

CITY COUNCIL MEETING

A work session was held beginning at 3:00 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, October 23rd, 2023**, in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

The work session consisted of a line-by-line review of preliminary 2024 expenditure budget numbers. Consultant/engineering fees reduced from \$50,553 to \$30,000 as should renewal of CEDA contract be approved, monies will come from Itasca Area Small Community Development Grant (IASCDG) from Blandin received in 2022. There was discussion on costs of newsletter production and mailing; line items impacted will not be changed yet as this is still under review. There were additional questions on line items for Public Safety—more review is required. No other changes at this point.

REGULAR MEETING

4:01 p.m.

The regular meeting was called to order by Mayor Pro Tem Sobtzak at 4:01 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Giving** (formerly Dreher), **T. Troumbly, Sertich, and Mayor Pro Tem Sobtzak.** Mayor Nielsen was absent with notice.

Moved by Mayor Pro Tem Sobtzak, supported by Councilperson Sertich, **to approve the consent agenda which included minutes of 10.10.23, correspondence, PU claims sent of \$45,281.78, and claims of \$11,926.17**
Roll Call: Ayes: Mayor Pro Tem Sobtzak, Councilpersons Sertich, T. Troumbly, and Giving. Nays: none.
Motion carried.

Moved by Mayor Pro Tem Sobtzak, seconded by Councilperson Giving, **to approve the meeting agenda with the addition of Resolution No. 2023-10.23—IRRR Demo grant.** Ayes: All. Nays: None. Motion carried.

PUBLIC COMMENTS:

Mari Archila, owner of Roosevelt Square, and Nicole Arbour of IEDC explained the plans for turning the top floor of Roosevelt Square into 7 furnished apartments suitable for an Air bnb. \$84,000 will be requested from IRRR's Commercial Redevelopment Program for the demolition with the City being the fiscal agent. It is anticipated that the total investment in the project will be roughly \$1.4 million.

Rick Rogich indicated that a Joint Council meeting with Bovey is being requested to go over agreement for the Temporary joint Public Works Supervisor due to Kevin Odden being gone starting November 9th. After some discussion, council decided on Monday, October 30th at 6:00p.m. in the Nyberg Community Center.

George Delich inquired as to what is going on with his driveway at Four Seasons Market. He was informed that a meeting needs to take place to determine how to move forward. It will be worked on.

DEPARTMENT HEADS

Library

Board minutes and financials were not available.

Clerk's Report

Clerk Anderson went over her written report which included two items on the agenda for decision by Council.

Committee/Commission/Other Public Utilities Commission & CBT

CBT meeting minutes were included in council packets.

Trout Lake Fire Department

Board meeting minutes were included in council packets. Their 2024 budget has been submitted for Council's approval.

Eagle Ridge Golf Course

Minutes from the last board meeting and financials were not yet available.

Zoning & Planning Commission

Minutes had been included in the last council meeting packet. Zoning Officer Anderson was not available.

Greenway Joint Recreation Board

Minutes from the last meeting were included in council packets.

Cotton Beach/Mt. Itasca Ski Hill

Councilperson Giving having trouble connecting with Bob Cozemius. They are looking at applying for additional grant monies.

Police Merger Committee

No meeting; nothing to report.

Infrastructure Committee

Minutes from the last two meetings were included in council packets.

CEDA

A verbal report was given by Lisa Randall. A new contract is being prepared for 2024 for Council consideration. It was reported that it appears there will be a \$20,000 gap for playground equipment and build at Cotton Park. Councilperson T. Troumbly has assembled a playground committee. A meeting will be held with PW Supervisor Rogich regarding utilities in that area. The written report will be included in council packets November 13th.

NEW BUSINESS:

Resolution No. 2023-10.23-IRRR Demo grant -- Motion by Mayor Pro Tem Sobtzak, with the support of Councilperson Sertich, **to approve Resolution No. 2023-10.23 Resolution Authorizing the City of Coleraine to apply for and accept funds from the IRRR for a Demolition Grant from its Commercial Redevelopment Program for the Roosevelt Square Project.** Roll Call: Ayes: Mayor Pro Tem Sobtzak, Councilpersons Sertich, T. Troumbly, and Giving. Nays: none. Motion carried.

Approve Trout Lake Fire Department 2024 Budget – It was noted that there is a \$10,000 increase to go towards the building fund in the 2024 budget. A **motion to approve the Trout Lake Fire Department 2024 Budget as presented** was made by Councilperson T. Troumbly supported by Giving. Roll Call: Ayes: Councilpersons T. Troumbly, Giving, Sertich, and Mayor Pro Tem Sobotzak. Nays: none. Motion carried.

Payout of 80 hours vacation time—B. Anderson – A **motion to approve the requested payout** was made by Councilperson Giving, supported by Sertich. Roll Call: Ayes: Councilpersons Giving, Sertich, T. Troumbly, and Mayor Pro Tem Sobotzak. Nays: none. Motion carried.

Interim Zoning Officer – It was stated that the current Zoning Officer is moving out of Coleraine with short notice, but he is willing to continue indefinitely until a replacement can be found should that be the Council's desire. **Motion** by Mayor Pro Tem Sobotzak, with support from Councilperson Sertich **to appoint Lloyd Anderson as Interim Zoning Officer indefinitely**. Ayes: all. Nays: none. Motion carried.

UNFINISHED BUSINESS:

None.


Council concerns/comments

Giving: None
Sertich: None
Sobotzak: None
T. Troumbly: Reported a nice arrangement was sent for Ken Smith's funeral from Council, Clerk Anderson, and Attorney Dimich.
Nielsen: Absent

At 4:46 pm Mayor Pro Tem Sobotzak motioned to go into recess to clear the gallery for a closed session; session to be closed to consider and discuss labor negotiations strategy as allowed under MN Stat. 13D.03. Councilperson Giving supported the motion. Ayes: all. Nays: none.

At 4:55p.m. Mayor Pro Tem Sobotzak opened the closed session. Members present: Councilpersons Giving, T. Troumbly, Sertich, and Mayor Pro Tem Sobotzak.

Mayor Pro Tem Sobotzak motioned to adjourn the closed session and the council meeting at 5:38pm. Ayes: all. Nays: none. Meeting adjourned.



Jeremy Sobotzak, Mayor Pro Tem



Briana Anderson, Clerk-Treasurer