **Motion** by Councilperson Sertich with support from Dreher **to approve the additional work and pay the total \$81,440.60 bill to RC Seal Coating with \$78,210.60 coming out of the 402 fund and \$3,230 out of the 600 fund**. Roll Call: Ayes: Councilpersons Sertich, Dreher, T. Troumbly, Sobtzak, and Mayor Nielsen. Nays: none. Motion carried.

**Library Roof Replacement project – Motion** by Councilperson Sobtzak, supported by T. Troumbly, **to approve the agreement with Collaborative Design Group for \$11,600 for essential services connected to the Library Roof Replacement Project coming out of the 200 special project fund with the understanding that an IRRR grant will be applied for to cover part of the costs**. Roll Call: Ayes: Councilpersons Sobtzak, T. Troumbly, Dreher, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

**City paid engineering fees for development project** – There was much discussion. A question arose regarding spending public funds for a private developer and regarding private and non-city owned property. Lisa Randall, CEDA, stated ~~housing funds are only available for shovel-ready projects~~- that developers are more likely to pursue housing projects in communities where sites are already shovel ready. **Motion** by Councilperson Sobtzak with support from T. Troumbly **to approve the SEH cost for review cost for phase 1 of the Jason Castle project not to exceed \$2100 for phase 1, and for the report to come to the City to share with the developer**. Roll Call: Ayes: Councilpersons Sobtzak, T. Troumbly, Dreher, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

**UNFINISHED BUSINESS:**

**Cable franchising matter** – A quote and letter was provided through Attorney Dimich from Robert Vose of Kennedy & Graven who specializes in these matters. After more discussion, the item was tabled until the council has an opportunity to review the full agreement themselves.

**Council concerns/comments**

Dreher: None  
Sertich: None  
Sobtzak: None  
T. Troumbly: None  
Nielsen: None

Councilperson Dreher **motioned to adjourn the meeting at 6:36 p.m.** Motion supported by Mayor Nielsen.  
Ayes: all. Nays: none. Meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer