

### CITY COUNCIL MEETING

A work session was held beginning at 3:00 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, November 27<sup>th</sup>, 2023**, in the Council Chambers of Coleraine City Hall.

### WORK SESSION

**3:30 p.m.**

Public Works Supervisor Rogich explained the school's request to shut down the public parking lot across from the school on Thursday, December 21<sup>st</sup> from student and staff access. The lot will open an hour before the Holiday concert for public to park in.

Clerk-Treasurer Anderson gave a brief overview of the numbers for the Stormwater project and what Coleraine's contribution match might be. The monies for the match were committed in the special projects fund long ago.

### REGULAR MEETING

**4:01 p.m.**

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Giving , T. Troumbly, Soltzak, and Mayor Nielsen.** Councilperson Sertich was absent with notice.

**Moved** by Mayor Nielsen, supported by Councilperson Giving, **to approve the consent agenda which included minutes of 11.13.23, correspondence, PU claims for postage of \$330.00, and claims of \$12,928.12.**

Roll Call: Ayes: Mayor Nielsen, Councilpersons Giving, Soltzak, and T. Troumbly. Nays: none. Motion carried.

**Moved** by Mayor Nielsen, seconded by Councilperson Giving, **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

### PUBLIC COMMENTS:

None.

### DEPARTMENT HEADS

#### Library

Board minutes and financials were not available.

### Clerk's Report

Clerk Anderson went over her written report which included items on the agenda for decision by Council and setting potential dates for labor negotiations with the Teamster represented employees. Potential dates of January 17<sup>th</sup> and January 18<sup>th</sup> were chosen. Anderson will pass along and get something scheduled.

**Committee/Commission/Other  
Public Utilities Commission & CBT**

CBT did not have a meeting due to a lack of quorum and minutes were not available from the PUC meeting.

**Trout Lake Fire Department**

Board meeting minutes were included in council packets.

**Eagle Ridge Golf Course**

Minutes from the last board meeting and financials were not yet available. It was reported that the course has been shut down and everything has been buttoned up. The Christmas open house will be December 9<sup>th</sup> and December 17<sup>th</sup>, both from 2 to 5 pm. Councilperson Soltzak will send a notice to Clerk-Treasurer Anderson to have posted on the city's Facebook page.

**Zoning & Planning Commission**

There was no meeting held in November.

**Greenway Joint Recreation Board**

Minutes from the last meeting were included in council packets.

**Cotton Beach/Mt. Itasca Ski Hill**

Councilperson Giving having trouble connecting with Bob Cozemius. Councilperson T. Troumbly explained a potential item(s) that may keep the geese off the new playground area that is being planned at Cotton Beach. She will bring information next Spring.

**Police Merger Committee**

No meeting; nothing to report.

**Infrastructure Committee**

Minutes from the last meeting were included in council packets.

**CEDA**

A written report was included in Council packets.

**NEW BUSINESS:**

**Street Lighting Project** – the advertisement for bids with a cost estimate sheet was presented to Council along with design drawings by City Engineer Olson (SEH). The bid opening is scheduled for January 3, 2024 at 10:00 am in Council Chambers and the Council may consider bids at their regular meeting on January 8<sup>th</sup>.

**Motion** by Councilperson Soltzak with support from T. Troumbly **to approve and go out for bids**. Roll Call: Ayes: Councilpersons Soltzak, T. Troumbly, Giving, and Mayor Nielsen. Nays: none. Motion carried.

**Cash Match – Stormwater Retrofit project—ISWCD** – Anderson reported that the project is coming in under budget and that Andy Arens and she were still working on the in-kind numbers which will reduce the cash match. \$60,000 had been set aside in Fund 200; the cash match will be no more than \$55,050. **Motion** by Councilperson Soltzak, supported by Giving, **to approve the pay out of up to \$55,050 upon receipt of an invoice by ISWCD**. Roll Call: Ayes: Councilpersons Soltzak, Giving, T. Troumbly, and Mayor Nielsen. Nays: none. Motion carried.

**¼ page ad in Greenway Blast – Motion** by Mayor Nielsen with support from Councilperson Giving **to approve a ¼ page ad in the Greenway Blast at a cost of \$80.00.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Giving, Sobtzak, and T. Troumbly. Nays: none. Motion carried.

**CEDA contract – Motion** by Mayor Nielsen, supported by Sobtzak, **to approve the contract with changes and to be paid for out of the Blandin IASCDG funds.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sobtzak, T. Troumbly, and Giving. Nays: none. Motion carried.

**Public parking lot across from school – Motion** by Mayor Nielsen with support from Councilperson T. Troumbly to approve the request and block off the public parking to GHS staff and students until 8:30am to accommodate parking for the guests of the K – 4<sup>th</sup> grade choir concerts. Ayes: all. Nays: none. Motion carried.


#### UNFINISHED BUSINESS:

None.

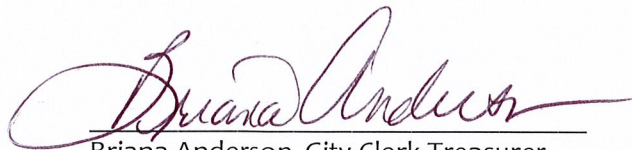
#### Council concerns/comments

Giving: None  
Sertich: Absent  
Sobtzak: None  
T. Troumbly: None  
Nielsen: Made an inquiry on Infrastructure funds applied for from IRRR. Also put out plea for everyone to share regarding the Christmas Lighting contest. Only nine registered so far. The judging will take place on December 17<sup>th</sup> and by 3 judges from out of town. Anyone in either urban or rural district may register.

Mayor Nielsen **motioned to adjourn the meeting at 4:58pm.** The motion was seconded by Councilperson T. Troumbly. Ayes: all. Nays: none. Meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, City Clerk-Treasurer