

#### CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, June 24<sup>th</sup>, 2024** in the Council Chambers of Coleraine City Hall.

#### WORK SESSION

**3:30 p.m.**

Stara Payne with Itasca Ski and Outing Club provided a synopsis of why they were applying for an exempt gambling permit and how the raffle would work.

Public Works Supervisor Rogich provided information on the street lighting project as it relates to a street light that shines on the Hwy 169/McLean intersection. The pole doesn't belong to the state, but they will not allow electrical power to go to it because of its age. The pole will be removed. If council wishes a light at that intersection, plans and approvals will have to be done separately for it. Intersection will be reviewed after project completion.

Rogich also indicated that he would be getting quotes for some crack and gap sealing in both the urban and rural districts. This will be added to the agenda for the next meeting.

#### REGULAR MEETING

**4:00 p.m.**

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk-Treasurer Anderson. **Members present: Councilpersons Giving, Soltzak, T. Troumbly, and Mayor Nielsen. Councilperson Sertich was absent with notice. Attorney Dimich was also present.**

**Moved** by Mayor Nielsen, supported by Councilperson Giving, **to approve the consent agenda which included minutes of 6.10.24, correspondence, PU claims sent of \$68,071.37, claims of \$16,081.23, Resolution No. 2024-06.24-Election Judges, and Resolution No. 2024-06.24-P&F PERA Fund.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Giving, T. Troumbly, and Soltzak. Nays: none. Motion carried.

**Moved** by Mayor Nielsen, seconded by Councilperson T. Troumbly, **to approve the meeting agenda with the addition of Lefty's quote for \$1,118.86 under new business.** Ayes: All. Nays: None. Motion carried.

#### PUBLIC COMMENTS:

A person who lives in a private rental is having issues with the landlord. She states that there is mold in the residence and that the landlord refuses to do anything. Discussion ensued. It was explained that the City does not have a building inspector and has no jurisdiction, however Attorney Dimich provided some information on what she could do.

A resident stated that something needs to be done at the intersection by the bank (McLean onto Hwy 169). He stated that both lanes are going straight across instead of one being a turn lane; requested that lines and arrows be painted.

Another resident indicated that she is still having trouble with her neighbors and repeated that the music on Saturday evening is very loud.

#### **DEPARTMENT HEADS**

##### **Library:**

Minutes and financials for May were included in Council packets.

##### **Clerk's Report**

A written report was included in Council packets.

##### **Committee/Commission/Other Public Utilities Commission & CBT**

Minutes from both meetings were included in Council packets.

##### **Trout Lake Fire Department**

Minutes were included in Council packets.

##### **Eagle Ridge Golf Course**

Nels Gustason gave a verbal report; stated that security cameras are going in. Board minutes and financials were not yet available.

##### **Planning & Zoning Commission**

Minutes from the May meeting were included in Council packets. Zoning Officer Anderson said many building permits were being applied for and issued.

Motion to pause reports and move to new business made by Mayor Nielsen with support from T. Troumbly. Ayes: all. Nays: none. Motion carried.

#### **NEW BUSINESS:**

**Resolution No. 2024-6.24-ERGC Maintenance Building – Motion** by Mayor Nielsen, supported by Councilperson Sobtzak, **to approve Resolution No. 2024-6.24-authorizing the City of Coleraine to make application to and accept funds from IRRR's FY25 Community Infrastructure Grant Program for the installation of a maintenance building at Eagle Ridge Golf Course.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sobtzak, Giving, and T. Troumbly. Nays: none. Motion carried.

**Noise/parking complaints** – there was much discussion on what could be done and how to handle the public parking area along Cotton Beach. Attorney Dimich weighed in as well. No motions or decisions made.

**Jess Harry Road/Hwy 2 intersection (MnDOT SP3104-61) – set public hearing.** Clerk-Treasurer Anderson explained the need for the hearing and the timeframe necessary to allow MnDOT to be present and available to answer any questions the public may have. After discussion, a motion was made to hold the public

hearing on August 12<sup>th</sup> (during the regular council meeting) by Councilperson T. Troumbly with the support of Giving. Roll Call: Ayes: Councilpersons T. Troumbly, Giving, Sobtzak, and Mayor Nielsen. Nays: none. Motion carried.

**Request for a ‘Ken Smith Day’ (Nov. 4<sup>th</sup>) proclamation** – tabled until next meeting to allow time to decide who and how to put a formal proclamation together with the appropriate information.

Mayor Nielsen left the meeting at 4:38pm.

**CD #9711** – Clerk-Treasurer Anderson informed that the CD is specifically for Public Utilities and is up for renewal. This was tabled for more information. Anderson was asked to check with bank regarding short-term CD rates.

**Lefty’s quote for \$1,118.86 – Motion** by Councilperson T. Troumbly, supported to Giving, **to approve the \$1,118.86 quote for a tent, tables, chairs, and Bouncy House combo for the Picnic in the Park event and to approve a 50% deposit (\$559.43) be paid and sent immediately.** Roll Call: Ayes: Councilpersons T. Troumbly, Giving, and Mayor Pro Tem Sobtzak. Nays: none. Motion carried.

Resumed Committee/Commission/other reports.

#### **Greenway Joint Recreation Board**

Minutes of their last meeting were included in council packets.

#### **Cotton Beach & Mt. Itasca Ski Hill**

Councilperson T. Troumbly reported that the community build for the playground is scheduled.

Councilperson Giving reported that she has been meeting and working with Stara Payne of Itasca Ski & Outing Club.

#### **Infrastructure Committee**

Minutes of the last meeting were included in Council packets.

#### **CEDA**

Lisa Randall reiterated that the ship date of the playground equipment is July 2<sup>nd</sup>, and the community build is scheduled for Thursday and Friday, August 8<sup>th</sup> and 9<sup>th</sup>. It was stated that the unloading of the equipment will be up to the city.

She indicated that the Picnic in the Park plans continue, informed that the DEED grant applied for was denied, stated the Kayak Rental is in place, and she is continuing to inquire on the possibility of CEDA redoing the city’s comprehensive plan.

She stated that Itasca County Commissioner John Johnson’s priority for CEDA is to make Coleraine a regional recreation destination in Itasca County and that Sarah Carling provided a six-month review/update of CEDA’s work in the Itasca County area to the County Board of Commissioners at their June 11st meeting. Randall will send out a link to the meeting should anyone be interested in listening.

#### **UNFINISHED BUSINESS:**

**City Attorney – civil and criminal** – City Attorney Dimich provided some options to explore and reiterated that he would help in this process.

**Gambling permit for Itasca Ski & Outing Club for a raffle – Motion to approve gambling permit for Itasca Ski & Outing Club** made by Mayor Pro Tem Sobotzak with support from Councilperson Giving. Ayes: all. Nays: none. Motion carried.

**COUNCIL CONCERNS:**

**Sobotzak:** None  
**T Troumbly:** None  
**Sertich:** Absent  
**Giving:** None  
**Nielsen:** Absent

**Motion to adjourn the meeting at 5:41 p.m.** by Mayor Pro Tem Sobotzak with support from Councilperson Giving. Ayes: all. Nays: none. Motion carried, meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer