

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, March 11th, 2024** in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

The work session consisted of some general discussion; there was no presentation of any kind. The work session at the March 25th meeting will begin at 3:00p.m. to allow time for a presentation of the 2023 audit and financial statement as prepared by Sterle & Co.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Pro tem Sobotzak at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Giving, T. Troumbly, Sertich, and Mayor Pro tem Sobotzak.** Mayor Nielsen was absent with notice. Attorney Dimich was also present.

At **4:01** the **public hearing on the use of tax abatement and issuance of general obligation tax abatement bonds to finance the costs related to the 2024 Coleraine Street Lighting project** was opened. The city's financial advisor Mike Bubany, of David Drown Associates, was introduced and given the floor. Mr. Bubany provided an overview of statutory tax abatement authority and issuance of a municipal bond. He explained that enough parcels needed to be identified whose city taxes added up to the principal amount of the borrowing over the term (15 years) of the debt issuance, but that this was a paper exercise only. He further explained that in practice, nothing is happening with the parcels selected for this process and that the tax abatement levy is spread across the entire tax base of the City as normal and does not increase the individual property tax for the listed parcels. There were several questions asked of the public in attendance and they were all answered. When asked if this will increase property taxes, the answer was "no" for 2024 and "it depends" for 2025. It was explained that the future debt payments will be considered as part of regular budgeted numbers going forward and spread out just like everything else is.

Mayor Pro tem Sobotzak **motioned to close the public hearing at 4:23pm and approve the meeting agenda as presented.** Councilperson Giving seconded the motion. Ayes: all. Nays: none. Motion carried.

Moved by Mayor Pro tem Sobotzak with support from Councilperson T. Troumbly **to approve the Resolution Authorizing a Tax Abatement on property within the City of Coleraine for the 2024 Street Lighting Project.** Roll Call: Ayes: Mayor Pro tem Sobotzak, Councilpersons T. Troumbly, Giving, and Sertich. Nays: none. Motion carried.

Moved by Mayor Pro tem Sobotzak, with support from Councilperson Giving, **to approve Resolution 2024.03.11—Note Authorizing the Issuance, Sale, and Delivery of a \$325,000 General Obligation Tax Abatement Note, Series 2024A.** Roll Call: Ayes: Mayor pro tem Sobotzak, Councilpersons Giving, T. Troumbly, and Sertich. Nays: none. Motion carried.

Moved by Mayor pro tem Sobtzak with support from Councilperson Sertich, **to approve the consent agenda which included minutes of 2.26.24, 3.6.24 special meeting minutes, correspondence, and claims of \$14,798.87.** Roll Call: Ayes: Mayor pro tem Sobtzak, Councilpersons Sertich, Giving, and T. Troumbly. Nays: none. Motion carried.

PUBLIC COMMENTS:

None.

DEPARTMENT HEADS

Police:

Police Chief Johnson had provided a written report for council packets. He reported that it was discovered that Bovey already has an ordinance regarding Administrative Citations/tickets. Staff will work with Attorney Dimich to establish administrative tickets. Johnson also indicated that student/school parking has been an issue. Lastly, he reported that there will be a fundraiser for Officer McCartney and family on April 20th.

Public Works (Street):

Public Works Supervisor Rogich had provided a list of items he and his staff are working on that he verbally went over. He highlighted locating services on Pine Tree Lane, that a contract is needed with the beaver trapper, and wanted a discussion with Council regarding road restriction signs in the city. After some discussion, Council agreed it was a good idea and that Rogich should proceed with his plan for signs.

Rogich also indicated that the wood is rotting on the big Coleraine sign and does it get fixed or replaced? There was some discussion on that and perhaps new placement of the sign. Itasca County Commissioner Johnson stated that there is grant money available for something like that and suggested working with CEDA on it.

Committees and Commissions

Infrastructure Committee

Meetings have been moved to the 3rd Wednesday of the month.

ATTORNEY:

Nothing to report. Item requested on agenda under new business.

NEW BUSINESS:

Annual Grading and snowplowing agreement of city roads within Itasca County – Motion by Councilperson Giving with the support of Sertich **to approve the agreement.** Roll call: Ayes: Councilpersons Giving, Sertich, T. Troumbly, and Mayor Pro tem Sobtzak. Nays: none. Motion carried.

Formal approval of AFSCME labor agreement 2024-2026 – Motion by Councilperson Sertich, supported by Giving, **to formally approve the AFSCME labor agreement 2024-2026.** Roll Call: Ayes: Councilpersons Sertich, Giving, T. Troumbly, and Mayor Pro tem Sobtzak.

Resolution No. 2024.03.11—DEED – Motion by Councilperson Sertich with support from T. Troumbly **to approve Resolution No. 2024.03.11—DEED authorizing the city of Coleraine to make application to and accept funds from the Minnesota Department of Employment and Economic Development for a Child Care**

Economic Development Grant for the Roots and Wings Early Learning Center. Roll Call: Ayes: Councilpersons Sertich, T. Troumbly, Giving and Mayor Pro tem Sobotzak. Nays: none. Motion carried.

Long-term Police Service Contract to provide services to Bovey – Motion by Mayor Pro tem Sobotzak, supported by Councilperson T. Troumbly, **to approve the new long-term contract and submit to the City of Bovey for their approval.** Roll Call: Ayes: Mayor Pro tem Sobotzak, Councilpersons T. Troumbly, Sertich, and Giving. Nays: none. Motion carried.

Mt Itasca Ski Hill Concert Dates and discussion – Councilperson Giving indicated that the Itasca Ski & Outing Club would like to do a concert in conjunction with the Picnic in the Park event but scheduled the concert for July 20th. It was mentioned that the Golf Course Management Group was thinking of having their anniversary event the same day as the picnic, too. Giving suggested a meeting with the Golf Course Management Group reps, Itasca Ski & Outing Club reps, and Picnic in the Park people to get everyone on the same page. No formal action required.

First Call financial support – A request was received from First Call for Help (211) for financial support and signing an agreement; \$500 was given in 2023. **Motion** by Councilperson Giving with the support of Sertich **to provide \$500 in financial support in 2024.** Roll Call: Ayes: Councilpersons Giving, Sertich, T. Troumbly, and Mayor Pro tem Sobotzak. Nays: none. Motion carried.

Meeting with Greenway School Board – Attorney Dimich requested this item to be on the agenda. He indicated that the reply that came from District 316 Administration in regard to the City’s request for a meeting was confusing. The issue has nothing to do with the impending legislation on SROs but is about the contract with Coleraine Police Department for professional services. There is a contract that the city doesn’t think is being followed. There was much discussion. Attorney Dimich will write up a new letter requesting either a special meeting or as an item on the agenda for a regular school board meeting clarifying what the meeting is about – PD access. Itasca County Sherrif Dasovich will be invited and a conversation with Grand Rapids Police Chief Andy Morgan will be had as well. No formal action required.

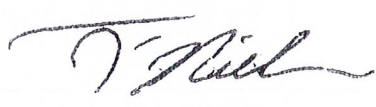
UNFINISHED BUSINESS:

Kayak rental – rent.fun – Tabled until Sarah Carling of CEDA has an opportunity to speak again with Mr. Rosenberg and provide the council with updated information.

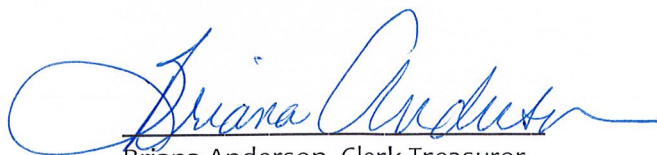
COUNCIL CONCERNS:

- Sobotzak:** None
- T Troumbly:** None
- Sertich:** None
- Giving:** None
- Nielsen:** Absent

Motion by Mayor Pro tem Sobotzak with the support of Sertich **to adjourn the meeting at 5:27 p.m.** Ayes: All. Nays: none. Motion carried.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer