

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, February 26th, 2024** in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

The work session consisted of a presentation by Chris Rosenberg of rent.fun on a self-service Kayak rental proposal. There are no utility needs, they handle all customer service, installation, maintenance, insurance, any theft, and they run targeted ads. They usually hire a local person to troubleshoot and maintain. The city would decide the cost structure and would receive a portion of the profits. Typically, cost recovery would be within 5 or 6 years. There currently are ones in Paynesville, Elk Rier, Olmstead County, and Woodbury, with others being installed in Brainerd and several others in Minnesota. A question-and-answer period followed the presentation.

REGULAR MEETING

4:04 p.m.

The regular meeting was called to order by Mayor Nielsen at 4:04 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Giving, Sobtzak, T. Troumbly, Sertich, and Mayor Nielsen.**

Moved by Mayor Nielsen, supported by Councilperson Giving, **to approve the consent agenda which included minutes of 2.12.24, correspondence, PU claims sent of \$21,428.98, claims of \$12,545.35, DNR Right of Entry Authorization for Watercraft Inspections, ICRB Communications System Member Subscriber Agreement for Police Department, ICRB Communications Systems Non-member Subscriber Agreement for Public Works, and Audit transfer from the general fund as of 12.31.23 – to Fund 115 Recreation \$33,670.09 and Fund 800 Retiree \$116,757.18 (Total of \$150,427.27).** Roll Call: Ayes: Mayor Nielsen, Councilpersons Giving, Sobtzak, T. Troumbly, and Sertich. Nays: none. Motion carried.

Moved by Mayor Nielsen, seconded by Councilperson Sertich, **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

PUBLIC COMMENTS:

None.

DEPARTMENT HEADS

Library:

Minutes from the January 9th, 2023 Board Meeting were included in council packets.

Clerk's Report

Clerk-Treasurer Anderson briefly went over the written report that had been included in council packets.

**Committee/Commission/Other
Public Utilities Commission & CBT**

Minutes from the last CBT meeting were included in Council packets. The Public Utilities Commission meeting was not held due to lack of a quorum.

Trout Lake Fire Department

Minutes were included in Council packets.

Eagle Ridge Golf Course

Councilperson Sertich had spoken with Gary Gustason and indicated that there is nothing to report at this time.

Planning & Zoning Commission

Zoning Officer Anderson had provided a written report that was distributed. A request was made to have signs put up that say: "Zoning Ordinances Enforced."

Greenway Joint Recreation Board

Minutes of their last meeting were included in council packets; ice will be going out mid-March.

Cotton Beach & Mt. Itasca Ski Hill

Nothing to report. Councilperson Giving reported that they are trying to explore ways to generate revenue during the off season at the ski hill but it is challenging. Two different entities own the property, and three different entities hold events and run the hill.

Infrastructure Committee

Minutes from the last meeting were included in Council packets. Meetings will be the 3rd Wednesday of the month until more known about funding for the large project.

CEDA

Lisa Randall reported that she will be meeting with the Library Director next month, that Sarah will be meeting with Bob C of Mt. Itasca to see if there is a way for CEDA to help, submitted a grant application to Lake Country Power for the Picnic in the Park event, meeting with Eagle Ridge Golf Course Management people to start the process to apply for funding for a new maintenance building, working on a new design and quote for Cotton Park playground equipment based on \$100,000 budget, Sarah is working on a solution to the goose problem with several communities, working with Police Chief on SRT grant, and a colleague is working on a DEED application for and Early Learning Daycare on Hwy 2 and finally that CEDA is hiring another staff person.

NEW BUSINESS:

KLM Engineering contract for water tower and clearwell – Motion by Councilperson Sertich with the support of T. Troumbly **to approve the revised contract and timeline with KLM Engineering for inspection and cleaning of the water tower and clearwell.** Roll Call: Ayes: Councilpersons Sertich, T. Troumbly, Sobtzak, Giving, and Mayor Nielsen. Nays: none. Motion carried.

Street Lighting Construction Administration agreement with SEH – Motion by Councilperson Sertich, supported by Giving, **to approve the Street Lighting Construction Administration agreement with SEH for \$18,500.** Roll Call: Ayes: Councilperson Sertich, Giving, Sobtzak, T. Troumbly, and Mayor Nielsen. Nays: none. Motion carried.

Kayak Rental Proposal – Council has taken this under advisement and wishes to wait until Sarah Carling of CEDA has a meeting with the entity. No action taken; will move to unfinished business.

Hourly wage for PT officer while covering shifts for FT officer on leave – Motion by Councilperson T. Troumbly with support from Mayor Nielsen **to pay S Lathrop FT wages while covering for officer on leave.** Roll Call: Ayes: Councilperson T. Troumbly, Mayor Nielsen, and Councilpersons Sertich, Sobotzak, and Giving. Nays: none. Motion carried.

Resolution No. 2024.2.26—IRRR-DIG – Motion by Councilperson Sertich, supported by T. Troumbly, **to approve Resolution No. 2024.2.26-IRRR-DIG authorizing the City of Coleraine to apply for and accept funds from IRRR from its Development Infrastructure Grant Program for an expansion of the Home & Comfort assisted living facility.** Roll Call: Ayes: Councilpersons Sertich, T. Troumbly, Sobotzak, Giving, and Mayor Nielsen. Nays: none. Motion carried.

Resolution No. 2024.2.26-SRT – Motion by Mayor Nielsen with support from Councilperson Sertich **to approve Resolution No. 2024.2.26—SRT authorizing the City of Coleraine to apply for and accept funds from the Small Rural Tribal Body Worn Camera program.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, Sobotzak, and Giving. Nays: none. Motion carried.

Contract with City of Bovey for PD services – Clerk-Treasurer Anderson explained that Attorney Dimich requested this item be on the agenda for **discussion** to provide him direction on developing a long-term contract for the City of Bovey to contract with the City of Coleraine for police department services. Council requested a meeting with themselves, Police Chief Johnson, and Attorney Dimich for discussion. Anderson directed to set a meeting up.

UNFINISHED BUSINESS:

None.

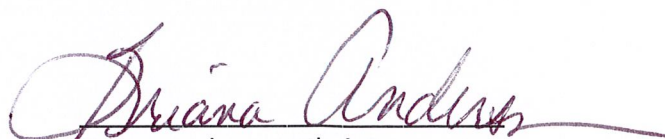
COUNCIL CONCERNS:

Sobotzak: None
T Troumbly: Inquiring if someone would check on when we need a new state flag and the cost.
Sertich: None
Dreher: None
Nielsen: Inquired if he could volunteer his time and labor to clear out two spots on the peninsula as it is all underbrush. Eventually he'd like to get some picnic tables out there. **Motion** by Councilperson Troumbly, with support from Giving, **to allow Mayor Nielsen to volunteer and do some brushing on the peninsula.** Ayes: all. Nays: none. Motion carried.

Motion to adjourn the meeting at 5:12 p.m. by Mayor Nielsen with support from Councilperson Sertich. Ayes: all. Motion carried, meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer