

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., Monday, January 8, 2024 in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

Resident Holly Guyer asked Council about the different formula for figuring tax rates for the rural and urban districts. She inquired if there was a way that it can be determined what the property taxes would be before the March statements go out. She also requested that urban residents be sent a letter or some other communication regarding the change and the impact to their Coleraine portion of property taxes.

The remaining work session was used to review the 2023 appointments for any changes to 2024. Standard correspondence offering/proposing services for designations and appointments for 2024 were included in council packets.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Giving, T. Troumbly, Sertich, and Mayor Nielsen.** Councilperson Sobtzak was absent with notice. Attorney Dimich was also present.

Moved by Mayor Nielsen, supported by Councilperson Giving, **to approve the consent agenda which included minutes of 12.11.23, correspondence, Public utility December claims sent of \$26,612.89, December claims sent 12.22.23 of \$16,170.31, regular claims of \$169,462.21, and a transfer of \$28,013.34 from the 600 public utilities fund to the 301 debt service fund to pay Coleraine's portion of the USDA-RD bond.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Giving, T. Troumbly, and Sertich. Nays: none. Motion carried.

Moved by Mayor Nielsen, seconded by Councilperson Sertich, **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

PUBLIC COMMENTS:

There were no public comments.

DEPARTMENT HEADS

Police:

Police Chief Johnson stated there is a problem with students parking in business parking areas on Roosevelt. He inquired if Roosevelt could be posted differently, in particular, the block directly to the west of the school. What council approved for street signs in that area will be reviewed and item placed on the next agenda for discussion.

It has been a struggle covering shifts with one officer out, due to the birth of a child. He would like to hire a PT officer and has someone who is interested, Sean Lathrop. **Motion** by Mayor Nielsen, supported by Councilperson Sertich, **to approve the PT police officer hire contingent upon passing a police physical and a psychological exam.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, and Giving. Nays: none. Motion carried.

Public Works (Street):

Public Works Supervisor Rogich had provided a list of items his staff is working on in addition to snowplowing: water main break on Autumn Lane, meeting with Four Seasons, switching out lighting in Nyberg Community Center-now LED lights, materials have been ordered for the fishing pier, rink will be ready and open tomorrow, and Jeff is being trained on the water/sewer side of things.

Committees and Commissions Infrastructure Committee

Minutes from the 12.5.23 committee meeting were included in council packets. Councilperson T. Troumbly indicated that Roosevelt Street and the parking lot across from the school has been added to the City-Wide Infrastructure project.

ATTORNEY:

Attorney Dimich had nothing new to report.

MAYOR'S 2024 APPOINTMENTS

There was some additional discussion on the 2024 appointments. The 2024 appointments are:

- Depository – First National Bank of Coleraine
- Newspaper – Scenic Range News Forum
- Attorney – John P. Dimich
- Engineer – S.E.H., Inc.
- Mayor Pro-Tem -- Jeremy Sobotzak
- Custodians of bank accounts – Briana Anderson & Sheila Jensen
- Authority Responsible for Data Processing/Compliance – Briana Anderson & Sheila Jensen
- Public Utilities Commission/CBT Reps – Rick Rogich, Randy Savich, Jen Giving
- Trout Lake Fire Department Board – Thomas Nielsen & Andrew Sertich
- Library Board – Katie Sertich, Lori Kangas-Olson, Kathy LaFond, Tom Patnaude, Gail Orhn
- Advisory Member between Council & Library Board* – Theresa Troumbly
- Planning & Zoning Commission – Lloyd Anderson-Zoning Officer, Gordy Skaar, Harry Smith, Alex Guyer, vacancy
- Advisory member between Council & Planning Commission* – Jeremy Sobotzak
- Eagle Ridge Golf Course – Tom Nielsen
- Cotton Park Beach – Theresa Troumbly
- Greenway Joint Recreation Board – George Delich
- Outdoor Skating Rink – Andrew Sertich
- Mt. Itasca-Itasca Ski & Outing Club – Jen Dreher
- Liaison between all depts but office and Council – Thomas Nielsen, Andrew Sertich
- Liaison between Clerk's Office and Council – Theresa Troumbly
- Western Mesabi Mine Planning Board – Thomas Nielsen, John Dimich
- Lakeview Cemetery Association – Theresa Troumbly
- Range Association of Municipalities & Schools – Tom Nielsen, Theresa Troumbly
- Iron Range Brownfield Coalition – Jeremy Sobotzak

Other (non-appointments):

Stormwater Retrofit Committee – Jen Giving, Jeremy Sobotzak, Rick Rogich, Harry Smith, Mary Troumbly, Cavour Johnson, Jan Miland

Parks, Trails, & Landscaping Committee – Cavour Johnson, Mary Troumbly

City Hall Committee – Cavour Johnson, Theresa Troumbly, Andy Sertich, Lloyd Anderson, Mary Troumbly, Dan Dezelske, Rick Rogich, Mark White, Tom Sloan, Briana Anderson

Infrastructure Committee – Rick Rogich, Tom Olson (SEH), Jeff Kinkel, Briana Anderson, Jeremy Sobotzak, Theresa Troumbly, Lisa Randall (CEDA)

Police Merger Committee – Thomas Nielsen, Andrew Sertich, Robert Stein (Bovey), Robert Lawson (Bovey)

Motion by Mayor Nielsen, with the support of Councilperson Giving **to accept and approve the 2024 appointments as submitted and listed above and to approve the Master Agreement for Professional Services and the Supplemental Letter Agreement with S.E.H.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Giving, T. Troumbly, and Sertich. Nays: none. Motion carried.

NEW BUSINESS:

Engagement of Services for the 2023 Audit-Sterle & Co., Ltd. – Motion by Mayor Nielsen with support from Councilperson T. Troumbly **to accept and approve the engagement of services for the 2023 Audit by Sterle & Co., Ltd. at a cost of \$10,600.** Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly, Giving, and Sertich. Nays: none. Motion carried.

UNFINISHED BUSINESS:

Review of O & M Agreement with Eagle Ridge Golf Course Management Group – The previous years agreement was included in Council packets. Motion by Mayor Nielsen, supported by Councilperson T. Troumbly, to renew the agreement for one year. Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly, Giving, and Sertich. Nays: none. Motion carried.

COUNCIL CONCERNS:

Sobotzak: Absent

T Troumbly: None

Sertich: None

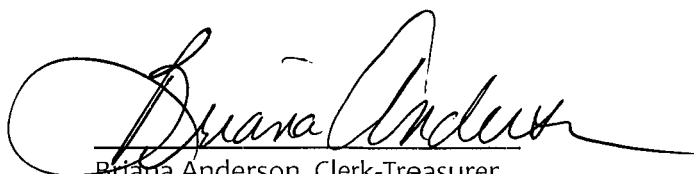
Giving: Would like to set a date for City Wide garage sales and to have the City Clean Up Days afterwards.

Nielsen: None

Motion by Mayor Nielsen with the support of Sertich **to adjourn the meeting at 4:36 p.m.** Ayes: All. Nays: none. Motion carried.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer