

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, November 13th, 2023** in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

Due to lack of attendance, the work session did not begin until approximately 3:45 p.m. There was some discussion on the 2024 budget and all the unknowns. **A separate date of Tuesday, December 5th @ 11:00 a.m. is scheduled for a budget work session.**

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Giving, Sobtzak, T. Troumbly and Mayor Nielsen.** Councilpersons Sertich was absent with notice. City Attorney Dimich was also present.

Moved by Mayor Nielsen, supported by Councilperson Giving, **to approve the consent agenda which included minutes of 10.23.23, correspondence, PU claims sent of \$52,831.47 and claims of \$15,719.22.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Giving, T. Troumbly, and Sobtzak. Nays: none. Motion carried.

Moved by Mayor Nielsen, seconded by Councilperson Sobtzak, **to approve the meeting as presented.** Ayes: All. Nays: None. Motion carried.

PUBLIC COMMENTS:

None.

DEPARTMENT HEADS

Police:

Police Chief Johnson reported that Halloween went well, and he will be back on days starting next week. Mayor Nielsen inquired on the status of administrative tickets and Johnson stated he will be working on that. A written report of calls was included in council packets; an inquiry was made if these were all in Coleraine corporate limits. Johnson indicated that since they are currently operating under one department, Bovey and Coleraine calls cannot be separated. He also informed Council that the recent incident at the Locker Room was not a stabbing and it was outside. He doesn't know how the papers got misinformation but wants to request a retraction. The incorrect report has had a poor impact on the establishment and the owner is not happy.

Public Works (Street):

Public Works Supervisor Rogich briefly went over his written report that had been included in council packets. Flyers that are required to be mailed to all water customers were handed out for council's information. He reported that he had spent 15 hours in Bovey over the last month.

ATTORNEY:

Nothing to report.

NEW BUSINESS:

104 Mitchell Sewer Repair – the resident was present and there was a lot of discussion between her, the council, and Attorney Dimich. A synopsis of events was gone over. Attorney Dimich, at Mayor Nielsen's request, had prepared a contractual agreement that was included in council packets. Various options were presented. A motion was made by Councilperson T. Troumbly to have the bill discounted by 25%, have the resident pay \$2,500 now and the balance paid by November 2025. The motion failed for lack of a second. **Motion** by Mayor Nielsen, with support from Councilperson Sobtzak, **to reduce the \$5,156 bill to \$5,000, remove the pending assessment on the property so it could be sold, and require the balance to be paid with the next 5 years (November 15, 2028) with no interest being charged.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sobtzak, and Giving. Nays: T. Troumbly. Motion carried.

SEH supplemental Letter Agreement – Clerk Anderson explained that due to differences in how the accounting is done, the supplement agreement is necessary on the SEH end. They bill services to only one pot where Anderson appropriately allocates expenses into either the general or the public utilities fund. The supplemental agreement clarifies billing allocations into each fund. **Motion** by Councilperson Sobtzak with the support of T. Troumbly **to approve the SEH Supplemental Letter Agreement.** Roll Call: Ayes: Councilpersons Sobtzak, T. Troumbly, Giving and Mayor Nielsen. Nays: none. Motion carried.

RAMS Nomination for Board of Directors – none were provided.

SRO hourly rate – Clerk Anderson and Police Chief Johnson explained. **Motion** by Councilperson Sobtzak, with support from Mayor Nielsen, **to pay the SRO hours at the patrol officer rate of \$30.31 per hour and to retroactively pay SRO back to his first day in the school.** Roll Call: Ayes: Councilperson Sobtzak, Mayor Nielsen, Councilpersons T. Troumbly and Giving. Nays: none. Motion carried.

Rink Attendants – Public Works Supervisor Rogich informed the Council that nine applications have been received (4 returning and 5 new) and that he would like to hire all of them pending the passing of a drug test and background check. **Motion** by Mayor Nielsen, supported by Councilperson T. Troumbly, **to approve the hiring of all nine applicants for rink attendant.** Ayes: all. Nays: none. Motion carried.

Side mower attachment for skid loader – Public Works Supervisor Rogich indicated that this attachment would be more efficient and easier to use to mow ditches in the rural district. A new attachment would cost \$33,870. He found a good used one for \$11,000. Pictures and amounts were included in council packets. **Motion** by Councilperson T. Troumbly with the support of Giving **to approve the \$11,000 purchase.** Roll Call: Ayes: Councilpersons T. Troumbly, Giving, Sobtzak, and Mayor Nielsen. Nays: none. Motion carried.

LMC sponsored Regional Safety Group (RSG) – A packet detailing the program along with costs was included in Council packets. With three cities participating in the RSG the cost would be about \$1,980 per year per member city. Rogich reported there will be 4 to 6 cities participating. **Motion** by Councilperson Sobtzak, supported by Giving, **to approve the City of Coleraine's participation in the Regional Safety Group and the necessary fee.** Roll Call: Ayes: Councilpersons Sobtzak, Giving, T. Troumbly, and Mayor Nielsen. Nays: none. Motion carried.

December—second meeting—push to Wednesday, December 27th? – Clerk Anderson explained how the paid holidays fell for Christmas and that they could either push the meeting to Wed., Dec. 27th or cancel the

meeting entirely. **Motion** by Councilperson Sobtzak with support from Mayor Nielsen **to cancel the second council meeting in December.** Ayes: all. Nays: none. Motion carried.

UNFINISHED BUSINESS:

Public Works Joint Supervisor – A revised agreement was presented to Council and was included in Council packets. **Motion** by Mayor Nielsen, supported by Councilperson T. Troumbly, **to approve the agreement as presented pending the agreement between the City of Bovey and Public Works Supervisor Rogich on the stipend amount.** Ayes: all. Nays: none. Motion carried.

COUNCIL CONCERNS:

Note: Due to time constraints, there remained no time to hear council concerns.

Sobtzak: None
T Troumbly: None
Sertich: Absent
Dreher: None
Nielsen: None

Motion to adjourn the meeting at 5:34 p.m. by Mayor Nielsen with support from Councilperson Sobtzak. Ayes: all. Motion carried, meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer