

#### CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, February 12<sup>th</sup>, 2024** in the Council Chambers of Coleraine City Hall.

#### WORK SESSION

**3:30 p.m.**

Rob and Krista Sjostrand gave a presentation with research findings on a proposed Early Learning Center they are building on property just off Hwy 2 (within Coleraine's rural taxing district). The facility will be called "Roots and Wings Early Learning Center" and will serve children from newborns to age 6. They presented a floor plan, explained other uses of the property, and the other things they were putting in place for the project. They are asking the City for support of the project and asking the City to be the fiscal agent for a MN DEED Childcare Economic Development Grant FY 2024-2025 and the fiscal agent for an IRRR Funding Request for Infrastructure – Spring 2024.

#### REGULAR MEETING

**4:00 p.m.**

The regular meeting was called to order by Mayor Pro tem Sobotzak at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Giving, T. Troumbly, Sertich, and Mayor Pro tem Sobotzak.** Mayor Nielsen was absent with notice.

**Moved** by Mayor pro tem Sobotzak, supported by Councilperson Sertich, **to approve the consent agenda which included minutes of 1.22.24, 2.28.24 special meeting minutes, correspondence, and claims of \$35,498.59.** Roll Call: Ayes: Mayor pro tem Sobotzak, Councilpersons Sertich, Giving, and T. Troumbly. Nays: none. Motion carried.

**Moved** by Mayor pro tem Sobotzak, seconded by Councilperson T. Troumbly, **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

#### PUBLIC COMMENTS:

None.

#### DEPARTMENT HEADS

##### Police:

Police Chief Johnson provided a written report for council packets. He indicated that his staff wants to join the SWAT team; the training would be provided free by the County and the City would need to pay for their outfits.

### **Public Works (Street):**

Public Works Supervisor Rogich had provided a list of items he and his staff is working on. He expanded on the first Regional Safety Meeting (through LMC and MMUA) that was held where the city was host and the lead & copper inventory and lead & copper testing that must be done. He added that the Greenway Shop class will fix up and paint the shack up by the tennis courts.

### **Committees and Commissions**

#### **Infrastructure Committee**

The last scheduled meeting had not been held due to scheduling conflicts.

### **ATTORNEY:**

Attorney Dimich arrived at 4:34 p.m.; upon entry he indicated that he had nothing to report.

### **NEW BUSINESS:**

**Fiscal agent for DEED funding on project** – Mayor Pro tem Sobtzak, with the support of Councilperson Sertich, **motioned to support the Early Learning Center project and be the fiscal agent for the DEED funding.** It was reiterated that when the application is ready to go in that a resolution approving the application and acceptance of funds will be presented to Council. Ayes: all. Nays: none. Motion carried.

**Approve transfer of \$28,013.34 from 600 fund to 301 debt service fund – Coleraine’s share of USDA-RD GO Sewer Utility Revenue Bond, Series 2020A for CBT Forcemain Project** – A motion was made by Councilperson Sertich with the support of Giving **to approve the transfer.** Roll Call: Ayes: Councilpersons Sertich, Giving, T. Troumbly, and Mayor Pro tem Sobtzak. Nays: none. Motion carried.

**Resolution setting date for a Public Hearing on the approval of a Tax Abatement Resolution for the 2024 Coleraine Street Lighting Project** – Motion by Mayor Pro tem Sobtzak, supported by Councilperson T. Troumbly, **to approve the resolution and set a date of March 11<sup>th</sup> at 4:p.m. for the public hearing on tax abatement for the project.** Roll Call: Ayes: Mayor Pro tem Sobtzak, Councilpersons T. Troumbly, Sertich, and Giving. Nays: none. Motion carried.

**Award low bidder for Street Lighting project** – Motion by Mayor Pro tem Sobtzak with the support of Councilperson T. Troumbly **to award the contract to Granite Ledge Electrical Contractors for \$274,956.95 for the Street Lighting Project.** Roll Call: Ayes: Mayor Pro tem Sobtzak, Councilpersons T. Troumbly, Giving, and Sertich. Nays: none. Motion carried.

**Approve transfer of \$44,677 from 200 to 406 fund** – Motion by Councilperson Sertich supported by T. Troumbly **to transfer \$60,000 that was set aside in 200 Special Projects Fund to 406 Stormwater Retrofit Project to cover cash match and payments for project of \$44,677 and \$15,323 to cover future media and maintenance for perk filters.** Roll Call: Ayes: Councilpersons Sertich, T. Troumbly, Giving, and Mayor Pro tem Sobtzak. Nays: none. Motion carried.

**Fund 116—close out agency funds and distribute to Itasca Ski & Outing (\$531.21)** – Motion by Mayor Pro tem Sobtzak with the support of Councilperson Giving **to close out Fund 116 and distribute to appropriate party.** Roll Call: Ayes: Mayor Pro tem Sobtzak, Councilpersons Giving, T. Troumbly, and Sertich. Nays: none. Motion carried.

**Resolution No. 2024-02.12 – Lake Country Power Round-Up – Motion** by Councilperson Sertich with support from Giving to approve Resolution No. 2024-02.12 authorizing application to and acceptance of up to \$2,000 from Lake Country Power Round-Up grant program. Roll Call: Ayes: Councilpersons Sertich, Giving, T. Troumbly, and Mayor Pro tem Sobotzak. Nays: none. Motion carried.

#### UNFINISHED BUSINESS:

**Resolution No. 2024-01.22 – P&F PERA Fund – Motion** by Mayor Pro tem Sobotzak, supported by Councilperson Sertich, to approve said resolution and move Jacob Beach from Coordinated PERA to P&F PERA retroactive to January 13, 2024. Roll Call: Ayes: Mayor Pro tem Sobotzak, Councilpersons Sertich, T. Troumbly, and Giving. Nays: none. Motion carried.

#### COUNCIL CONCERNS:

**Sobotzak:** None  
**T Troumbly:** None  
**Sertich:** None  
**Giving:** None  
**Nielsen:** Absent

At 4:41p.m. Mayor Pro tem Sobotzak motioned to go into recess until 5:00 p.m. public hearing. The motion was supported by Councilperson Sertich. Ayes: all. Nays: none.

At 5:00 p.m. Mayor Pro tem Sobotzak **motioned to end the recess** (with support from Councilperson Giving) **and begin the public hearing** (with support from Councilperson T. Troumbly). Members in attendance: Mayor Pro tem Sobotzak, Councilpersons T. Troumbly and Giving. Councilperson Sertich and Mayor Nielsen were absent with notice.

Mark Sherill of S.E.H. presented via TEAMS. He had provided maps showing the various Wellhead Protection Plan Boundaries which were distributed. He explained each of the boundaries in the Drinking Water Supply Management Area map and the DWSMA Vulnerability map. He also talked about the surface water contribution area and the correlation between Trout Lake and surface water. He then presented the Wellhead Protection Plan – Part II and went into why the plan was required. There was no public in attendance.

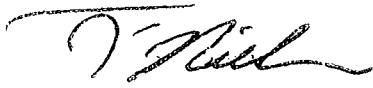
**Motion** by Councilperson Troumbly, supported by Giving, **to send the Wellhead Protection Plan – Part II to the Minnesota Department of Health for their review and approval.** Ayes: all. Nays: none. Motion carried.

At 5:13 p.m. a short recess was called to clear the gallery to go into closed session for an Attorney-Client privilege discussion as allowed by Minn. Stat. § 13D.01, Subd. 3.

The **closed session was called to order at 5:18p.m.** with the following in attendance: Mayor Pro tem Sobotzak, Councilpersons T. Troumbly and Giving, Attorney Dimich, Police Chief Johnson, and City Clerk-Treasurer Anderson.

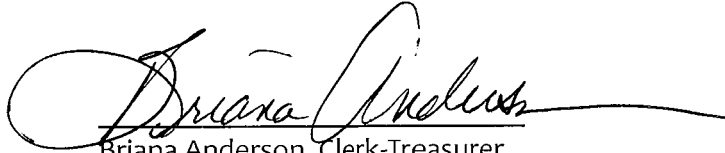
At **5:53 p.m.** Mayor Pro tem Sobtzak with support from Councilperson Giving **motioned to end the closed session.** Ayes: all. Nays: none. Motion carried.

**Motion** by Mayor Pro tem Sobtzak with the support of Giving **to adjourn the meeting at 5:54 p.m.** Ayes: All. Nays: none. Motion carried.



---

Thomas Nielsen, Mayor



---

Briana Anderson, Clerk-Treasurer